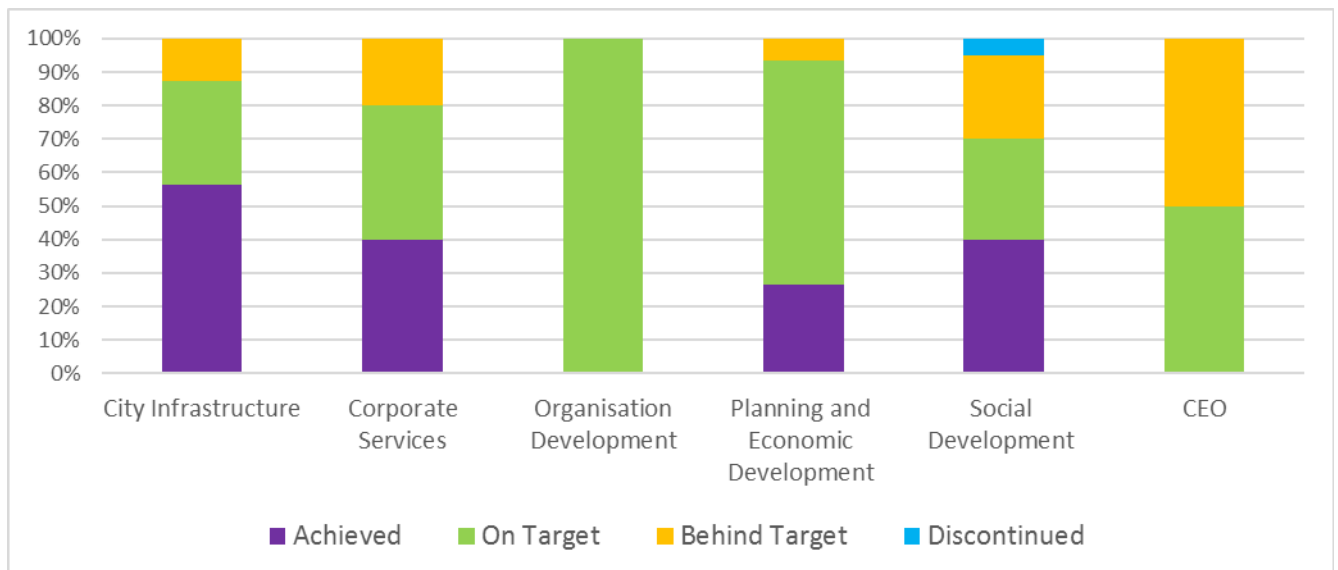


2017/2018 COUNCIL ACTION PLAN

3rd Quarter Performance Report: 1 January to 31 March 2018



CAP : 1					Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration				
Deliverable: C1a) Social Cohesion Plan Development - Scope initiatives within the Human Rights Policy to improve social cohesion									
No:	Actions	Measures			Targets			Qtr X	
1	Develop a plan for social cohesion in Moreland, which identifies priority areas for action, which will lead to enhanced social cohesion	Council report presented to Council			by December 2017			2	
Accountable: Arden Joseph				Budget: \$30k			Resourcing:		
Responsible: Barry Hahn									
Department: Social Development									
Branch: Social Policy and Early Years									
1st QUARTER REPORTING							STATUS		
Project planning occurring including development of consultancy brief to facilitate stakeholder consultation and engagement.							On Target		
2nd QUARTER REPORTING							STATUS		
Social Cohesion Plan adopted by Council 6 th December 2017. Business case for funding and resourcing of this role into 18/19 submitted.							Achieved		

CAP : 2					Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration				
Deliverable: C1b) Food System Strategy - Delivering on The Moreland Food System Framework to achieve a just, sustainable and vibrant Food System for Moreland.									
No:	Actions	Measures			Targets			Qtr X	
1	Implementation of the Food System Strategy	i) Establish a network of community members and service providers to support the implementation of the strategy.			September 2017			2	
		ii) Develop a monitoring and reporting framework.			October 2017			3	

		iii) Annual report to Council of progress on the implementation plan.	June 2018	4
Accountable: Arden Joseph		Budget: \$120k + EFT to be resolved	Resourcing:	
Responsible: Barry Hahn				
Department: Social Development				
Branch: Social Policy and Early Years				
1st QUARTER REPORTING			STATUS	
Strategy launched on 1 st September. Food System Officer commenced in the role in August. Planning and stakeholder engagement in relation to year one actions occurring.			On Target	
2nd QUARTER REPORTING			STATUS	
i) Established a network of community members and service providers to support the implementation of the strategy, as per target. The network events will take place in Q3 & 4.			Achieved	
ii) Early stage development of monitoring and evaluation framework has occurred and due for completion in April.			Behind Target	
iii) On track			On Target	
3rd QUARTER REPORTING			STATUS	
i) Establish a network of community members and service providers to support the implementation of the strategy - This item has been achieved and the network is being utilised to populate the Monitoring and Evaluation Framework.			Achieved	
ii) Develop a monitoring and reporting framework - the monitoring and evaluation framework has been developed and 2 workshops with key stakeholders to develop final measures has been scheduled for April and May.			Behind Target	
iii) Annual report to Council of progress on the implementation plan – report is scheduled for June 2018.			On Target	

CAP: 3	Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration			
Deliverable: C1c) Indigenous employment program – scope and implement a new indigenous employment program to increase the proportion of Aboriginal and Torres Strait Islander staff employed by Moreland City Council.				
No:	Actions	Measures	Targets	Qtr X
1	Data gathering on current population data and Moreland employment data	Completion of report with figures.	September 2017	1

2	Bench marking and information gathering on current practises within Moreland and externally.	Completion of a report into current trends, approaches and policies.	December 2017	2
3	Councillor briefing on status and information / data compiled	Councillor briefing	February 2017	3
4	Scope proposed employment program.	Completion of scoping document and proposal for the creation employment program	Presentation of proposed program to Council by June 2018	4
Accountable: Anita Craven		Budget: \$30k	Resourcing:	
Responsible: Sarah Myles				
Department: Organisation Development				
Branch: Human Resources				
1st QUARTER REPORTING			STATUS	
1. ABS data shows the Indigenous population of Moreland as 0.5% of the total population of the municipality. Internal system has recorded two employees that recognise as Aboriginal or Torres Strait Islander.			Achieved	
2. Benchmarking and information gathering on current practices within Moreland is progressing with a final report incorporating population and employment data to be submitted in December 2017.			On Target	
3. On track			On Target	
4. On track			On Target	
2nd QUARTER REPORTING			STATUS	
1. ABS data shows the Indigenous population of Moreland as 0.5% of the total population of the municipality. Internal system has recorded two employees that recognise as Aboriginal or Torres Strait Islander.			Achieved	
2. Benchmarking and information gathering on current practices within Moreland is progressing with a final report incorporating population and employment data to be submitted in December 2017.			Achieved	
3. Draft report has been completed but briefing to Council has been delayed until March. It is still expected that we will meet our end of year commitment.			Behind Target	
4. On track			On Target	
3rd QUARTER REPORTING			STATUS	
1. ABS data shows the Indigenous population of Moreland as 0.5% of the total population of the municipality. Internal system has recorded			Achieved	

two employees that recognise as Aboriginal or Torres Strait Islander.	
2. Benchmarking and information gathering on current practices within Moreland is progressing with a final report incorporating population and employment data to be submitted in December 2017.	Achieved
3. Research completed and briefing to Council undertaken in March.	Achieved
4. Work continues on developing more inclusive employment strategies at Moreland which result in expanded participation of jobseekers. No further report to Council is required.	On Target

CAP : 4					Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration				
Deliverable: C1d) Library Services Strategy 2019/2023 - fostering community connectedness; lifelong learning, creativity and wellbeing									
No:	Actions	Measures	Targets	Qtr X					
1	Undertake a review of library service to inform the development of the Library Services Strategy for 2019/2023	i) Development of a community consultation plan	December 2017	2					
		iii) Development of a final review report and recommended actions	June 2018	4					
Accountable: Arden Joseph			Budget: Base			Resourcing:			
Responsible: Genimaree Panozzo						<ul style="list-style-type: none"> Existing Officer Resource (Libraries / Organisation Development) 			
Department: Social Development									
Branch: Cultural Development									
1st QUARTER REPORTING						STATUS			
Preliminary discussions held on scope and timelines of review.						On Target			
2nd QUARTER REPORTING						STATUS			
1.i) Community consultation plan for library review developed and presented at Moreland Libraries Advisory Committee meeting (MorLAC) on 21 November 2017 for feedback. Consultation will commence in third quarter of year.						On Target			
1.ii) Library review scoped									
3rd QUARTER REPORTING						STATUS			
1i) February 2018 Consultants appointed to undertake review of library services						On Target			
1ii) March 2018 Consultation commenced.									

CAP: 5	Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs
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Deliverable: C2a) Aquatic and Leisure Strategy- identify infrastructure / asset condition / trends, current needs and future expectations

No:	Actions	Measures	Targets	Qtr X
1	Complete the Aquatic and Leisure strategy	Draft strategy presented for public comment	November 2017	2
		Final strategy presented to Council	March 2018	3
2	Strategy implementation	Commence planning to implement agreed actions	June 2018	4

Accountable: Arden Joseph	Budget: \$25k SRV funding and Base	Resourcing: <ul style="list-style-type: none"> Existing Officer resource (Aquatic and Leisure Dept) Specialist consultant support Funding and base budget allocation
Responsible: Kristen Cherry		
Department: Social Development		
Branch: Youth and Leisure		

1 st QUARTER REPORTING	STATUS
1. Draft strategy currently being prepared for presentation to Council in November.	On Target
2. On track	On Target
2 nd QUARTER REPORTING	STATUS
1. Draft strategy presented to Council in December 2017. Final strategy to be presented to Council in June 2018.	Behind Target
2. Strategy Implementation is on track.	On Target
3 rd QUARTER REPORTING	STATUS
1. Draft strategy presented to Council in December 2017. 68 public submissions received, hearing meeting held 20 March 2018. Final strategy to be presented to Council in June 2018	Behind Target
2. Planning underway to prepare Year 1 action plan	On Target

CAP : 6	Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs
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Deliverable: C2b) Oak Park construction and ongoing operations - Build and open				
No:	Actions	Measures	Targets	Qtr X
1	Progress Construction Phase	Construction progressed in accordance with project program and budget	Greater than 90% expenditure of 2017/18 budget allocation by 30 June 2018	4
Accountable: Grant Thorne		Budget: \$15.5m	Resourcing: PM, Building Projects External contractor and consultants	
Responsible: Greg Gale				
Department: City Infrastructure				
Branch: Capital Works Planning and Delivery				
1st QUARTER REPORTING			STATUS	
Works are progressing smoothly and in accordance with the project program for completion by the 2018/19 summer season. Expenditure for 2017/18 is anticipated to exceed the target.			On Target	
2nd QUARTER REPORTING			STATUS	
Works are progressing to program for completion by the 2018/19 summer season. Expenditure for 2017/18 is on target.			On Target	
3rd QUARTER REPORTING			STATUS	
Works continue to progress to program for completion by the 2018/19 summer season. Expenditure for 2017/18 is on target.			On Target	

CAP : 7 Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs				
Deliverable: C2c) Municipal Public Health and Wellbeing Plan 2017-21: outlines our approach for healthy people and communities, including partnerships.				
No:	Actions	Measures	Targets	Qtr X
1	Complete the Year 4 Report (MPHWP 13-17)	i) Draft plan presented to Council	July 2017	1
		ii) Report completed and submitted to Council.	October 2017	2
		iii) Report submitted and accepted by DHHS.	November 2017	2
2	Monitoring and Reporting Framework developed.	Monitoring and Reporting Framework implementation begun and submit framework to DHHS.	01 February 2018	3
Accountable: Arden Joseph		Budget: Base	Resourcing:	
Responsible: Barry Hahn				

Department: Social Development		
Branch: Social Policy and Early Years		
1st QUARTER REPORTING		STATUS
1. i) Draft endorsed by Council in July. Final endorsement by Council scheduled for October Council meeting.		On Target
2. On track		On Target
2nd QUARTER REPORTING		STATUS
1. MPHWP 2017 – 2021 endorsed at October Council meeting. MPHWP 2017 – 2021 submitted to DHHS by due date.		Achieved
2. The Monitoring and reporting framework as per item 2, will be sent in February as per target.		On Target
3rd QUARTER REPORTING		STATUS
1. MPHWP 2017 – 2021 endorsed at October Council meeting. MPHWP 2017 – 2021 submitted to DHHS by due date.		Achieved
2. Monitoring and evaluation framework developed and submitted to DHHS.		Achieved

CAP : 8	Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs			
Deliverable: C2d) Upgrades and management of active sporting infrastructure, including pavilions and surfaces - develop a holistic approach to the management and upgrades of active sporting infrastructure in Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Develop individual sports field management plans	Draft ground management plans prepared for each sports field category.	Draft category plans developed by November 2017	2
		Stakeholder clubs consulted on draft plans	All stakeholder clubs consulted; 1 engagement session / online platform and direct mail	2
		Ground management plans implemented for all sports fields.	March 2018	3
Accountable: Arden Joseph		Budget:	Resourcing:	<ul style="list-style-type: none"> Existing Officer resource (Recreation / Open Space / Capital Projects / Building Maintenance Depts) Specialist consultant support as
Responsible: Kristen Cherry				
Department: Social Development				
Branch: Youth and Leisure				

	required
1st QUARTER REPORTING	STATUS
Draft ground management plans currently being prepared.	On Target
2nd QUARTER REPORTING	STATUS
Draft ground management plan completed. Club consultation commenced in December 2017.	On Target
3rd QUARTER REPORTING	STATUS
Winter allocations endorsed at March Council meeting, all clubs were sent ground management plans as part of their approved allocations. Club consultation activity has also concluded.	Achieved

CAP : 9	Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs			
Deliverable: C2e) Recreation planning - Develop a strategic approach to sporting infrastructure and precinct requirements across the municipality to better plan for and align infrastructure to ongoing community needs				
No:	Actions	Measures	Targets	Qtr X
1	Undertake synthetic needs analysis	Needs analysis completed	December 2017	2
2	Deliver Charles Mutton Reserve Feasibility Precinct Study	Plan endorsed by Council	March 2018	3
3	Undertake planning to deliver Moreland Recreation Strategy 2019 – 2024	Full application requested for SRV CSIF	August 2017	1
		Research / consultation plan for strategy developed	April 2018	4
Accountable: Arden Joseph		Budget: Deliver Charles Mutton Reserve Feasibility Study 30k	Resourcing:	
Responsible: Kristen Cherry			• Existing Officer resource (Recreation Dept)	
Department: Social Development			• Specialist consultant support	
Branch: Youth and Leisure				
1st QUARTER REPORTING			STATUS	
1. Project brief for the synthetic needs analysis developed.			On Target	
2. Project consultants appointed for Charles Mutton Reserve Feasibility Precinct Study.			On Target	
3. Sport and Recreation Victoria (SRV) requested full application for the development of Moreland Recreation Strategy. This has been achieved, which is the first requirement. Research / consultation plan to inform Strategy development to commence.			On Target	
2nd QUARTER REPORTING			STATUS	

