



Recreation Facility Design Grants

Recreation Facility Design Grants funding will enable sporting clubs to produce schematic designs for the redevelopment of, or new sporting facilities and infrastructure which will support participation in sport.

Priority will be given to proposals that improve facilities for participants, officials and spectators which meet the principles of universal design and relevant State Sporting Association facility development guidelines.

Eligible Projects

Design projects that are eligible for application include:

- Pavilion developments with unisex accessible changerooms accessible/ambulant toilets, first aid room, umpires change room;
- Public toilets, kitchen, kiosk, multi-purpose community social spaces;
- New and/or improved sports fields, cricket practice nets, sports courts and surfaces that are publicly accessible and that increase capacity or safety;
- New lighting installation - LED sports lighting that improves facility capacity and participant safety (including lux charts that are site specific for projects incorporating lighting).
Providing improved facilities for participants and officials which meet the principles of universal design and relevant State Sporting Association facility development guidelines.
- Improving and enhancing the experience of participation in sport and recreation.

Who can apply?

Organisations

- Community sporting organisations who have a tenancy agreement, lease or licence at a facility in Moreland.
- Be incorporated, be not-for-profit and managed by a volunteer board/committee of management,
- Have no outstanding grant acquittals or outstanding debts owing to Council

Amount

Grants of up to \$10,000 can be considered

Applications Open

Applications open 1 August and close 30 September 2020.

Funding Term

Project must occur between 1 January and 30 June 2021.

Outcome notification

Submissions will be considered at the Council meeting in December 2020 with project start 1 January 2021.

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Funding Details

- One application per community sporting organisation, seeking up to \$10,000 is available for the preparation of schematic designs and quantity surveying of new, or redevelopment of existing community sport and active recreation facilities and infrastructure;
- Applicant contributions are not mandatory; however, applicants must be able to demonstrate a capacity to manage the project within the proposed timeframe;
- Any costs required over the grant amount or overrun on the project will be the responsibility of the applicant.

Grant Assessment

Grant allocations will be determined after considering:

- An organisation's capacity to deliver the project within a 6-month period. (evidence required);
- Organisation's capacity/contribution to fund future construction. (evidence required);
- Proposal of services and fees by a qualified commercial architect, sports infrastructure designer (evidence required);
- Response to the assessment criteria (page 3). The percentages allocated to each criterion represent the weighting Council will use to assess project applications.

What won't be funded?

- Where the applicant has outstanding debts to Council;
- Where there is a request for retrospective funding (funding for projects already commenced);

- Where the facility is not located within Moreland;
- Where applicants are yet to complete or have failed to provide satisfactory acquittal reporting from any previous Moreland Community Grants Program funding will not be considered eligible for funding;
- More than one application by a group, organisation or individual in a financial year within the Moreland Community Grants Program
- Where applicants do not meet Council's allocation and use of sporting facilities, grounds, and pavilions policy.

Assessment process

Council Officers will determine the eligibility and assessment of each application based on the content of these guidelines.

If the application is deemed eligible, it is then examined in more detail against the assessment criteria and funding priorities.

An internal assessment panel will propose recommendations to Council on funding allocations.

Submitting online

Applications will only be assessed once submitted formally online ([moreland.smartygrants.com.au/](https://www.moreland.vic.gov.au/moreland-smartygrants)) and you have received a confirmation of submission to your email address along with a pdf copy of your submission for your records. **Under no circumstances will late applications be accepted.**

This category forms part of the Community grants Program Policy and Guidelines.

To find out more:

You must speak with a Council Officer prior to submitting your application to assist with developing your idea and guidance on Council's priorities.

Contact: Sedat Sir

E. ssir@moreland.vic.gov.au

P. 9240 2266 or 0424154716

Visit our website:

<https://www.moreland.vic.gov.au/>

Email

grants@moreand.vic.gov.au

Call us

9240 1111

Moreland Language Link

廣東話 9280 1910

Italiano 9280 1911

Ελληνικά 9280 1912

عربي 9280 1913

Türkçe 9280 1914

Tiếng Việt 9280 1915

हिंदी 9280 1918

普通话 9280 0750

ਪੰਜਾਬੀ 9280 0751

All other languages
9280 1919

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Assessment criteria

Project Development 30%

- Describe why the project is required?
 - Responds to identified infrastructure limitations
- Can the application provide a financial contribution for construction of the project?
 - A description of how the project might be funded. e.g. applicant contribution, external grant required, and evidence in the form of a bank statement to be provided
- How will the project be managed and by whom?
 - The applicant to submit a Project Management Framework template which will be provided to detail the key steps and responsibilities in the project. Details of the project team and their roles are to be included

Project Alignment 20%

- Describe why redeveloped or new facilities are required?
 - Describe how it responds to an identified need for infrastructure to support women, girls, juniors and improved participation in sport
- How does the project link with future for the facility?
 - Is identified as the priority project. Provides sustainable benefits to the facility and may be supported by Council /Club strategic plans or other planning

Useful links:

- [Overview of Universal Design](#)

Project Consultation 10%

- Has the applicant engaged the services of a qualified commercial architect/ infrastructure designer?
 - Evidence e.g. letter, confirming the engagement and cost of services for the project
- What stakeholder consultation has been undertaken?
 - Description of a consultation undertaken (e.g. other facility user, sporting associations, community) a letter of support from all facility stakeholders should be provided.

Project Outcomes 40%

- Once constructed how will the infrastructure upgrades assist to maintain or increase participation?
 - Projects should encourage participation through accessible and safer facility design and sustainable participation opportunities. Evidence of Universal Design Principles within the design to be provided as a part of the acquittal
- Once constructed who will benefit from the project? Potential usage/participation increase?
 - Projects should improve and enhance participation; improve equity, access and opportunities and support the wider community
- How will gender equality be addressed?
 - What measures are or will be put in place to ensure gender equality will be addressed e.g. gender equality policies and practices.
- What elements of environmentally sustainable design will be considered as part of this project?
 - This may include building design, renewable energy sources and environmentally friendly.

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