1. Synthetic Needs Analysis prepared	Achieved
2. Whilst the consultation, issues and constraints analysis have been completed for Mutton Reserve, it is envisioned that the draft precinct plan, will require additional time to deliver a more robust outcome. It is recommended that the target for Mutton Reserve be reset to ensure provision of longer term benefits for our community, resulting in the Mutton Precinct Plan draft be delivered in March, with the final plan being endorsed in June 2018.	Behind Target
3. Awaiting response from SRV on status of funding application. Planning underway to undertake strategy in 2018/19 financial year.	On Target
3rd QUARTER REPORTING	STATUS
1. Synthetic needs analysis to be presented to Council (to note) April 2018.	Achieved
2. Draft Charles Mutton Reserve Precinct Plan endorsed at March Council meeting. Public feedback invited until April. Final report scheduled to be presented to June Council meeting.	Behind Target
3. Council successful in receiving funding for Strategy, Officers now finalising brief and research / consultation plan for the project.	On Target

CAP : 10	Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms			
Deliverable: C3a) Responding to Aged Care Reforms				
No:	Actions	Measures	Targets	Qtr X
1	Consult with Community and agencies	Community engagement plan and evidence of consultation	August 2017 - Onwards	1
2	Continue current project with existing resources	Ongoing	June 2018	4
3	Determine future of Council in delivery beyond June 2020	Plan presented to Council for endorsement	March 2018	3
4	Explore opportunities to provide support services through an ageing well in Moreland framework	Plan presented to Council for endorsement	April 2018	4
Accountable: Arden Joseph		Budget: Base budget and funding opportunities sought as required based on annual action plans.	Resourcing:	
Responsible: Leanne DallaVecchia				
Department: Social Development				
Branch: Aged and Community Support				

1 st QUARTER REPORTING	STATUS
1. Community engagement plan has been developed – consultation yet to occur.	On Target
2. Current project on target.	On Target
3. Project to deliver plan to Council for endorsement on target.	On Target
4. Ageing Well in Moreland strategy being developed – community consultation being initiated in November 2017.	On Target
2 nd QUARTER REPORTING	STATUS
1. Community engagement plan has progressed to next stage CHSP client consultation postcards ready to be printed and the online survey being finalised.	On Target
2. Current project on target	On Target
3. Project to deliver plan to Council for endorsement on target	On Target
4. Ageing Well in Moreland strategy being developed and on target	On Target
3 rd QUARTER REPORTING	STATUS
1. Community engagement completed with ‘your say’ postcards and report being developed with outcomes. Client Focus groups planning commenced.	On Target
2. Current project on target.	On Target
3. Council briefing planned for 16 April 2018 and Council workshop on 14 May 2018.	Behind Target
4. Ageing Well in Moreland framework draft progressing.	On Target

CAP : 11 Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms				
Deliverable: C3b) Living and Ageing Well in Moreland Strategy - Improved Health and Wellbeing outcomes for Seniors in Moreland				
No:	Actions	Measures	Targets	Qtr X
1	Develop Living and Ageing Well in Moreland Strategy: including corresponding actions	Strategy endorsed by Council	April 2018	4
Accountable: Arden Joseph		Budget: Base budget and funding opportunities sought as required based on annual action plans.	Resourcing:	
Responsible: Leanne DallaVecchia				
Department: Social Development				
Branch: Aged and Community Support				
1 st QUARTER REPORTING			STATUS	
Ageing Well in Moreland strategy being developed – community consultation being initiated in November 2017.			On Target	
2 nd QUARTER REPORTING			STATUS	

Ageing Well in Moreland Strategy continues to be developed and on target	On Target
3rd QUARTER REPORTING	STATUS
Ageing Well in Moreland Framework Strategy development continues and is on target.	On Target

CAP : 12					Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms				
Deliverable: C3c) Disability: Responding to NDIS reforms									
No:	Actions	Measures	Targets	Qtr X					
1	Consult with Community and agencies	Community engagement plan and evidence of consultation	June 2017 - Onwards	1					
2	Continue current project with existing resources	Ongoing	June 2018	4					
3	Determine future of Council in delivery,	Plan presented to Council for endorsement	March 2018	3					
4	Explore opportunities to provide support services under NDIS framework in Moreland framework	Plan presented to Council for endorsement	March 2018	3					
Accountable: Arden Joseph			Budget: Base budget and funding opportunities sought as required based on annual action plans.			Resourcing:			
Responsible: Leanne DallaVecchia									
Department: Social Development									
Branch: Aged and Community Support									
1st QUARTER REPORTING					STATUS				
1. Community engagement plan has been developed – consultation has commenced with additional consultation to follow.					On Target				
2. Current project on target.					On Target				
3. Council recently receiving new information from the Commonwealth Department which has re-set/extended the funding timeline and due to the significance of this reform to Council, this additional time will promote better outcomes					On Target				
4. Council recently receiving new information from the Commonwealth Department which has re-set/extended the funding timeline and due to the significance of this reform to Council, this additional time will promote better outcomes					On Target				
2nd QUARTER REPORTING					STATUS				
1. Community engagement plan and consultation has been completed.					Achieved				
2. Current project on target					On Target				
3. Plan has been presented to Council for endorsement with final					On Target				

decision to be made 14 th February.	
4. Plan has been presented to Council for endorsement with final decision to be made 14 th February	On Target
3rd QUARTER REPORTING	STATUS
1. Community engagement plan and consultation has been completed.	Achieved
2. Current project completed.	Achieved
3. Plan has been presented to Council for endorsement.	Achieved
4. Plan has been presented to Council for endorsement.	Achieved

CAP : 13	Key Priority: C4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate.			
Deliverable: C4a) Moreland Early Years Strategy 2016-20 - improved health, wellbeing and education outcomes for all children in Moreland				
No:	Actions	Measures	Targets	Qtr X
1	Implementation of the Early Years Strategy Action Plan	Achievement of strategy actions	90% of all actions in strategy are on track	2
Accountable: Arden Joseph		Budget:		Resourcing:
Responsible: Barry Hahn				
Department: Social Development				
Branch: Social Policy and Early Years				
1st QUARTER REPORTING			STATUS	
Progress is occurring in a number of key areas including strategies to improve kindergarten participation, playgroup support, strategies to engage schools in collaborative projects with Council, Child Friendly Cities activities including children's participation in Council decision making, Early Years infrastructure planning and evaluation of the Active Fathers (Family violence prevention) project.			On Target	
2nd QUARTER REPORTING			STATUS	
Early Years (Cluster) Management application approved by DET – new entity established to manage a group of Moreland kindergartens. Recurrent funding approved by DET to engage 2 full time playgroup facilitators. Coburg Early Years Centre completed and both MCH and Coburg Children's Centre have relocated. Second school Principals forum held in October.			On Target	
3rd QUARTER REPORTING			STATUS	

<p>Recruitment process has commenced for the Supported Playgroup Facilitators.</p> <p>Commenced feasibility study for the development of the Hadfield Early Years Centre (Volga Street).</p> <p>MCH has moved into Pascoe Vale Community Centre with Sussex Neighbourhood House. MCH is operating from four offices.</p> <p>Recruitment process for MCH & Immunisation Coordinator & Enhanced position underway.</p>	<p>On Target</p>
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CAP : 14 Key Priority: C4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate.				
Deliverable: C4b) Moreland Playspace Strategy 2016 – 2020: Encourage increased participation of adults and children in passive outdoor activities.				
No:	Actions	Measures	Targets	Qtr X
1	Accelerate the Playground Five Year Capital Program, to be delivered in three years. Utilising the \$175,000 additional funding provided beginning 2017/18, as part of the Moreland Play Strategy Adoption.	To complete playground upgrades; Fraser Reserve Kelvin Thomson Reserve Moomba Park Bryant Family Reserve Campbell Reserve Stevenson Reserve	Completed by June 2018	4
Accountable: Grant Thorne		Budget: CAPEX \$437k	Resourcing:	
Responsible: Andrew Dodd				
Department: City Infrastructure				
Branch: Open Space and Street Cleansing				
1st QUARTER REPORTING			STATUS	
<p>Stevenson Reserve – Completion expected mid-October.</p> <p>Moomba Park – Concept design compete, consultation is now underway, construction due to commence end of October, completion expected by Christmas</p> <p>Kelvin Thomson Park and Bryant Family Reserve, including hit up walls – concept design complete, consultation to commence mid-October, and construction planned for Feb / March 2018</p> <p>Campbell Reserve – Design has commenced, consultation before Christmas, construction due to commence early 2018.</p> <p>Fraser Reserve Design to commence early 2018, construction during April / May 2018.</p>			<p>On Target</p>	
2nd QUARTER REPORTING			STATUS	
<p>Stevenson Reserve – Works complete November 2017</p>			<p>On Target</p>	



<p>Moomba Park – Construction commenced November. Hold over Xmas break awaiting installation of refurbished equipment. Due for completion mid February 2018.</p> <p>Kelvin Thomson Park and Bryant Family Reserve, including hit up walls – Procurement complete. Construction to commence mid-February, expected completion KTP – late April, BFR – late May.</p> <p>Campbell Reserve – Design and consultation complete. Construction due to commence mid-February following completion of Moomba Park.</p> <p>Fraser Reserve - Design to commence early 2018, construction during April / May 2018.</p>	
3rd QUARTER REPORTING	STATUS
<p>Stevenson Reserve – Complete.</p> <p>Moomba Park – Complete.</p> <p>Kelvin Thomson – Construction commenced, scheduled for completion in early May.</p> <p>Fraser Reserve – Community consultation commenced, construction to commence early April, completion is expected late May to early June.</p> <p>Campbell Reserve – Construction commenced and completion expected early May.</p> <p>Bryant Family Reserve – Construction commenced and completion scheduled for May.</p>	On Target

CAP : 15					Key Priority: C5. Better equip our young people for employment and provide opportunities to actively participate in civic life				
Deliverable: C5a) OXYGEN Youth Facility - completion of final stages: investing in young people through services and youth friendly spaces									
No:	Actions	Measures	Targets	Qtr X					
1	Construction of final stages completed	Construction complete	Construction completed by November 2017	2					
Accountable: Grant Thorne			Budget: \$1.3m CAPEX		Resourcing: PM, Building Projects External Contractor				
Responsible: Greg Gale									
Department: City Infrastructure									
Branch: Capital Works Planning and Delivery									
1 st QUARTER REPORTING					STATUS				
The prefabricated building modules were delivered and installed on site in October 2017, with the remaining site works to be completed in					On Target				

November 2017. Delays in design documentation and approvals have impacted on the construction phase.	
2nd QUARTER REPORTING	STATUS
Works complete with facility in operation.	Achieved

CAP : 16	Key Priority: C5. Better equip our young people for employment and provide opportunities to actively participate in civic life			
Deliverable: C5b) Implement the current oxYgen Phase 2 Report and action plan and develop a new Youth Strategy in 2018 - investing in young people through services and spaces.				
No:	Actions	Measures	Targets	Qtr X
1	Deliver final year of Oxygen Phase 2 report; continue to implement youth and officer led actions	90% of actions completed	June 2018	4
2	Implement Youth Resilience Survey - year 1	60% of targeted schools participate / 80% survey completion rate in Year 1	May / June 2018	4
Accountable: Arden Joseph		Budget: • Youth Resilience Survey: 18k	Resourcing: • Existing Officer resource (Youth Services) • Input from Oxygen Youth Committee and other partners / young people • Specialist consultant support for survey implementation and planning and consultation to inform the development of youth strategy	
Responsible: Kristen Cherry				
Department: Social Development				
Branch: Youth and Leisure				
1st QUARTER REPORTING			STATUS	
1. Youth and officer led actions continuing to be implemented, as required.			On Target	
2. Project consultants in process of being appointed for Youth Resilience Survey.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Youth and officer led actions continuing to be implemented, as required			On Target	
2. Recruitment of participating schools occurring to roll out survey in term 1 of 2018			On Target	

3rd QUARTER REPORTING	STATUS
1. Youth and officer led actions continuing to be implemented, as required.	On Target
2. Of the 49 Schools in Moreland, 17 were recruited to participate in the survey which equates to 35% of Moreland Schools. Of the 17 schools recruited, 15 completed the survey by the due date (88%) Of the 15 schools that completed by due date - the rate of surveys completed was equal to 100%.	On Target

CAP : 17		Key Priority: C6. Help people feel safer in our neighbourhoods		
Deliverable: C6a) Lighting of Upfield Bike track - to ensure safety for users and increase usability.				
No:	Actions	Measures	Targets	Qtr X
1	Complete planned scope	Install lighting from Park street to Bell Street	by March 2018	3
2	Develop cost for expanded project for implementation after 17/18	Estimated costings developed	By March 2018	3
Accountable: Grant Thorne		Budget: <ul style="list-style-type: none"> Complete lighting of the Upfield bike path from Park to Bell St. : \$150k 	Resourcing:	
Responsible: Lee Dowler				
Department: City Infrastructure				
Branch: Strategic Transport & Compliance				
1 st QUARTER REPORTING			STATUS	
1. Planning for installation of lighting occurring.			On Target	
2. Develop cost for expanded project for implementation after 17/18			On Target	
2 nd QUARTER REPORTING			STATUS	
1. Planning for installation of lighting is occurring. Delays with approvals from VicTrack to undertake work, has been experienced and it is expected that approvals will be granted in late February/March at the earliest. Thus it is expected that installation of lighting is now to be delayed to Q4.			Behind Target	
2. Council adopted the revised Bike capital expenditure program in November, which will help inform the development of the costing for the expanded project for implementation after 17/18			On Target	
3rd QUARTER REPORTING			STATUS	
1. Planning for installation of lighting is occurring. Met Metro on site			Behind Target	

to discuss requirements for approval. It is expected that approvals will be granted in late April at the earliest. Thus the installation of lighting is now to occur in Q4.	
2. Lighting options and costings developed for future years	Achieved

CAP : 18		Key Priority: C6. Help people feel safer in our neighbourhoods		
Deliverable: C6b) Moreland Flood Mapping - review & update the Drainage Asset Management Strategy 2006 to reduce the risk to community				
No:	Actions	Measures	Targets	Qtr X
1	Engage specialist consultants to undertake flood mapping with in Moreland.	Contract signed	Contract signed by October 2017	2
2	Undertake flood modelling works and produce various mapping	Flood mapping completed	Flood mapping completed by 30 June 2018	4
Accountable: Grant Thorne		Budget: \$140k OPEX	Resourcing: PM, Engineering Services External Consultant	
Responsible: Greg Gale				
Department: City Infrastructure				
Branch: Capital Works Planning and Delivery				
1st QUARTER REPORTING			STATUS	
1. Specialist Consultant (Engeny Water Management) was engaged in September 2017 to undertake the flood modelling work and prepare the flood mapping.			Achieved	
2. The Consultant has commenced the data collection stage of the project, and is on target for completion by 30 June 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Specialist Consultant (Engeny Water Management) was engaged in September 2017 to undertake the flood modelling work and prepare the flood mapping.			Achieved	
2. The Consultant is finalising data validation in order to establish models, and remains on target for completion by 30 June 2018.			On Target	
3rd QUARTER REPORTING			STATUS	

1. Specialist Consultant (Engeny Water Management) was engaged in September 2017 to undertake the flood modelling work and prepare the flood mapping.	Achieved
2. With the municipality divided into a number of models to reflect the drainage catchments, the majority of the models have now been established and are undergoing analysis. The project remains on target for completion by 30 June 2018.	On Target

CAP : 19 Key Priority: C6. Help people feel safer in our neighbourhoods				
Deliverable: C6c) Local Law Review - Review of statutory document that guides local policy and enforcement of City amenity				
No:	Actions	Measures	Targets	Qtr X
1	Finalise Review and develop set of guidelines to sit behind the Local Law	Local Law adopted and gazetted	January 2018	3
		Guidelines developed	June 2018	4
Accountable: Grant Thorne		Budget: Base		Resourcing: Compliance team
Responsible: Sandra Troise				
Department: City Infrastructure				
Branch: Strategic Transport & Compliance				
1st QUARTER REPORTING			STATUS	
Draft Proposed General Local Law presented at the July Council meeting. Draft (with amendments) adopted for consultation. Community consultation period and hearing of submissions has been conducted. Submissions currently being considered and an amended draft will be presented to Council for consideration.			On Target	
2nd QUARTER REPORTING			STATUS	
The General Local Law was adopted at the December Council meeting.			Achieved	

CAP : 20 Key Priority: C6. Help people feel safer in our neighbourhoods	
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Deliverable: C6d) Review Domestic Animal Management Plan (DAMP) - legislative requirement that guides Animal Management for the City.				
No:	Actions	Measures	Targets	Qtr X
1	Finalise Review and develop set of guidelines to sit behind the DAMP	DAMP adopted by Council	October 2017	2
Accountable: Grant Thorne		Budget: Base		Resourcing: Compliance team
Responsible: Sandra Troise				
Department: City Infrastructure				
Branch: Strategic Transport & Compliance				
1st QUARTER REPORTING			STATUS	
Draft DAMP has been developed.			On Target	
2nd QUARTER REPORTING			STATUS	
DAMP was adopted at the December 2017 Council meeting.			Achieved	

CAP: 21		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1a) Virtual Moreland: Improve Council's decision making process and put Moreland at the forefront of using virtual reality for planning and consultation				
No:	Actions	Measures	Targets	Qtr X
1	Develop and maintain a virtual 3D model of Moreland City Council	Prepare a 3D base model for the Activity Centres of Brunswick and Coburg	3D model developed by June 2018	4
Accountable: Kirsten Coster		Budget: \$142k Base	Resourcing: <ul style="list-style-type: none"> • New position in Urban Design • Unit Manager Urban Design • Chief Information Officer 	
Responsible: Sue Vujcevic				
Department: Planning & Economic Development				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Appointed the new Virtual Moreland Officer role and procured new hardware. Work on the 3D base model has commenced and is in progress.			On Target	
2nd QUARTER REPORTING			STATUS	
Australian Government announced Moreland was successful recipient of a Smart Cities and Suburbs Program grant (\$396,900) for the Virtual Moreland Project. Contract with Government is being finalised, in addition to briefs for project partners (including the 3D model for Moreland's major activity centres).			On Target	
3rd QUARTER REPORTING			STATUS	
Virtual Moreland Project under way; consultant appointed and development of the 3D model has been initiated.			On Target	

CAP : 22		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1b) Better planning and development outcomes- improving the quality of development (note: supported by all deliverables outlined in this priority)				
No:	Actions	Measures	Targets	Qtr X
1.	Better planning and development outcomes roundtable	i) Mechanisms to achieve better planning and development outcomes discussed at roundtable	i) Roundtable held by September	1

		ii) Findings reported to Council	ii) 2 months post roundtable	2
2.	Exploration of ideas arising from September roundtable with Urban Environment Committee (UEC)	Discussion held with UEC to inform Council decisions on mechanisms to achieve better planning and development outcomes	UEC meeting held	2
Accountable: Kirsten Coster		Budget: \$30k		Resourcing: <ul style="list-style-type: none"> External facilitator for roundtable Managers and Director
Responsible: Sue Vujcevic & Phillip Priest				
Department: PED				
Branch: City Strategy and Design & City Development				
1st QUARTER REPORTING				STATUS
1. i) Roundtable with industry experts held 26 September 2017. ii) Report on the findings to Council can now commence.				On Target
2. Exploration of ideas arising from September roundtable with Urban Environment Committee (UEC) – on track.				On Target
2nd QUARTER REPORTING				STATUS
1. i) Roundtable with industry experts held 26 September 2017. ii) The findings of the roundtable and recommended next steps were reported to Council at its December 2017 meeting: Better Planning Development Outcomes (DED112/17). Council resolved to defer consideration of the report.				Achieved
2. Ideas from the September roundtable were explored with the Urban Environment Committee at its meeting on 31 October 2017, which underpinned the report to Council in December 2017 (Better Planning Development Outcomes - DED112/17).				Achieved

CAP : 23	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1c) Improved Planning Services - the engagement of two fixed term (time limited) urban planning officer roles to enable the branch to better respond to the increased number of planning permit applications and a 12 month planning enforcement officer role to respond to increase in planning compliance issues.				
No:	Actions	Measures	Targets	Qtr X
1	Fill two roles Planning officers (2 year fixed term)	Positions filled	July 2017	1



2	Improvements to planning services achieved :	i) In the areas of smart planning initiatives, and VicSmart application performance	i) June 2018	4
		ii) In the area of enforcement response times, reduce backlogs, and more effective monitoring of Section 173 and high risk environmental audit registers	ii) June 2018	4
		iii) Review a proactive enforcement program	iii) June 2018	4
Accountable: Kirsten Coster		Budget: \$188k OPEX	Resourcing:	
Responsible: Phillip Priest			<ul style="list-style-type: none"> Unit Manager Planning Planning Coordinator 	
Department: PED				
Branch: City Development				
1st QUARTER REPORTING			STATUS	
i. Item 1 Complete			Achieved	
ii. Item 2 VicSmart performance improvements continuing & Enforcement backlog declining which allows for a review of Section 173 and high risk environmental audit registers which can be reported through the City Development Activity Report to Council in November			On Target	
2nd QUARTER REPORTING			STATUS	
1. Item 1 Complete			Achieved	
ii. Item 2 Vic Smart performance improvements as of November 2018 indicating 80% of decisions within statutory timeframes compares to 75% average for Inner Metropolitan Council's. The outstanding planning enforcement caseload has noticeably declined with monitoring of Section 173 and high risk environmental audit registers on track.			On Target	
iii. With the planning enforcement caseloads now declining towards a manageable level the review of the current proactive enforcement program is underway with exploration of alternative models and the resource implications of potential alternatives to continue through the next quarter.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Item 1 is completed.			Achieved	
2. i) Vic Smart performance improvements as of February 2018 is at 92% of decisions within statutory timeframes, which compares to 76% average for Inner Metropolitan Council's. ii) The outstanding planning enforcement caseload has noticeably declined with monitoring of Section 173 and high risk			On Target	

<p>environmental audit registers on track.</p> <p>iii) The review of the current proactive enforcement program is continuing, with a report to Council being finalised. Reactive caseloads reached a record low of 100 in February. This number has increased slightly during March due to</p>	
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CAP : 24 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development

Deliverable: P1d) Moreland Industrial Land Strategy (MILS) Implementation - Council initiated and proponent led planning scheme amendment packages. In addition to Council led amendment, proponent led amendment requests in accordance with the MILS will also be considered over the 4 year term.

No:	Actions	Measures	Targets	Qtr X
1	Amendment C164: The project facilitates the implementation of the recommendations of MILS in the Brunswick Activity Centre by rezoning 25 precincts within centre. The rezoning requires a planning scheme amendment to the Moreland Planning scheme (Amendment C164).	Report to Council and subject to Council's decision, submit Amendment C164 for authorisation to Minister for Planning	Report to Council by October 2017	2
2	Proponent led amendments to implement MILS	Progress proponent led amendments to implement MILS	Briefing undertaken at key amendment gateways (authorisation, consideration of submissions, adoption)	As relevant
Accountable: Kirsten Coster Responsible: Sue Vujcevic Department: PED Branch: City Strategy and Design		Budget: \$100k OPEX	Resourcing: <ul style="list-style-type: none"> 2 EFT Band 7 Strategic Planners Unit Manager Amendments Urban Design assistance with built form analysis for Council and proponent led amendments 	
1st QUARTER REPORTING			STATUS	
2. Council considered a report to seek authorisation for Amendment C164 on 9 August 2017.			Achieved	

3. Briefing to Councillors on pre-Authorisation process for proponent led amendments is being prepared, with Briefing anticipated for 16 October 2017.	On Target
2nd QUARTER REPORTING	STATUS
1. Council received authorisation from the Minister for Planning to prepare/exhibit the amendment on 16 October 2017. The amendment is on public exhibition and consultation closes on 22 January 2018.	Achieved
2. Briefing for Councillors on pre-Authorisation process for proponent led amendments held on 16 October 2017. Discussions with proponents continue on various proposals, all of which are in the pre-Authorisation phase.	On Target
3rd QUARTER REPORTING	STATUS
1. The report to Council which triggered submitting the Amendment to the Minister for Planning for Authorisation was achieved.	Achieved
2. Briefing to Councillors for pre-authorisation discussion relating to Amendment C165 Sealed Air proposed rezoning due 16 April 2018.	On Target

CAP : 25					Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1e) Affordable Housing Policy Implementation: Addressing affordability for Moreland									
No:	Actions	Measures	Targets	Qtr X					
1	Establish Moreland Housing Trust (MHT)	Report presented to Council for implementation of this initiative	August 2017	1					
2	Progress site selection and development options	Sites identified and presented to Council for endorsement (pending adoption of MHT)	December 2017	2					
Accountable: Arden Joseph			Budget: Base			Resourcing:			
Responsible: Barry Hahn									
Department: Social Development									
Branch: Social Policy & Early Years									
1st QUARTER REPORTING					STATUS				
1) Report was prepared for the June 2017 Council meeting, however this has been deferred until November 2017.					On Target				
2) Progress has been made in regard to site selection, with a number					On Target				

of options to be presented to Council.	
2nd QUARTER REPORTING	STATUS
1. Report DSD 45/15 Establishment of Moreland Affordable Housing Ltd was presented to Council in November 2017. The resolutions endorsed from this report supported the establishment of a Moreland Land Trust, known as Moreland Affordable Housing Ltd (MAH). This included endorsement of the constitution of MAH and endorsement of a plan to recruit suitably qualified board members.	Achieved
2. The report presented to Council (see previous commentary) proposes that the development of an affordable housing demonstration project should be led by MAH, including progressing the site selection. The report states: Change of approach therefore requires timelines be extended. Council has approved an updated approach with regard to site selection. This supersedes the original intent of this CAP Item and therefore it is recommended to be discontinued for this financial year.	Discontinued

CAP : 26 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1f) Design Excellence Process Improvement - Establish an Architectural design review panel to assess development applications for quality and excellence in design, build capacity of councillors to assess quality development, and consider development of a policy to fast track planning permit applications demonstrating design excellence.				
No:	Actions	Measures	Targets	Qtr X
1	Establish a design review Panel and explore a fast track system to assess quality development	Design review panel model options and fast track system explored through roundtable and discussion with UEC as per CAP 23	Model and system reported to council by December 2017	2
Accountable: Kirsten Coster		Budget: Resourcing and further funding to be determined	Resourcing: • As per CAP23	
Responsible: Phillip Priest				
Department: PED				
Branch: City Development				
1st QUARTER REPORTING			STATUS	
Quality Design Roundtable Workshop held 26 September 2017 to investigate new models for improved planning and design outcomes. Report on track for December			On Target	
2nd QUARTER REPORTING			STATUS	

Proposals were discussed the Urban Environment Committee (UEC) this quarter. Target for Council consideration was met. At the December 2018 Council meeting, Council resolved to defer the consideration of the report.	Achieved
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CAP : 27 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development

Deliverable: P1g) Council to partner in one pilot deliberative development project - to showcase a model for the community and encourage more deliberative development models in Moreland

No:	Actions	Measures	Targets	Qtr X
1	Research paper and prepare recommendations for consideration	Report to Council on research findings and recommendations	June 2018	4

Accountable: Kirsten Coster	Budget: Base (including Corporate legal budget)	Resourcing: <ul style="list-style-type: none"> • Manager Places • Project support officer
Responsible: Liz Nairn (and SD)		
Department: PED		
Branch: Places		

1 st QUARTER REPORTING	STATUS
Scoping of research paper underway.	On Target
2 nd QUARTER REPORTING	STATUS
Project brief drafted.	On Target
3 rd QUARTER REPORTING	STATUS
Consultant appointed and work underway.	On Target

CAP : 28 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development

Deliverable: P1h) Excellence in ESD outcomes - Seek an extension to the ESD Local Planning Policy, Clause 22.08

No:	Actions	Measures	Targets	Qtr X
1	Request Minister to extend ESD policy	Request meeting with Minister for Planning to advocate for policy extension and to progress work on a state wide approach (in conjunction with the Joint Councils)	By July 2017	1

Accountable: Kirsten Coster	Budget: Base	Resourcing: <ul style="list-style-type: none"> • Manager coordinate
Responsible: Sue Vujcevic		

Department: PED		advocacy
Branch: City Strategy and Design		<ul style="list-style-type: none"> Unit Manager Amendments and Unit Manager Planning explore fast track opportunities
1st QUARTER REPORTING		STATUS
The Minister for Planning advised in a letter in July 2017 that the ESD Policy was to be extended until 30 June 2019. This change was gazetted on 31 August 2017.		Achieved

CAP: 29	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1i) Residential Zones - Review the 2017 Reformed Residential Zones to understand their impacts on residential development outcomes, and scope any necessary changes to the Planning Scheme to improve built form outcomes within the Residential Zones. Incorporate findings of the Medium Density Housing Review into recommended actions.				
No:	Actions	Measures	Targets	Qtr X
1	Review zones implications and prepare recommendations for consideration	Briefing and report to Council to identify issues and recommended next steps	Before October 2017	1
2	Incorporate findings of the Medium Density Housing Review into recommended actions.	Review of issues completed including recommendations for implementation	Briefing to Councillors by June 2018	4
Accountable: Kirsten Coster		Budget: Base and additional funds to be determined	Resourcing: <ul style="list-style-type: none"> Unit Manager Strategy oversee Band 7 Strategic Planner Project Manager Urban Planning Analyst and Band 5/6 assist. 	
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. Council were briefed on the 27 June 2017 on the review of residential zones and then a report was considered at Council's meeting on 9 August 2017.			Achieved	
2. The Project Initiation Document was finalised for the medium density housing review and this work was referred to in Briefings to			On Target	

Council in this quarter.	
2nd QUARTER REPORTING	STATUS
1. A further report was considered by Council in November 2017 and Council's resolution included to progress Amendment C171 (which seeks to rezone parts of the Residential Growth Zone).	Achieved
2. Activities to gather evidence on design quality of medium density housing outcomes included: case study analysis/site inspections progressed; targeted residents survey released; planners workshop held; and interviews were held with key designers and developers.	On Target
3rd QUARTER REPORTING	STATUS
1. A formal request to seek interim mandatory height controls for the Brunswick and Coburg Activity Centres for a 2 year period via Amendment C171 was requested 13 February 2018.	Achieved
2. Briefing to Council scheduled for 7 May 2018 (see also CAP 35, Deliverable P10 which relates to the Medium Density Housing Review).	On Target

CAP: 30	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1j) Pentridge Master Plans: Undertake a critique of the Pentridge Master Plans to determine whether there is a need to update the Master Plans to achieve more appropriate outcomes within the Pentridge Redevelopment.				
No:	Actions	Measures	Targets	Qtr X
1	Complete review and Briefing to Council	Review completed and Briefing undertaken	By December 2017	2
2	Subject to review outcomes, advocate to DELWP in line with recommendations of the review	Advocacy commenced / meeting with DELWP (subject to review outcomes)	By March 2018	3
Accountable: Kirsten Coster		Budget: \$35k	Resourcing: <ul style="list-style-type: none"> Unit Manager Amendments Oversee Band 7 Strategic Planner Project Manager 	
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. Consultants were engaged to prepare the review and a preliminary			On Target	

draft was provided to Council Officers; a Briefing is scheduled for December 2017.	
2. DELWP Officers are aware of the review being undertaken through meetings this quarter.	On Target
2nd QUARTER REPORTING	STATUS
1. A Briefing on the findings of the review was presented on the 4 th of December 2017.	Achieved
2. DELWP Officers were presented findings of the review at a workshop on the 4 th December 2017.	Achieved

CAP : 31	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1k) Establish an ongoing monitoring and review program for the Local Planning Policy Framework- to ensure evidence based decision making, up to date reporting on planning outcomes, and planning framework that can respond proactively to emerging trends and issues.				
No:	Actions	Measures	Targets	Qtr X
1	Report to Council to provide a summary of the program and ongoing reporting to Council that will be established.	Briefing to Council provides a clear summary of the project and ongoing reporting timeframes/mechanisms	By December 2017	2
Accountable: Kirsten Coster		Budget: Base	Resourcing: <ul style="list-style-type: none"> Overseen by Unit Manager Strategy Band 7 Urban Planning Analyst 	
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Program has been developed and data collation/analysis is underway. Briefing to Councillors scheduled for 4 December 2017.			On Target	
2nd QUARTER REPORTING			STATUS	
Briefing to Council, which included clear summary of project and next steps was presented to Council on 11 December 2017.			Achieved	

CAP : 32	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1l) Advertising Signs in Sports Grounds - Establish a planning framework to ensure that advertising in sports grounds can be undertaken appropriately, in a timely manner and				

with appropriate control over visual impacts.				
No:	Actions	Measures	Targets	Qtr X
1	Progress planning scheme amendment	Report to Council post authorisation and receipt of submissions	By March 2018 (subject to Minister authorising the Amendment for exhibition)	3
Accountable: Kirsten Coster		Budget: OPEX	Resourcing:	
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Amendment documentation has been finalised in order for Authorisation from the Minister to be sought to place the amendment on exhibition.			On Target	
2nd QUARTER REPORTING			STATUS	
Amendment documentation was submitted to the Minister for Planning on 17 October 2017 for Authorisation. Department Officers subsequently verbally requested changes, which were finalised by Council Officers in December 2017 (Council now awaits Authorisation from the Minister).			On Target	
3rd QUARTER REPORTING			STATUS	
Delayed Authorisation of Amendment C169 was not received from the Minister for Planning until 19 January 2018. Amendment C169 was then placed on public exhibition until the 27 April 2018. The extent of necessary consultation with submitters will result in a Council report being scheduled for the June or July 2018 meeting.			On Target	

CAP : 33 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1m) Water Map: implement initiatives which support a water sensitive city and improve water quality and efficiency outcomes.				
No:	Actions	Measures	Targets	Qtr X
1	Implement Water Map including design and/or	i) Progress design investigations for	i) ID site and completed concept	4

	delivery of stormwater harvesting systems and water sensitive urban design (WSUD) initiatives	Council's next stormwater harvesting system – proposed City Oval	design for Council's next stormwater harvesting system	
		ii) Progress design investigations for Council's next large water sensitive urban design system	ii) ID site and completed concept design for Council's next large water sensitive urban design system	4
Accountable: Kirsten Coster		Budget: Capex (\$300K wsud / \$100k stormwater harvesting)	Resourcing:	<ul style="list-style-type: none"> Unit Manager ESD oversee B7 ESD officer project manage
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1.	Specialist consultants have now been engaged to develop design options for a stormwater harvesting system at City Oval (Coburg) including consideration of broader precinct options. Preliminary assessment will be presented to the cross-Council working group for feedback in October 2017.		On Target	
2.	Specialist consultants have now been engaged to investigate design options for a water sensitive urban design treatment at Jones Park (Brunswick East). Preliminary options have been reviewed by a cross-Council working group and soil testing has been commissioned.		On Target	
2nd QUARTER REPORTING			STATUS	
1.	The concepts for design has progressed, the design is being as a stand-alone stormwater harvesting system. The design area will also encompass the Southern end of City Oval / Bridges Reserve to ensure all requirements of the space are met and with stormwater harvesting infrastructure appropriately located within the space.		On Target	
2.	A community consultation session was held at Jones Park (Brunswick East) on 16 December 2017 (approximately 25 residents attended and provided feedback on the proposed concept design for a water sensitive urban design treatment at the park.		On Target	
3rd QUARTER REPORTING			STATUS	
1.	Concepts designs for a stand-alone stormwater harvesting system at the southern end of City Oval (Coburg) are complete. Next step is to commence community consultation on the preferred concept design.		On Target	
2.	Detailed design and documentation for a Water Sensitive Urban Design project at Jones Park is complete. The tender for project construction has been advertised and closes late April 2018.		Achieved	

CAP : 34 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1n) Protect Moreland's Heritage - via implementation of the Heritage Action Plan.				
No:	Actions	Measures	Targets	Qtr X
1	Progress Heritage Gaps planning scheme amendment	Report to Council and subject to Council decision submit Amendment for authorisation to Minister for Planning	Report to Council by March 2018	3
Accountable: Kirsten Coster		Budget: \$120k (General Amendments Budget)	Resourcing:	<ul style="list-style-type: none"> • Unit Manager Amendments oversee • Band 7 Strategic Planner Project Manager • Band 5/6 Assist
Responsible: Various Departments				
Department: PED				
Branch: Various				
1st QUARTER REPORTING			STATUS	
Moreland Heritage Gaps Study is underway, a final draft for officer review is due 11 October 2017. Amendment documentation is being prepared concurrently and a Council report to endorse the study and seek authorisation is scheduled for the December 2017 meeting.			On Target	
2nd QUARTER REPORTING			STATUS	
Council at its meeting on 6 December 2017 resolved to endorse the draft Heritage Gap Study and seek Authorisation to prepare/exhibit the amendment (for interim and permanent controls). Mapping is currently being prepared prior to lodging a formal Authorisation request with the Minister for Planning.			Achieved	

CAP : 35 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1o) Medium Density Housing Review - The project will review the quality of townhouse and unit development within Moreland and make recommendations on how it can be improved.				
No:	Actions	Measures	Targets	Qtr X

1	Review of existing quality of medium density development and identify recommendations, strategies/actions to improve them.	Review of issues completed including recommendations for implementation	Briefing to Councillors by June 2018	4
Accountable: Kirsten Coster		Budget: Base	Resourcing: <ul style="list-style-type: none"> Unit Manager Urban Design Unit Manager Strategy 	
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Design Quality Case Study Analysis for 33 townhouses is almost complete and the next project working group workshop involving Open Space, ESD and Engineering is scheduled for 28 September.			On Target	
2nd QUARTER REPORTING			STATUS	
Activities to gather evidence on design quality of medium density housing outcomes included: case study analysis/site inspections progressed; targeted residents survey released; planners workshop held; and interviews were held with key designers and developers. Councillor connect article prepared to provide a project update.			On Target	
3rd QUARTER REPORTING			STATUS	
Review of medium density housing outcomes and evidence gathered has further progressed, with the evidence base being expanded to include additional case studies to ensure a robust evaluation of 'on the ground' outcomes. Evidence is being analysed by the working group to inform draft recommendations. A Councillor Briefing on the analysis and potential recommendations is scheduled for Quarter 4 (May 2018).			On Target	

CAP : 36	Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development			
Deliverable: P1p) Corporate Carbon Reduction Plan - implement initiatives to support energy efficiency and renewables for Council's operations.				
No:	Actions	Measures	Targets	Qtr X
1	Implement the plan / projects to delivery	i) Progress the Hydrogen Heavy Fleet Fuel Project	i) Briefing on draft Partnership Agreement	3

greenhouse gas reductions for Council's operations		by March 2018	
	ii) Deliver Stage 4 of the Coburg Civic Centre thermal plant efficiency upgrade	ii) Project completion and commissioning by June 2018	4
	iii) Installation of 2 solar on leased facilities to community groups	iii) Projects installed and operational by June 2018	4
Accountable: Kirsten Coster		Budget: Capex (\$400k renewables / \$100k efficiency)	Resourcing: 1 x EFT 100% 1 x EFT 25%
Responsible: Sue Vujcevic			
Department: PED			
Branch: City Strategy and Design			
1st QUARTER REPORTING		STATUS	
i)	Council has secured \$1M in grant funding for the Hydrogen Heavy Fleet Fuel Project through the Victorian Government's New Energy Jobs Fund program in this quarter. Drafting of a Project Development Agreement is underway. The Project Development Agreement will be reported to Council in the second quarter.	On Target	
ii)	The procurement process to deliver Stage 4 of the Coburg Civic Centre thermal plant efficiency upgrade is underway, with quotes assessed by a Council panel and appointment of the successful contractor pending.	On Target	
iii)	Following a prioritisation and assessment process of potential sites, two leased sites (both childcare centres) have been confirmed as the priority sites for delivery of 'solar on leased facilities' program. Quotations for design and installation will progress in the second quarter.	On Target	
2nd QUARTER REPORTING		STATUS	
i)	The Project Development Agreement (PDA) was reported to Council at its meeting in October 2017 and subsequently executed in October 2017.	Achieved	
ii)	The contract is now in place to deliver the project. The main component of the Coburg Civic Centre thermal plant efficiency upgrade project is the heat pump unit, which is now on order and expected to arrive in early 2018.	On Target	
iii)	Agreement in place to facilitate solar system installations at: 18.6kW at Shirley Robertson Childcare; and 20.5kW at Barry Beckett Childcare Centre.	On Target	
3rd QUARTER REPORTING		STATUS	
i)	The Project Development Agreement (PDA) was reported to Council at its meeting in October 2017 and subsequently	Achieved	

	executed in October 2017.	
ii)	The Coburg Civic Centre thermal plant efficiency upgrade project underway with final commissioning scheduled during April 2018.	On Target
iii)	Solar PV installations complete and operational: 18.6kW at Shirley Robertson Childcare; and 20.5kW at Barry Beckett Childcare Centre.	Achieved

CAP : 37					Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development					
Deliverable: P1q) Urban Heat Island Action Plan										
No:	Actions	Measures			Targets			Qtr X		
1	Implement the plan / projects to deliver actions to mitigate urban heat island effect	Annual report to Council on progress and achievements			June 2018			4		
Accountable: Kirsten Coster				Budget: Base and CAPEX funds			Resourcing:			
Responsible: Sue Vujcevic										
Department: PED										
Branch: City Strategy and Design										
1st QUARTER REPORTING							STATUS			
Implementation of funded actions within the Urban Heat Island Action Plan are progressing. Of particular note, the Urban Forest Strategy was adopted by Council during the quarter, which included additional funds for establishment and maintenance of street trees.							On Target			
2nd QUARTER REPORTING							STATUS			
The Cooling Communities research project was launched on 17 December 2017, the project trialled methods to improve the liveability of homes for residents living in social housing in Moreland vulnerable to urban heat island impacts . Other activities included ongoing implementation of: the Urban Forest Strategy; WaterMap (designs progressing for a stormwater harvesting system at City Oval and water sensitive urban design treatment at Jones Park). A Briefing was also held on 11 December 2017 on the draft Cooling the Upfield Corridor Action Plan.							On Target			
3rd QUARTER REPORTING							STATUS			
Implementation continues of the various initiatives to mitigate the urban heat island effect, including: implementation of the Urban Forest Strategy; concept designs undertaken for a stormwater harvesting system and water sensitive urban design project; and development of							On Target			

the Cooling the Upfield Corridor Action Plan.	
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CAP : 38 Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.				
Deliverable: P2a) Review of the Moreland Integrated Transport Strategy (MITS), with specific focus on achievement of this outcome to drive later year's action to enable mode shift and reduction in traffic congestion				
No:	Actions	Measures	Targets	Qtr X
1	Comprehensive research and engagement	Briefing to Council	December 2017	2
2	Completion of MITS	Present to Council the Draft MITS for adoption and for public comment	June 2018	4
Accountable: Grant Thorne		Budget: \$300k		Resourcing:
Responsible: Lee Dowler				
Department: City Infrastructure				
Branch: Strategic Transport and Compliance				
1st QUARTER REPORTING			STATUS	
1. Project Manager has been appointed. Tender for a consultant to undertake initial background and transport assessment, which will inform the Council briefing.			On Target	
2. Present to Council the Draft MITS for adoption and for public comment.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Consultant has been appointed and developed a draft background report for internal comment and a consultation plan for 2018, which formed part of a Council briefing in December. However the comprehensive research and consultation will be going to Council in February.			Behind Target	
2. On track to present to Council the Draft MITS for adoption and public comment, by June 2018			On Target	
3rd QUARTER REPORTING			STATUS	
1. Councillors briefed in December 2017 and Background report was adopted by Council in February. Public consultation occurred in February / March.			Achieved	
2. Draft MITS being prepared to present to June council meeting.			On Target	

CAP : 39 Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.				
Deliverable: P2b) Finalise Brunswick and Coburg Activity Centre car parking strategies - to improve activity centres and update potentially car parking rates and also investigate opportunity for developers to contribute to infrastructure via a cash in lieu scheme				
No:	Actions	Measures	Targets	Qtr X
1	Update the Brunswick and Coburg car parking strategies - including car parking rates for both activity centres and explore a car parking cash-in-lieu scheme for car parking dispensations to fund sustainable transport initiatives.	Draft revised strategies completed (exhibition and consultation subject to progress of MITS review CAP40 which will inform the sustainable transport initiatives to be funded)	Briefing on progress/outcomes of draft strategies by June 2018	4
Accountable: Kirsten Coster		Budget: \$200 OPEX		Resourcing: Unit Manager Strategy Assist Transport Unit 'MITS Review Project Manager' to undertake review of MITS
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Tender package was completed; the tender for the Moreland Integrated Transport Study 2018 and Parking Strategy close on 9 October 2017.			On Target	
2nd QUARTER REPORTING			STATUS	
Project is currently underway with consultants appointed and a Briefing undertaken on 11 December 2017.			On Target	
3rd QUARTER REPORTING			STATUS	
Project is currently underway with consultants appointed and a Briefing undertaken on 19 March 2018.			On Target	

CAP : 40		Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.		
Deliverable: P2c) Extend the Upfield Bike Path to connect with the Western ring Rd Path - continue advocacy with the offer of half of funding from State Govt.				
No:	Actions	Measures	Targets	Qtr X
1	Council will advocate with the State Govt. with the offer of funding half of it immediately if the State Govt. provides the other half. If that fails then funds are in the CAPEX program to carry out the work in the later years	Write to relevant Ministers and State departments seeking funding	September 2017	1
Accountable: Grant Thorne		Budget: CAPEX or external funding required (\$1.5M) - if State Govt fund half.	Resourcing: Transport team	
Responsible: Lee Dowler				
Department: City Infrastructure				
Branch: Strategic Transport & Compliance				
1st QUARTER REPORTING			STATUS	
Council will advocate to offer half the funding immediately if the State Govt. provides the other half. Alternatively funds are in the CAPEX program to carry out the work in the later years. Council met with VicRoads on 22 September to discuss the project.			On Target	
2nd QUARTER REPORTING			STATUS	
Council met with VicRoads on 22 September to discuss the project. Following our letter to the Minister, Council officers have been engaging with VicRoads for a budget submission for Ministerial consideration in 2018.			Achieved	

CAP : 41		Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.		
Deliverable: P2d) Continue to advocate for level crossing removal in Moreland - Work with the Level Crossing Removal Authority (LXRA) to maximise community benefit from crossing removals in Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Liaise with LXRA on planning, design and	Meetings attended and Council's endorsed	Meetings as facilitated by LXRA	All

	delivery of committed level crossing removals at Glenroy Rd, Glenroy, Bell St Coburg and Moreland Rd Coburg to maximise place impact and community benefit.	principles used to guide officer feedback		
2	Advance investigative and advocacy work for Upfield Line to maximise the number of level crossing removals committed through Brunswick and Coburg Activity Centres.	Further to preliminary feasibility report completed in June 2017, complete further technical and design analysis report to inform an advocacy strategy subject to Council agreement to proceed.	Council briefing held by December 2017	2
Accountable: Kirsten Coster		Budget: Base \$70K OPEX in 17/18 for Upfield Line feasibility work (Action No 2)	Resourcing: 0.5 FTE	
Responsible: Liz Nairn				
Department: PED				
Branch: Places				
1st QUARTER REPORTING			STATUS	
1. Ongoing fortnightly meetings with LXRA underway, focussed on LXRA's timeframes and Communications Plan.			On Target	
2. Consultants appointed and work underway to develop engineering feasibility analysis and associated urban design assessment of the two potential design options - elevated rail and lowered rail.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Ongoing fortnightly meetings with LXRA.			On Target	
2. Councillor briefing on feasibility work held on 11 December 2017. Next steps to be confirmed once LXRA timeframes are known.			Achieved	
3rd QUARTER REPORTING			STATUS	
1. Ongoing meetings with LXRA.			On Target	
2. Councillor briefing on recommended advocacy positions held on 12 March 2018, to be reported to April Council meeting. LXRA timelines unknown.			Achieved	

CAP : 42	Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.			
Deliverable: P2g) Review the Moreland Parking management Policy: will guide the implementation of parking management across the city				
No:	Actions	Measures	Targets	Qtr X

1	Undertake a review of the Parking Management Policy	Draft presented to Council for adoption	February 2018	3
Accountable: Grant Thorne		Budget: Base	Resourcing: Transport team	
Responsible: Lee Dowler				
Department: City Infrastructure				
Branch: Strategic Transport and Compliance				
1st QUARTER REPORTING			STATUS	
Review of the Parking Management Policy has been undertaken. On track to present to Council by February 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
Officers have briefed Councillors. A report on track to be presented to Council in February 2018 to adopt for public comment.			On Target	
3rd QUARTER REPORTING			STATUS	
Draft Parking Management Policy was adopted by Council for public comment. Report going to May Council meeting to adopt Parking Management Policy following public consultation.			Achieved	

CAP : 43 Key Priority: P3.Support the local economy and trading environments to enhance economic activity and promote local jobs				
Deliverable: P3a) Economic Development Strategy 2016-21 - Facilitate the growth and diversity of local jobs				
No:	Actions	Measures	Targets	Qtr X
1	Implementation of Economic Development Strategy	Program of activities for 5 objectives of the strategy are on track and in delivery	Briefing to Council by October 2017	2
2	Investment Facilitation	Increase the advancement of significant commercial & industrial investment projects that provide job creation	Briefing to Council by October 2017	2
Accountable: Kirsten Coster		Budget: Base Plus other specific OPEX and CAPEX costs.	Resourcing: 5.8 FTE	
Responsible: Maria – Luisa Nardella				
Department: PED				
Branch: Economic Development				
1st QUARTER REPORTING			STATUS	

1. All Economic Development activities are on track - Report going to Council on October 11	On Target
<p>2. Investment Facilitation significant projects include:</p> <ul style="list-style-type: none"> • YourCoffee launch at new premises on 16th August 2017 • Annual Invest network event held on 14th September 2017 • Assisted with provision of Notice of Decision to Amend a Planning Permit (NOD) for new premises of Harry's Ice Cream at South Street, Hadfield • Provide economic data for proposed aged care facility in Brunswick East - TriCare – planning permit application lodged • Collaborate with Genobile Brothers Food Distributors for business expansion at new site, 50 Bakers Road, Coburg North – planning permit application lodged • Collaborate with Royal Nut Company to seek new location in Moreland – site purchased at Phoenix & Fallon Streets, Brunswick - expansion 	On Target
2nd QUARTER REPORTING	STATUS
<p>1. Implementation of Economic Development Strategy All Economic Development portfolio activities are on track, including website overhaul and the progress of the Brunswick Business Incubator development. Update to Council Report provided in October 2017.</p>	Achieved
<p>2. Investment Facilitation – ongoing program of activities</p> <ul style="list-style-type: none"> • Working with Urban Planning to secure Permit and endorsed plans for new premises of Harry's Ice Cream at South Street, Hadfield • Engage with Mycelium Studio as part of the planning approval process – planning permit application lodged • Collaborate with <i>Cargo Crew</i> to seek new premises in Moreland • Collaborate with <i>Viapond Paints</i> to seek new premises in Moreland City Council • Collaborate with <i>Townley Drop Forge P/L</i> to secure new premises in Moreland • Collaborate with Banco Group to seek appropriate temporary uses to activate East Brunswick Village space on Nicholson Street. • Work with City Development to streamline Commercial Priority Planning Process and update collateral • Continue to work with Commercial Priority Planner to ensure Economic Development Branch input and connections at relevant business pre-application meetings through to outcomes. 	Achieved

CAP : 44 Key Priority: P3.Support the local economy and trading environments to enhance economic activity and promote local jobs				
Deliverable: P3b) The Coburg Initiative (TCI): major urban regeneration project for the Coburg Activity Centre ; with Progress delivery of: TCI Development Cluster 1 – Coburg Square				
No:	Actions	Measures	Targets	Qtr X
1	Continue to seek State funding and progress planning and design for the redevelopment of the Coles/car park site in the heart of Coburg to create a new town square and improved streetscape amenity, mixed use buildings, increased jobs and dwellings in the centre.	i) Develop and implement an advocacy strategy	i) Report to Council by end of quarter - September	1
		ii) Progress reports to Council provided at key decision milestones	ii) Ongoing as milestones achieved	As required
Accountable: Kirsten Coster		Budget: \$121,232 (CAPEX carry forward from 16/17) plus \$100K OPEX allocated in 17/18	Resourcing: 1 FTE	
Responsible: Liz Nairn				
Department: PED				
Branch: Places				
1st QUARTER REPORTING			STATUS	
1	i) Council Report considered in August 2017, resolved to undertake further advocacy.			Achieved
	ii) Council progress report considered in August as noted above.			On Target
2nd QUARTER REPORTING			STATUS	
	i. Achieved in 1 st quarter, see above.			Achieved
	ii. No key milestones requiring progress reports to Council in second quarter.			On Target
3rd QUARTER REPORTING			STATUS	
	Achieved in 1 st quarter, see above.			Achieved
	No key milestones requiring progress reports to Council in second quarter, Councillor update briefing to be provided in April.			On Target

CAP : 45 Key Priority: P3.Support the local economy and trading environments to enhance economic activity and promote local jobs				
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Deliverable: P3c) The Coburg Initiative (TCI): major urban regeneration project for the Coburg Activity Centre; with Progress delivery of: TCI Development Cluster 2 – Hospital				
No:	Actions	Measures	Targets	Qtr X
1	Explore opportunities to attract a major hospital / health facility into the Coburg Activity Centre for the significant flow on employment and economic development impacts such a use facilitates towards restructuring of the local economy.	Progress reports to Council provided at key decision milestones	Ongoing.	As required
Accountable: Kirsten Coster		Budget: \$153,754 (carry forward from 16/17)	Resourcing: 0.8 FTE	
Responsible: Liz Nairn				
Department: PED				
Branch: Places				
1st QUARTER REPORTING			STATUS	
Council Report considered in August 2017, resolved to endorse the commencement of a tender process to seek a partner interesting in developing the site for hospital or major health facility.			On Target	
2nd QUARTER REPORTING			STATUS	
No key milestones requiring progress reports to Council in second quarter.			On Target	
3rd QUARTER REPORTING			STATUS	
RFQ to seek interest from hospital and health operators and developers released.			On Target	

CAP : 46		Key Priority: P3.Support the local economy and trading environments to enhance economic activity and promote local jobs		
Deliverable: P3d) Parklet Program: Implement the short-term and long-term parklet program				
No:	Actions	Measures	Targets	Qtr X
1	Roll out the short-term and long-term parklet program on an ongoing basis	Implement the short term and long term parklet Program streams	Brief Council on implementation May 2018	4

Accountable: Kirsten Coster	Budget: Base resources and any income generated to fund maintenance / purchase new parklet infrastructure	Resourcing: <ul style="list-style-type: none"> • Unit Manager Urban Design oversee • Urban Designer project manage
Responsible: Sue Vujcevic		
Department: PED		
Branch: City Strategy and Design		
1st QUARTER REPORTING		STATUS
Second installation of the parklet Program (temporary installation) is in place at the Grand View Hotel, Brunswick West, which will be there until January 2018.		On Target
2nd QUARTER REPORTING		STATUS
Council resolved at its meeting on 15 November 2017 to endorse a temporary parklet installation for Florence Street (Brunswick), instead of a pop up park/road closure setup, as the method of installing a trial park installation. Design/purchase of parklet equipment has progressed.		On Target
3rd QUARTER REPORTING		STATUS
Council short-term parklet has been installed as part of Stage 1 of Florence Street pop-up park. New parklet equipment has been delivered to Council and is awaiting installation in April 2018.		On Target

CAP : 47	Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space			
Deliverable: P4a) More Open spaces and parks in Moreland - establish a framework or open space fund allocation and then undertake land purchase and conversion to Open Space.				
No:	Actions	Measures	Targets	Qtr X
1	Council adoption of Open Space Project and Framework	A Park Close to coburg: A Framework to Fill Open Space Gaps adopted by Council	Draft Framework adopted by Council in second quarter of Financial Year	2
2	Commencement of land purchase	Ongoing reporting to council as required to enact land purchase	As required for target	
Accountable: Nerina Di Lorenzo		Budget: Reserve exists - funded from the Open Space Project and Framework.	Resourcing: <ul style="list-style-type: none"> • Action 1 – Unit Manager Strategy with working group incorporating officers from Property, Open Space and Urban Design. • Action 2 – Manager Property and 	
Responsible: Sue Vujcevic/Olivia Wright				
Department: CEO				
Branch: City Strategy and Design / Property & Governance				

		Governance
1st QUARTER REPORTING		STATUS
1.	The draft framework was prepared and endorsed by Council for community consultation at its meeting on 13 September 2017; the framework is now on exhibition until 3 November 2017.	On Target
2.	At its meeting on 13 September 2017 on the draft framework; Council also resolved to note that the Director Corporate Services is authorised to commence negotiations to purchase land to service gap areas, in accordance with the draft framework (this work has progressed in the first quarter). Action 2 – No land purchased yet, as strategy is only out for consultation.	On Target
2nd QUARTER REPORTING		STATUS
1.	Council resolved to endorse at its meeting on 6 December 2017 the Park Close to Home: A framework to fill open space gaps (DED110/17).	Achieved
2.	A report to Council regarding purchase of land to service gap areas was considered at its meeting in November 2017. Action 2 – No land purchased yet, as strategy was only adopted at the 6 December Council meeting.	On Target
3rd QUARTER REPORTING		STATUS
1.	Council resolved to endorse at its meeting on 6 December 2017 the Park Close to Home: A framework to fill open space gaps (DED110/17).	Achieved
2.	Efforts are underway to secure a parcel of land in an identified gap area. Benchmarking activity to support the project has also been completed, which involved investigating how other organisations proactively buy open space. Key learnings will inform our next steps of this project.	On Target

CAP : 48	Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space			
Deliverable: P4b) Florence Street Pop up park - creation of additional open space in Brunswick				
No:	Actions	Measures	Targets	Qtr X
1	Installation of temporary (trial) park	Implement temporary pop-up park (timing subject to timing of access	Confirm way forward via briefing with Council by end quarter –	2

		requirements for development projects in the street)	December 2018 Briefing on 3 month trial outcomes to Council 2 months post installation	
Accountable: Kirsten Coster		Budget: \$100k (park installation and resources)	Resourcing:	<ul style="list-style-type: none"> • Unit Manager Urban Design oversee • Temporary B6 Urban designer • Brunswick Place Manager
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Internal investigations are being undertaken to explore the feasibility of a parklet style pop-up instead of a full road closure due to site constraints.			On Target	
2nd QUARTER REPORTING			STATUS	
Council resolved at its meeting on 15 November 2017 to endorse a temporary Parklet installation for Florence Street (Brunswick), instead of a pop up park/road closure setup, as the method of installing a trial park installation. Design/purchase of Parklet equipment has progressed.			On Target	
3rd QUARTER REPORTING			STATUS	
Stage 1 of the Florence Street parklet was installed in January 2018, with Stage 2 anticipated to be installed in April 2018. New parklet equipment has been delivered to Council and is awaiting installation in April 2018.			On Target	

CAP : 49	Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space			
Deliverable: P4c) Urban Forest Strategy: will guide the strategic direction of the management of Moreland's urban forest, aiming to create a municipality where healthy trees and vegetation are a core part of the urban environment				
No:	Actions	Measures	Targets	Qtr X
1	The UFS aims to double	To plant trees as per final	by June 2018	4

	the canopy coverage within the public realm by 2030, through the strategic planting of larger canopy trees within streetscapes, parks and natural resource management areas.	Council adopted Urban Forest Strategy		
Accountable: Grant Thorne		Budget: Base and OPEX		Resourcing:
Responsible: Andrew Dodd		\$500k (TBC) following finalisation of community consultation on the UFS		
Department: City Infrastructure				
Branch: Open Space and Street Cleansing				
1st QUARTER REPORTING				STATUS
<p>\$500K adopted in August as part of the Urban Forest Strategy and will come into play during maintenance of the 5000 trees planted for 17/18 due to conclude October.</p> <p>Part of the funding will also be utilised through a proposed Urban Forest Officer, who's primary role will be to implement the UFS actions, and manage tree protection on construction sites which will partly fund the position.</p>				On Target
2nd QUARTER REPORTING				STATUS
The target of 5000 trees has been met and are now being maintained.				Achieved

CAP : 50 Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space				
Deliverable: P4d) Greening Sydney Road - Develop a strategy and implementation plan for cooling Sydney road as part of the UHIE Action Plan				
No:	Actions	Measures	Targets	Qtr X
1	Finalise Greening Sydney Road Strategy and develop implementation plan, subject to approval and funding	Draft strategy outlining options reported to Council	Draft reported to Council by March 2018	3
Accountable: Kirsten Coster		Budget: Base		Resourcing:
Responsible: Sue Vujcevic				<ul style="list-style-type: none"> Unit Manager Urban Design oversee Urban Designer project manage
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING				STATUS
A draft strategy is currently being developed and it is anticipated to be				On Target

reported to Council by March 2018.	
2nd QUARTER REPORTING	STATUS
A Briefing was held on 11 December 2017 on the draft Cooling the Upfield Corridor Action Plan content and next steps.	On Target
3rd QUARTER REPORTING	STATUS
Council endorsed the draft Cooling the Upfield Corridor Action Plan in March 2018, for public consultation in April-May 2018.	Achieved

CAP : 51					Key Priority: P5. Move to a proactive approach to managing construction impacts, resulting from population growth in our city				
Deliverable: P5a) Construction Management Project - Due to a boom in residential construction, we are looking at the best way to manage and minimise the impacts on residential amenity.									
No:	Actions	Measures	Targets	Qtr X					
1	Implement outcomes of project progressed in 16/17	Develop a model and performance measures for the requirement of Construction Management Plans	December 2017	2					
Accountable: Grant Thorne			Budget: Base		Resourcing:				
Responsible: Lee Dowler									
Department: City Infrastructure									
Branch: Strategic Transport and Compliance									
1st QUARTER REPORTING					STATUS				
A draft model and performance measures for the requirement of Construction Management Plans have been developed and is being assessed internally ready for approval in December.					On Target				
2nd QUARTER REPORTING					STATUS				
The Construction Management Plans have been supported internally. Need to determine how they work as part of the new Local Law and what resources (if any) are required.					Achieved				

CAP : 52					Key Priority: P6. Develop a clear and funded approach to achieve zero carbon emissions by 2040				
Deliverable: P6a) Zero Carbon Evolution (ZCE) Strategy – Reset of actions currently behind delivery, and development of future ZCE (2020 – 2040)									
No:	Actions	Measures	Targets	Qtr X					
1	ZCE 2.0 (Refresh of ZCE	Reset of actions currently	Draft prepared by	2					

	2020)	behind delivery: <ul style="list-style-type: none"> • Generating local renewable energy • Low emission transport 	December 2017	
2	ZCE 4.0 Framework (draft ZCE 2020 – 2040)	Clear vision of zero net emissions by 2040 and identified program to 2025 with preliminary costings	Early draft prepared February 2018 Brief to Councillors March 2018	3 3
3	ZCE action implementation via Moreland Energy Foundation Limited (MEFL) (P6b)	Annual report to Council outlining MEFL progress for ZCE actions: <ul style="list-style-type: none"> • generating local renewable energy • using energy efficiency • activating the community 	by 30 June 2018	4
Accountable: Kirsten Coster		Budget: 1. OPEX and Base 2. \$50K 3. \$300K	Resourcing: Need to clarify partnership with MEFL	
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. MEFL are providing consultancy services to Council to investigate opportunities and priorities for the ZCE 2.0 Refresh. An Opportunities Paper has been drafted for review and stakeholder engagement activities are planned for October/November 2017.			On Target	
2. MEFL are also providing consultancy services to Council to investigate opportunities and priorities for the ZCE 4.0. An Opportunities Paper (which also covers 2.0 Refresh) has been drafted for review and stakeholder engagement activities are planned for October/November 2017.			On Target	
3. ZCE implementation via MEFL is ongoing, with 1st Quarter highlights including: <ul style="list-style-type: none"> • LMB knitwear signing Moreland's first Energy Upgrade Agreement (EUA) for a 29.9kW solar system on the rooftop of Otto and Spike factory. • Development (and distribution through Council/community networks) of 'energy efficiency tips' leaflets in English, Arabic, Greek and Italian. • Council adopted the Urban Forest Strategy in August 2017, with an annual target of 5,000 trees per annum and \$500,000 budget 			On Target	

<p>for quality control and maintenance.</p> <ul style="list-style-type: none"> • ZCE ‘ideas forum’ held in July, with over 35 attendees from 19 community groups. • Review of Moreland Integrated Transport Strategy tender released. 	
2nd QUARTER REPORTING	STATUS
1. Draft ZCE 2020 Refresh has been provided to Council Officers for review in December 2017.	Achieved
2. MEFL are drafting a framework that will guide Moreland to Zero Carbon 2040 (referred to as ZCE 4.0). The “Brains Trust” streams for the project are finalised and 25 nominations have been received from stakeholders to further develop ideas emanating from the workshop held in November 2017 (with over 60 attendees).	On Target
<p>3. 2nd Quarter highlights for MEFL ZCE implementation include:</p> <ul style="list-style-type: none"> • Heritage solar campaign commenced (1 enquiry to date). • Campaign for February 2018 solar bulk buy mail out planned. • EOI issued for delivery partners for Solar for Renters pilot. • Solar system installations progressed for: 458kW at Conga Foods; 29.9kW at Otto and Spike; 20.7kW at Kids on Avenue; 63kW at Foundation House; 15kW at Coburg North School. • Positive Charge provided 12 home renovator services. • Donation of Sanden Hot Water Heat Pump secured for CERES. • Applied for grant to upgrade 6 cafes as energy efficiency exemplars. • Business Light Smart campaign is being developed for LED’s. • Energy advice provided at Fawkner Festa. • Monthly meetings held with Climate Action Moreland. • Zero Carbon Communities program is being developed. 	On Target
3rd QUARTER REPORTING	STATUS
1. Draft ZCE 2020 Refresh has been provided to Council Officers for review in December 2017.	Achieved
2. MEFL are drafting a framework that will guide Moreland to Zero Carbon 2040 (referred to as ZCE 4.0). The “Brains Trust” streams for the project are finalised and 25 nominations have been received from stakeholders to further develop ideas emanating from the workshop held in November 2017 (with over 60 attendees).	Achieved
<p>3. 3rd Quarter highlights for MEFL ZCE implementation include:</p> <ul style="list-style-type: none"> • MEFL delivered a mailout campaign to 15,600, households in Brunswick West, Pascoe Vale, Pascoe Vale South, Coburg and Coburg North. The campaign has generated 345 leads and 9 solar installations to date. • MEFL launched the Solar for Renters pilot with SunTenants. Over 50 people expressed an interest in participating in this trial 	On Target

<p>which will aim to install solar on 10 rental properties in Moreland.</p> <ul style="list-style-type: none"> • MEFL provided energy advice at Sydney Road Street Party on March 4 and delivered a 'saving money on your energy bills' session at Coburg Library on 15 February and a solar information session at Coburg Town Hall on 19 March. 70 people attended the solar information session. • MEFL hosted a film screening of 'An Inconvenient Sequel' on 21 February attended by over 200 people. • Council, MEFL and CERES co-hosted a community event on 23 February at Coburg Town Hall with a presentation by Paul Hawken, author of 'Drawdown – the most comprehensive plan ever proposed to reverse global warming', which was attended by over 200 people. 	
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CAP : 53		Key Priority: P7. Invest in the revitalisation of shopping and trading precincts		
Deliverable: P7a) i) Shopping Strip Renewal Program - Improve the quality of our Neighbourhood Activity Centres				
ii) Accelerate Shopping Strip Renewal program by designing and constructing 2 additional centres				
No:	Actions	Measures	Targets	Qtr X
1	Construction of Holmes Nicholson Moreland NAC	Construction of Holmes/ Nicholson completed	Construction completed by November 2018	2
2.	Design of: Gaffney St/ PV Station Shopping Strip Melville Road	Design completed	June 2019	4
3.	Bonwick Street : Design Council endorsed shopping strip	Design completed and construction commenced	June 2019	4
Accountable: Kirsten Coster		Budget: \$750k CAPEX	Resourcing:	<ul style="list-style-type: none"> • Unit Manager Urban Design oversee • Urban Designers project manage design • Construction Engineer project manage construction
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. The Tender documentation is being completed for the Holmes Nicholson Moreland shopping strip, with the tender planned to be advertised in October 2017.			On Target	
2. Site analysis and feature and level survey is currently in progress			On Target	

for Gaffney St/Pascoe Vale Station Shopping Strip.	
3. Site analysis and feature and level survey currently in progress for Bonwick St shopping strip.	On Target
2nd QUARTER REPORTING	STATUS
1. As a result of the tender evaluation process, the project cannot be delivered by the CAP target date of June 2018 and needs to be delivered over two financial years. It is recommended that the target date for delivery of this project in the CAP be revised to October/November 2018. Progress against this CAP item would then also continue as part of year two reporting of the CAP.	Behind Target
2. Community consultation was completed, which included a community survey to seek opinions on the existing condition of the shopping strip and what the community might like to see in the future (feedback received will inform the concept design).	On Target
3. Tasks completed this period include: pedestrian movement study; laneway usage study; car parking occupancy survey; and consultation with a Councillor responsible for Economic Development.	On Target
3rd QUARTER REPORTING	STATUS
1. Tenders received for the Holmes Nicholson Moreland Shopping Strip Streetscape works were significantly over budget. Council adjusted the delivery target over the 17/18 & 18/19 financial year at the March 2018 meeting. Works will commence on 30 April 2018, and complete in November 2018 to spread increased cost over two financial years. Project back on Target, in alignment with Council resolution and prescribed resetting.	On Target
2. Draft concept design has been completed based on findings of community consultation, with final concept design now due to be completed in the next financial year, as per the DED 27/18	On Target
3. Consultants being engaged to develop concept design, with draft concept anticipated to be ready by June 2018 for community consultation. Final concept to be completed in the next financial year, as per DED 27/18.	On Target

CAP : 54

Key Priority: P7. Invest in the revitalisation of shopping and trading precincts

Deliverable: P7b) Implement Coburg Streetscape Masterplan - Deliver streetscape upgrade projects within Coburg Activity Centre

No:	Actions	Measures	Targets	Qtr X
1	Finish construction of Sydney Road Improvement Stage 2 and Page Street	Construction completed on time and on budget	Construction completed by March 2018	3
Accountable: Kirsten Coster		Budget: \$900k CAPEX	Resourcing:	<ul style="list-style-type: none"> Unit Manager Urban Design oversee Urban Designer and Construction engineer project manage
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Sydney Road Improvement Stage 2 construction is completed and there are two items left on the rectification list to be completed. Page Street construction tender has closed and was assessed; awarding of contracts is in progress and an October construction start date is anticipated.			On Target	
2nd QUARTER REPORTING			STATUS	
Page Street construction continues, activities underway this period include: regular community updates are being distributed; demolition and excavation of site completed; concrete base along vehicle loaded area; and drainage works.			On Target	
3rd QUARTER REPORTING			STATUS	
Page Street construction is nearing completion with the major works now complete, with full pedestrian and shop access; vehicle access is still closed pending electrical, lighting and furniture installation.			Behind Target	

CAP : 55	Key Priority: P7. Invest in the revitalisation of shopping and trading precincts
Deliverable: P7c) Implement Glenroy Streetscape Masterplan - Deliver streetscape upgrade projects within Glenroy Activity Centre.	

No:	Actions	Measures	Targets	Qtr X
1	Construction Pascoe Vale Road Stage 4 & 5	Construction completed on time and on budget	Construction completed by June 2018	4
Accountable: Kirsten Coster		Budget: \$1.27 Million CAPEX	Resourcing:	<ul style="list-style-type: none"> Unit Manager Urban Design oversee Urban Designer and Construction engineer project manage
Responsible: Sue Vujcevic				
Department: PED				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Works began in September 2017. Stage 4A will start at Glenroy Road and will finish at Post Office Place in November 2017. Stage 4B will start in mid-January 2018 at Post Office Place and is scheduled to finish in April outside the Salvation Army (note: Stage 5 is now being called Stage 4B for the project).			On Target	
2nd QUARTER REPORTING			STATUS	
Regular community updates are being distributed The pavers continue to be laid from the arcade to the pedestrian crossing. Construction from the pedestrian crossing to the Salvation Army will commence in January 2018.			On Target	
3rd QUARTER REPORTING			STATUS	
Stage 4A is now complete, and construction of Stage 4B from the pedestrian crossing to the Salvation Army, including the new pedestrian plaza area is on track to be completed by early May 2018.			On Target	

CAP : 56		Key Priority: P7. Invest in the revitalisation of shopping and trading precincts		
Deliverable: P7d) Implement Brunswick Structure plan - Deliver streetscape upgrade projects within Brunswick Activity Centre				
No:	Actions	Measures	Targets	Qtr X
1	Finish construction of Dawson Street upgrade.	Construction for Dawson Street completed	Construction completed by December 2017	2
2	Design and deliver Saxon Street public place	Design and construction of Saxon Street completed	Construction completed by June 2018	4
3	Design MIPAC Forecourt and Brunswick Townhall Forecourt	Design of MIPAC and Townhall Forecourt completed	Design completed by June 2018	4
Accountable: Kirsten Coster		Budget: \$800k CAPEX	Resourcing:	<ul style="list-style-type: none"> Unit Manager Urban
Responsible: Sue Vujcevic				

Department: PED		Design oversee
Branch: City Strategy and Design		<ul style="list-style-type: none"> Urban Designer project manage design
1st QUARTER REPORTING		STATUS
1. Dawson Street streetscape upgrade is on track for completion by October 2017; all major construction works were completed by September and remaining works include landscaping and re-sheeting of Dawson Street in October.		On Target
2. Concept design process has commenced for Saxon St public space, with a feature and level survey scheduled to commence in October 2017. A Council report was also drafted for the October Council meeting regarding extending scope and budget for project to create a new link between Brunswick Library and Saxon St.		On Target
3. Feature and level survey is now complete and the draft concept design is scheduled to be finalised by December 2017 for the Mechanics Forecourt and Townhall Forecourt.		On Target
2nd QUARTER REPORTING		STATUS
1. Dawson Street streetscape upgrade was completed in October 2017 and launch for project was also held in October.		Achieved
2. Council resolved at its meeting on 11 October 2017 to extend the scope (and budget) for the project to create a new link between the Brunswick Library and the Saxon Street public space. Other actions progressed include: draft concept design prepared; community consultation on site and survey undertaken to seek feedback on the concept design; and site survey.		On Target
3. Brunswick Townhall Forecourt: Concept design process commenced; and feature survey and service proving completed. MIPAC Forecourt: research and preliminary stakeholder consultation completed.		On Target
3rd QUARTER REPORTING		STATUS
1. Dawson Street streetscape upgrade was completed in October 2017 and launch for project was also held in October.		Achieved
2. Community consultation completed and final design prepared based on consultation findings. Tender has now been advertised for construction works of Saxon Street public place, with contractor anticipated to be engaged in May 2018.		Behind Target
3. Brunswick Town Hall and The Mechanics Forecourt – concept design anticipated to be advertised for community consultation in May 2018.		Behind Target

CAP : 57		Key Priority : P.8 Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts		
Deliverable: P8a) Deliver on actions and commitments in the Moreland Arts and Culture Strategy, including actions to:				
i) enhance the capacity of Moreland's creative sector to maintain and grow their practice in the municipality				
ii) Increase access and engagement of community in Council's Arts and Culture program as both participants and audiences				
iii) Pilot an operational grants program for local Arts organisations and projects				
No:	Actions	Measures	Targets	Qtr X
1	Arts and Culture strategy endorsed by Council	Presented to Council for endorsement	September 2017	2
2	Implement Arts and Culture Strategy actions pending Council approval	90% of actions for 2017/2018 completed	June 2018	4
3	Arts Investment Program - Implement a two year pilot to support creative sector in Moreland	Develop Arts Investment Program Guidelines	Presented to Council for endorsement by January 2018	3
		Implement first round of Arts Investment Program (pending Council endorsement)	June 2018	4
Accountable: Arden Joseph		Budget:		Resourcing:
Responsible: Genimaree Panozzo		1. Base and any further funding to be approved		1. Existing Officer Resource (Arts and Culture) and any further resourcing to be approved
Department: Social Development		2. OPEX 2017/2018 and 2018/2019 - \$50k per annum		2. Existing Officer Resource (Arts and Culture)
Branch: Culture Development				
1st QUARTER REPORTING				STATUS
1. Arts and Culture Strategy adopted at 13 September 2017 Council Meeting.				Achieved
2. Actions for Arts and Culture Strategy have commenced implementation and monitored through monthly updates as part of Service Unit Plan.				On Target
3. Research and consultation conducted for Arts Investment Program Guidelines.				On Target
2nd QUARTER REPORTING				STATUS

1. Arts and Culture Strategy adopted at 13 September 2017 Council Meeting	Achieved
2. Actions for Arts and Culture Strategy have commenced implementation and monitored through monthly updates as part of Service Unit Plan	On Target
3. Arts Investment Program Guidelines endorsed at 6 December 2017 Council Meeting.	Achieved
3rd QUARTER REPORTING	STATUS
1. Arts and Culture Strategy adopted at 13 September 2017 Council Meeting	Achieved
2. Actions for Arts and Culture Strategy have commenced implementation and monitored through monthly updates as part of Service Unit Plan.	On Target
3. Funding round opened in January and closed on 21 March 2018. Assessment to be conducted in April 2018.	On Target

CAP : 58					Key Priority : P.8 Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts				
Deliverable: P8b) Create a hub for the Arts and invest in the Arts industries									
No:	Actions	Measures	Targets	Qtr X					
1	Conduct a feasibility study for the creation of an Arts Hub.	Feasibility Study completed with action plan proposed	Study completed and presented to Council by March 2018	3					
Accountable: Arden Joseph		Budget: OPEX \$30k			Resourcing: Specialist consultant support for feasibility study with some Officer resource for consultation				
Responsible: Genimaree Panozzo									
Department: Social Development									
Branch: Cultural Development									
1st QUARTER REPORTING					STATUS				
Consultant engaged in August 2017. Research and consultations commenced with initial findings report submitted to Internal Reference Group in October 2017.					On Target				
2nd QUARTER REPORTING					STATUS				
Initial findings report presented to Moreland Executive Group in November 2017. Consultation with key stakeholders regarding strategies and initiatives held during December 2017 with further consultation of Moreland Arts Board to be held in January 2018.					On Target				
3rd QUARTER REPORTING					STATUS				
Arts Infrastructure Plan with action plan was endorsed at the 14 March 2018 Council Meeting.					Achieved				

CAP : 59		Key Priority: P9. Enhance the environmental outcomes of Council waste services and increase the communities' awareness/participation in environmental initiatives to reduce waste to landfill.		
Deliverable: P9a) Trial, education and implementation of initiatives to actively reduce waste to landfill				
No:	Actions	Measures	Targets	Qtr X
1	i) Undertake an education program in parallel with a trial of public place recycling bins in shopping strips. The trial will be evaluated, from learnings gathered which will inform whether the project will be scaled up.	<p>Education campaign through social media and signage during trial to promote trial.</p> <p>Conduct and complete public recycling bin trial of 30 bins along Sydney Road Brunswick</p> <p>Conduct a trial of 3 to 5 soft plastic recycling bins at key locations/centres across the municipality</p> <p>Trial the distribution of waste education material with selected real estate agents to raise awareness of how new/existing tenants can manage their hard waste</p>	<p>Report highlighting outcomes to Council by June 2018</p> <p>Report highlighting outcomes to Council by June 2018</p> <p>Report highlighting outcomes to Council by June 2018</p> <p>Report highlighting outcomes to Council by June 2018</p>	4
2	Provide a report to Council on the results of the trial program with additional information into the take up of the "Composting Community" composting bin and worm farm discount program. – Budget Base	Reported presented to Council on the program	June 2018	4
Accountable: Grant Thorne		Budget:		Resourcing:
Responsible: Phillip Lowry		1) \$151k CAPEX and OPEX		
Department: City Infrastructure				
Branch: Fleet and Waste		2) Base		
1st QUARTER REPORTING			STATUS	
1. Recycling initiatives and reduction of waste to landfill are			On Target	

predominant within the strategy. A strategy to inform the community regarding the reduction of contamination in the kerbside recycling bin service is on track.	
2. The program is up and running and there has been community take up of compost bins and worm farms.	On Target
2nd QUARTER REPORTING	STATUS
1. As per 1 st quarter reporting the strategy continues to be monitored with an engagement from the community mainly through the Waste Projects Officers portfolio	On Target
2. On track	On Target
3rd QUARTER REPORTING	STATUS
1. A delay in the manufacturing of the required bin surrounds has delayed installation of the 30 Public place recycling bins (enclosures are still 10 Weeks waiting for delivery). Waste Services is currently sourcing an alternative to enable installation and trial by May 18.	Behind Target
2. As per second quarter reporting the strategy continues to be monitored with an engagement from the community mainly through the Waste Projects Officers portfolio.	On Target

CAP : 60 Key Priority: P9. Enhance the environmental outcomes of Council waste services and increase the communities' awareness/participation in environmental initiatives to reduce waste to landfill.				
Deliverable: P9b) Become a 'Plastic Wise' Council by banning all disposable plastic items at Council festivals and events				
No:	Actions	Measures	Targets	Qtr X
1	Amend Council's waste and litter strategy and, festival and events policies to fully implement a Council wide plastic wise policy.	i) Updated Waste and Litter Strategy presented to Council for adoption	December 2018	2
		ii) Festival and events procedures updated to ban all disposable plastic items	June 2018	4
Accountable: Grant Thorne		Budget: Base		Resourcing:
Responsible: Phillip Lowry / Genimaree Panozzo				
Department: City Infrastructure				
Branch: Fleet and Waste				
1st QUARTER REPORTING				STATUS
Draft Waste and Litter Strategy 2018-2022 presented to Moreland Executive 26 September 2017				On Target
2nd QUARTER REPORTING				STATUS



Sustainable Resource Use have been engaged to assist with the finalisation of the strategy. Regular meetings have occurred with consultation taking place with key stakeholders	On Target
3rd QUARTER REPORTING	STATUS
<p>i) The draft strategy was planned to be presented at the June Council meeting for endorsement to undertake consultation. In May 2018 Council resolved via NOM15/18 Zero Waste to Landfill by 2030, that the Waste and Litter Strategy be ready for adoption by Council at or before the end of the 2018 calendar year. Given this resolution the Target date for this action has been reset to December 2018. This Action will be rolled over into the FY19 CAP.</p> <p>ii) Festivals Moreland have updated their festival and events procedures to ban plastic bags and plastic disposable water bottles across the suite of Festivals Moreland presented festivals and events.</p>	On Target

CAP : 61		Key Priority: R1. Improve resident satisfaction to 90% with Council's performance in customer service		
Deliverable: R1a) Customer Service strategy - Improve resident satisfaction to 90% with Council's performance in customer service - various deliverables				
No:	Actions	Measures	Targets	Qtr X
1	Develop and implement Customer service Strategy	Report to Council	By June 2018	4
2	Annual report to Council on progress of implementation of actions	Progress report presented to Councillors as a briefing	By April 2018	4
Accountable: James Scott		Budget: \$30k		Resourcing: Implementation will involve many services in Council
Responsible: Marco Bass				
Department: Corporate Services				
Branch: Communications and Customer Service				
1st QUARTER REPORTING			STATUS	
1. On target			On Target	
2. Project to implement Complaints Resolution project has commenced. Improvements are being made to reports used by line managers as to Open CRS status in their areas.			On Target	
2nd QUARTER REPORTING			STATUS	
1. The CS strategy will be presented to Council by April 2017. A preliminary workshop has been conducted with leaders across the organisation, aimed at identifying and addressing areas for improvement in our service to the community.			On Target	
2. Project to independently evaluate Customer Service performance has progressed. Further progress in CRS review with line managers.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Customer Service strategy to be presented Council in April 2017.			On Target	
2. Workshop has been scheduled with leaders across the organisation for this quarter. This coincides with review and update of processes and systems used to deliver our ongoing standard.			On Target	

CAP : 62		Key Priority: R1. Improve resident satisfaction to 90% with Council's performance in customer service		
Deliverable: R1b) Continuous Improvement in service delivery -To improve overall service delivery by streamlining processes and improving the customer service experience				
No:	Actions	Measures	Targets	Qtr X
1	Review 16/17 performance results aligned with the Local Government Satisfaction Survey and Local Government Performance Reporting Results.	Identify improvements from the 16/17 performance results.	September 2017	1
2	Proactive annual program of projects	Endorsed program of works at MEG for year one including commitment from work areas identified.	October 2017	2
3	Implement Program	Year One Actions achieved based on program of works	June 2018	4
Accountable: Craven		Budget: Base		Resourcing:
Responsible: Tina Parras				
Department: Organisation Development				
Branch: Organisational Performance				
1st QUARTER REPORTING				STATUS
1. A number of potential proactive initiatives have been identified through the review of not only the Local Government Satisfaction Survey and the Local Government Performance Results but also; Organisational KPIs, Culture Indicators and Current Organisational Projects & Initiatives.				Achieved
2. The evidence base and methodology was presented to the executive group in early October and the selected initiatives were endorsed.				Achieved
3. Year One actions on track				On Target
2nd QUARTER REPORTING				STATUS
3. Year One actions on track.				On Target
3rd QUARTER REPORTING				STATUS

3. Year One actions on track.	On Target
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CAP : 63		Key Priority: R2. Reach the top 25% of all Councils for improved community satisfaction with Council's engagement practices		
Deliverable: R2a) Improved Community Engagement - Fundamental rethink and potential reorganisation				
No:	Actions	Measures	Targets	Qtr X
1	Develop approach to address improved practices	Council briefing on approach	October 2017	2
2	Develop a revised Community Engagement Policy	Council briefing on the draft Community Engagement Policy	June 2018	4
Accountable: Nerina Di Lorenzo		Budget: \$30k		Resourcing:
Responsible: Barry Hahn				
Department: CEO				
Branch: Social Policy and Development				
1st QUARTER REPORTING				STATUS
1. Project planning and consultation being developed.				On Target
2. On track				On Target
2nd QUARTER REPORTING				STATUS
1. Ongoing project delivery team Community Reference group members recruited. Councillors briefed on approach in November				Achieved
2. Early stages of new policy development.				On Target
3rd QUARTER REPORTING				STATUS
1. Research, benchmarking completed and development of draft principles, framework and policy in progress.				Achieved
3. Project Delivery Team meeting on a regular basis and Community Reference Group (CRG) established and has met twice. The CRG have foreshadowed that their contribution will take longer an originally envisioned, which will allow for a more robust and future proof policy.				Behind Target

CAP : 64		Key Priority: R3. Maintain and match our infrastructure to community needs and population growth		
Deliverable: R3a) W heatsheaf Hub - create an integrated community hub in Glenroy with a focus on education, lifelong learning and health, combined with a district level open space.				
No:	Actions	Measures	Targets	Qtr X
1	Develop final concept plan, business case and funding strategy for W heatsheaf Hub	Concept plan adopted by Council.	Report to Council on progress by June 2018	4
Accountable: Arden Joseph		Budget: \$100k allocated in 17/18 (with a total of \$400k remaining in reserve).	Resourcing: 0.7 FTE Officer time. Specialist consultant for advocacy strategy. Specialist consultant to refine concept plan. Specialist consultant to refine community infrastructure needs assessment and recommended strategy for Glenroy. Planning consultant to prepare planning permit application.	
Responsible: Barry Hahn				
Department: Social Development				
Branch: Social Policy and Early Years				
1 st QUARTER REPORTING			STATUS	
Concept Plan refined and further work on funding strategy undertaken. Consultants appointed to develop Advocacy Strategy to seek State and Federal Government funding. Councillors briefed on progress with a report to be considered by Council in October (next quarter).			On Target	
2 nd QUARTER REPORTING			STATUS	
The Concept Plan was adopted by Council at the 11 October 2017 Council meeting. Next steps include advocacy to seek external funding sources towards delivery of the project.			Achieved	

CAP : 65		Key Priority: R3. Maintain and match our infrastructure to community needs and population growth		
Deliverable: R3b) Saxon Street Hub: implement Strategic Plan to guide future use and development of the Hub.				
No:	Actions	Measures	Targets	Qtr X
1	Staged development of Saxon St multiuse facility.	Increased use of the site by target groups.	Increase patronage numbers.	4
		Endorsed Strategic Plan to guide “grow stage” of facility development and operation	Council endorsed Plan by end of quarter – June 2018	4
Accountable: Kirsten Coster		Budget: \$100k (following 17/18 \$250k will remain in Reserve).	Resourcing: <ul style="list-style-type: none"> Brunswick Place Manager Project Support officer 0.5FTE 	
Responsible: Liz Nairn				
Department: Planning & Economic Development (PED)				
Branch: Places				
1st QUARTER REPORTING			STATUS	
Current ‘Siteworks’ activation of the site continues to grow numbers of people using the site.			On Target	
Community Engagement Plan currently being developed to seek community feedback on Strategic Plan for long term future use and development of the site.			On Target	
2nd QUARTER REPORTING			STATUS	
Current ‘Siteworks’ activation of the site continues to grow numbers of people using the site.			On Target	
Phase 1 of community engagement program on future use of the site confirmed and first key stakeholder meeting held.			On Target	
3rd QUARTER REPORTING			STATUS	
Siteworks contract extended for another 12 months, ‘Siteworks’ activation of the site continues to grow numbers of people using the site.			On Target	
Phase 1 of community engagement program completed. Consultant appointed to draft Concept Plan.			On Target	

CAP : 66 Key Priority: R3. Maintain and match our infrastructure to community needs and population growth				
Deliverable: R3c) Merlynston Hall: turn it into a useable community centre				
No:	Actions	Measures	Targets	Qtr X
1	Engage a suitable builder for the refurbishment of Merlynston Progress Hall	Award building contract	Contract awarded by December 2017	2
2	Undertake refurbishment of the hall	Commence construction works	30 June 2018	4
Accountable: Grant Thorne		Budget: \$1.045m (CAPEX)	Resourcing: PM, Building Projects External Contractor	
Responsible: Greg Gale				
Department: City Infrastructure				
Branch: Capital Works Delivery				
1st QUARTER REPORTING			STATUS	
1. The refurbishment works were publicly tendered in August 2017, with Council to consider a report at the October 2017 Council meeting for award of the building contract.			On Target	
2. Construction is scheduled to be undertaken between December 2017 and June 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Building contract was awarded in November 2017			Achieved	
2. Construction works are progressing in accordance with the project program for completion by June 2018.			Achieved	
3rd QUARTER REPORTING			STATUS	
1. Building contract was awarded in November 2017			Achieved	
2. Construction works have been progressing smoothly and will be completed ahead of project program.			Achieved	



CAP : 67		Key Priority: R3. Maintain and match our infrastructure to community needs and population growth		
Deliverable: R3d) Fleming Park - Rejuvenate Fleming Park to meet the needs of the current and future community.				
No:	Actions	Measures	Targets	Qtr X
1	Fleming Park master plan review	Adoption of the refreshed master plan following community consultation	June 2018	3
Accountable: Arden Joseph		Budget: OPEX \$100k	Resourcing:	
Responsible: Kristen Cherry				
Department: Social Development				
Branch: Youth and Leisure				
1st QUARTER REPORTING			STATUS	
Master plan review occurring as per schedule. Community Reference Group appointed.			On Target	
2nd QUARTER REPORTING			STATUS	
Through the community engagement process to support this CAP, it was discovered that the Community are committed to obtaining the right outcome for Fleming Park, and less concerned with meeting the target for adoption of the refreshed master plan by February. A draft master plan is to be presented at the March Council meeting, which includes this broader community consultation and the community reference group inputs. The additional consultation will inform the final report to be presented at the June Council meeting. It is recommended that this target be reset to provide a more robust outcome and longer term benefits for our community.			Behind Target	
3rd QUARTER REPORTING			STATUS	
Draft master plan deferred until April Council meeting, with final report to be presented to July 2018 meeting. Whilst the original reset target of June 2018, will be missed, this additional consultation that was requested impacted the June timeline.			Behind Target	

CAP : 68 Key Priority: R3. Maintain and match our infrastructure to community needs and population growth				
Deliverable: R3e) Brunswick Neighbourhood House - support Brunswick Neighbourhood House (BNH) to secure new site for ongoing service delivery to the community				
No:	Actions	Measures	Targets	Qtr X
1	Complete feasibility project to secure a suitable site for the BNH	Relocation options identified and assessed	Council briefing May 2018	4
Accountable: Arden Joseph		Budget: Base		Resourcing:
Responsible: Barry Hahn				
Department: Social Development				
Branch: Social Policy and Early Years				
1st QUARTER REPORTING				STATUS
Meetings with BHN have occurred and their requirements have been considered in relation to the planning processes for the Saxon St site and the Fleming Park masterplan.				On Target
2nd QUARTER REPORTING				STATUS
Report outlining six potential options prepared and considered by MEG on 12/12/17. Council briefing scheduled for March.				On Target
3rd QUARTER REPORTING				STATUS
Briefing on relocation options have been scheduled for Councillor Briefing on 18 April 2018.				On Target

CAP : 69 Key Priority: R3. Maintain and match our infrastructure to community needs and population growth				
Deliverable: R3f) Pascoe Vale Community Centre (PVCC) - Complete construction of Pascoe Vale House for community use				
No:	Actions	Measures	Targets	Qtr X
1	Complete construction of Pascoe Vale Community Centre	Construction works completed	Construction works completed by December 2017	2
Accountable: Grant Thorne		Budget: CAPEX \$1.7m		Resourcing:

Responsible: Greg Gale		PM, Building Projects External Contractor
Department: City Infrastructure		
Branch: Capital Works Delivery		
1st QUARTER REPORTING		STATUS
The Pascoe Vale Community Centre works are progressing in accordance with the project program, with completion in December 2017.		On Target
2nd QUARTER REPORTING		STATUS
Construction of the new building is complete. Final landscaping works are occurring in conjunction with new toy library works, which is being constructed at the adjacent community hall.		Achieved

CAP : 70					Key Priority: R4. Provide transparent and effective governance of Council's operations				
Deliverable: R4a) Review of the Local Government Act - Opportunity to input into State Government review									
No:	Actions	Measures			Targets			Qtr X	
1	Review the draft Local Government Bill when it is released and provide submission.	Submission endorsed by Council			By the due date of the consultation				
Accountable: James Scott				Budget: Base			Resourcing:		
Responsible: Olivia Wright							MEG and CMT to provide input into the response		
Department: Corporate Services									
Branch: Governance and Property									
1st QUARTER REPORTING							STATUS		
The Bill is not out for public comment yet so no action is possible.							On Target		
2nd QUARTER REPORTING							STATUS		
The Exposure Draft was released on 12 December 2017, with submissions due on 23 February 2018. Officers started to review the Exposure Draft and consult internally, to be in a position to brief Council Executive (MEG) and Councillors early in 2018							On Target		
3rd QUARTER REPORTING							STATUS		
Council's submission to the Local Government Bill Exposure Draft was endorsed by Council at their March 2018 meeting which enabled a							Achieved		

formal response to be provided to Local Government Victoria by 16 March 2018.	
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CAP : 71		Key Priority: R4. Provide transparent and effective governance of Council's operations		
Deliverable: R4b) Review of Meeting Procedure Local Law (MPLL): to revise the local law to improve Governance outcome				
No:	Actions	Measures	Targets	Qtr X
1	Develop a new Meeting Procedure Local Law	i) Report to Council to approve new Local Law for public consultation	September 2017	1
		ii) New Local Law adopted by Council	June 2018	4
Accountable: James Scott		Budget: Base		Resourcing: MEG Governance team
Responsible: Olivia Wright				
Department: Corporate Services				
Branch: Governance and Property				
1st QUARTER REPORTING				STATUS
Due to the significance of the proposed new MPLL, and the extensive debate from Councillors on the draft changes, which will help inform and improve Governance, additional time is required in drafting the changes; reset of target to June 2018, to allow for all required changes to be included in the new MPLL.				On Target
2nd QUARTER REPORTING				STATUS
At 6 December meeting, Council resolved to amend the due date of adoption of new MPLL to June 2018.				On Target
3rd QUARTER REPORTING				STATUS
Officers briefed Councillors on 19/3/18 and a report is going to the April Council meeting to adopt the draft Meeting Procedure Local Law for public consultation.				On Target

CAP : 72		Key Priority: R4. Provide transparent and effective governance of Council's operations		
Deliverable: R4c) Define Environmental Management System (EMS) scope including environmental policy, environmental impacts and aspects register.				
No:	Actions	Measures	Targets	Qtr X



1	Define EMS scope, including environmental policy, environmental impacts and aspects register.	Provide status briefing to Councillors on EMS scope and baseline data	December 2017	2
2		Report to Council on EMS scoping for consideration and implementation including benefits, implications.	June 2018	4
Accountable: Anita Craven		Budget: \$60k OPEX	Resourcing: All affected services to advise the implication of implementing these systems	
Responsible: Tina Parras				
Department: Organisation Development				
Branch: Organisational Performance				
1st QUARTER REPORTING			STATUS	
1. The project has been initiated with the internal team selected and external support providers engaged for quotation. The initial findings of the study are on track to be summarised to Council in December.			On Target	
2. On Track			On Target	
2nd QUARTER REPORTING			STATUS	
1. The Council was briefed in December on the EMS project and advised of project detail and timeframe.			Achieved	
2. The key activity of assessing the Organization's operation against international environmental standards has been scheduled to take place in February. This analysis will inform an options paper to be submitted to Council in May for consideration.			On Target	
3rd QUARTER REPORTING			STATUS	
1. The Council was briefed in December on the EMS project and advised of project detail and timeframe.			Achieved	
2. Council to be briefed on the outcomes of the assessment with a decision to be finalised during the May Council meeting.			On Target	

CAP : 73	Key Priority: R5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources			
Deliverable: R5a) Service Innovation Initiative - to support rate capped environment, maintaining service levels, but increasing revenue opportunities or decreasing expenditure				
No:	Actions	Measures	Targets	Qtr X
1	Delivery of the annual plan of Business Enhancement projects, which improve efficiency and financial performance.	Delivery of Business Enhancement projects and key actions in accordance with the agreed work program.	December 2017	2

	Revenue / expenditure impacts identified.	June 2018	4
Accountable: Anita Craven	Budget: OPEX funding	Resourcing: \$100k	
Responsible: Jodie Watson			
Department: Organisation Development			
Branch: Organisation Development			
1st QUARTER REPORTING		STATUS	
Agreed projects have been endorsed by Moreland Executive and are now being implemented.		On Target	
Northern Region Collaborative Rules of Engagement established and endorsed. Collaborative Procurement was undertaken for Graffiti Services and Line Marking Services contracts and achieved better financial outcomes as result. A Contracts register for the Northern Region has also been established to enable further opportunities to be established.		On Target	
2nd QUARTER REPORTING		STATUS	
A 2018 Program for Collaboration has been established across the Northern Region and lead Councils identified across Procurement Categories. The first wave of four categories has commenced (HR; Cleaning; Repairs and Maintenance; General contracts) The second wave due to commence in March (to be confirmed). Moreland is lead Council on the 'Facilities Management' category and joint lead with Hume on the category for 'General contracts'.		On Target	
Three year usage analysis and financial review of each Council managed community venue.		Achieved	
3rd QUARTER REPORTING		STATUS	
The Business Enhancement Officer led Procurement during this quarter, which included leading the exploration of joint procurement with another Council.		Achieved	
A revised Procurement Policy was prepared in this quarter and will be presented to Council at a Briefing 7 May 2018.		On Target	
A review of Council's approach to contract management was undertaken, which led to the establishment of a Contract Management Working Group (to develop a Contract Management framework that will be delivered by Q4).		On Target	
The 2018 Program for Collaboration has commenced and regional progress has been made on the Repairs and Maintenance category and the HR category. Moreland and Hume have commenced mapping		On Target	

the joint category for 'General contracts'.	
The Business Enhancement Officer provided project management for the review of Council managed community venues.	On Target

CAP : 74 Key Priority: R5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources				
Deliverable: R5b) Continuous Improvement in service delivery - To improve overall service delivery by streamlining processes and improving the customer service experience				
No:	Actions	Measures	Targets	Qtr X
1	Design pilot for process mapping	Pilot endorsed at MEG	September 2017	1
2	Implement the pilot program	One unit from each Directorate participating	May 2018	4
3	Evaluate the pilot program	Recommendation for preferred approach endorsed by MEG.	June 2018	4
Accountable: Anita Craven		Budget: Base		Resourcing:
Responsible: Tina Parras				
Department: Organisation Development				
Branch: Organisational Performance				
1st QUARTER REPORTING				STATUS
1. Target areas have been identified for the roll out of the specifically developed training and support program. A brief was presented to the executive team on the 3 rd of October 2017 for signoff prior to the formal commencement of the program.				Achieved
2. On Track				On Target
3. On Track				On Target
2nd QUARTER REPORTING				STATUS
1. Achieved				Achieved
2. The pilot is commencing in February 2018 with evaluation due to be complete by June 2018.				On Target
3. Evaluation of this pilot project is on target.				On Target
3rd QUARTER REPORTING				STATUS
1. Achieved.				Achieved



2. The pilot is on track with multiple groups trained and evaluating the process mapping software.	On Target
3. Evaluation of this pilot project is on target.	On Target

CAP : 75 Key Priority: R5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources				
Deliverable: R5c) Working with Regional Partners - Generate financial efficiencies, through collaboration and partnership opportunities.				
No:	Actions	Measures	Targets	Qtr X
1	Develop a consolidated contract register with Northern Region Councils and identify joint procurement projects	Consolidated contract register prepared	October 2017	2
2	Develop a 3 year forward plan of projects	3 year forward plan of projects prepared	February 2018	3
Accountable: James Scott		Budget: Base	Resourcing: Procurement All services with joint procurement opportunities	
Responsible: Liz Rowlands				
Department: Corporate Services				
Branch: Finance and Business Services				
1st QUARTER REPORTING			STATUS	
1. The consolidated contract register with the Northern Region Councils has been prepared, with opportunities for collaboration identified. It is still being refined, but is on track to be completed by the end of October 2017.			On Target	
2. On target			On Target	
2nd QUARTER REPORTING			STATUS	
1. The consolidated contract register with the Northern Region Councils has been prepared, with opportunities for collaboration identified.			Achieved	
2. The 3 year forward plan has been prepared with a focus on the first 12 months. Final review to be completed.			On Target	
3rd QUARTER REPORTING			STATUS	
1. The implementation of the 2018 Northern Region Collaborative Procurement Program established in Q2 has commenced.			Achieved	



2. The 3 year forward plan incorporates a heavy focus on the first 12 months of implementation and a secondary focus for those projects in the two+ years beyond, providing a three year Regional forward plan.	Achieved
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CAP : 76 Key Priority: R6. Enable Council's workforce to be mobile and accessible, supported by smart and efficient technologies				
Deliverable: R6a) IT Strategy - Set direction for IT resources allocation over 3 years and how this will add value to Moreland. Outcome will be more efficient use of time and money while addressing need for business intelligence and sustainable integration				
No:	Actions	Measures	Targets	Qtr X
1	Year 1: rollout of mobile devices to staff	At least 90% of staff are using the new mobile device	By June 2018	4
2	Roll out of Cloud applications, for HR, Finance and Payroll.	HR, Finance and Payroll applications in production	By June 2018	4
Accountable: James Scott		Budget:		Resourcing:
Responsible: Hans Wolf		1) IT Budget Capex		1. IT and all services
Department: Corporate Services		2) No additional CAPEX or OPEX		2. Finance, Procurement, HR and all services
Branch: Chief Information Officer				
1st QUARTER REPORTING				STATUS
1. Approximately 32% of devices rolled out.				On Target
2. Contract has been signed and further development of project planning completed.				On Target
2nd QUARTER REPORTING				STATUS
1. Approximately 61% of devices rolled out				On Target
2. We are progressing implementation of HR, Finance and Payroll. The full HR/Payroll application is behind target, however the core HR modules e-recruit and payroll, which need to align with Finance is on track. Finance system implementation is on track.				Behind Target
3rd QUARTER REPORTING				STATUS
1. Approximately 80% of devices rolled out.				On Target
3. Data migration is underway. Finance system will be in production by June 2018, and to go live 1st of July. HR/Payroll systems are				Behind Target



progressing, and aiming for 1 July launch.	
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