



### **PROPOSED**

## **Minutes of the Council Meeting**

Held via video conferencing

The Mayor opened the meeting at 6.11 pm and stated the Council meeting is being held on the traditional country of the Wurundjeri Woi Wurrung people and acknowledged them as Traditional Owners. The Mayor paid respects to their Elders, past, present and emerging, and the Elders from other communities who may be here today.

<b>Present</b>	<b>Time In</b>	<b>Time Out</b>
Cr Annalivia Carli Hannan, Mayor	6.11 pm	7.08 pm
Cr Mark Riley, Deputy Mayor	6.11 pm	7.08 pm
Cr Adam Pulford	6.11 pm	7.08 pm
Cr Angelica Panopoulos	6.11 pm	7.08 pm
Cr Helen Davidson	6.11 pm	7.08 pm
Cr Helen Pavlidis	6.11 pm	7.08 pm
Cr James Conlan	6.11 pm	7.08 pm
Cr Lambros Tapinos	6.11 pm	7.08 pm
Cr Milad El-Halabi	6.11 pm	7.08 pm
Cr Oscar Yildiz JP	6.11 pm	7.08 pm
Cr Sue Bolton	6.11 pm	7.08 pm

### **APOLOGIES/LEAVE OF ABSENCE**

Nil

### **OFFICERS**

Chief Executive Officer – Cathy Henderson  
Director Business Transformation – Sue Vujcevic  
Director City Infrastructure – Anita Curnow  
Director City Futures – Kirsten Coster  
Director Community Development – Arden Joseph  
Director Engagement and Partnerships – Joseph Tabacco  
Chief Financial Officer – Amanda Burgess  
Manager Governance and Strategy – Yvonne Callanan  
Governance and Council Business Officer – Tracey Classon

## DISCLOSURES OF CONFLICTS OF INTEREST

Nil

## COUNCIL REPORTS

### 4.1 PROPOSED MORELAND CITY COUNCIL 4-YEAR BUDGET 2021-2025 - FOR ADOPTION

#### Executive Summary

With changes in the *Local Government Act 2020*, Council must prepare and adopt a rolling 4-year Budget that contains financial statements and other matters. This must be finally adopted by Council no later than 30 June each year.

The purpose of this report is to present for adoption the proposed:

- 4-Year Budget 2021-2025 (Attachment 1); and
- 4-Year Revenue and Rating Strategy 2021-2025 (Attachment 2).

The Proposed 4-Year Budget 2021-2025 (Proposed budget) continues to deliver services to Moreland's 188,000 plus residents within the one and a half per cent rate cap set by the State Government. The Proposed budget funds Councillor and community initiatives and delivers critical major projects while maintaining Council's financial sustainability.

The Proposed Budget has been developed in an unprecedented and rapidly changing environment following the onset of the COVID-19 pandemic. The COVID-19 pandemic has had a significant impact on Council's revenue over the past eighteen months and the financial impact is anticipated to continue in to the 2021-22 financial year.

Since public exhibition of the draft budget in May 2021, amendments have been made to develop the Proposed budget based on new information (e.g. changes to fees as set by the State Government) and community submissions received on the draft budget as part of the two-staged community engagement process. Details of the changes are summarised in section 3 of this report.

The public exhibition period on the draft budget was held from 17 May 2021 to 30 May 2021. 64 feedback submissions were made to the proposed budget in this second round of community engagement. These submissions are in addition to the 81 received in the first stage of engagement.

Key changes made to the proposed Budget since public exhibition are detailed in this report.

6.38 pm Cr El-Halabi left the meeting.

6.38 pm Cr El-Halabi returned to the meeting.

6.58pm Cr Yildiz left the meeting

7.00pm Cr Yildiz returned the meeting

#### Officer Recommendation

That Council:

1. Having considered all submissions received and in accordance with Section 94 of the *Local Government Act 2020*, adopts the Annual Budget 2021–25 (Attachment 1 to this report) and the 4-year Revenue and Rating Strategy 2021-2025, at Attachment 2 to this report.
2. Formally declares the Rates Levies and Annual Service Charges for the 2021-22

rating year as follows:

a) Declaration of Rates and Charges:

In accordance with section 158 of the *Local Government Act 1989*, the following rates and charges are declared for the rating year commencing 1 July 2021 and ending 30 June 2022.

b) Amount intended to be raised:

An amount of \$170,193,792 (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge, which is calculated as follows:

<b>Category</b>	<b>Amount</b>
Residential properties	\$135,442,720
Commercial properties	\$8,258,305
Industrial properties	\$5,063,210
Municipal charge	\$0
Service charges	\$21,414,211
Charge in lieu of rates on cultural and recreational lands	\$15,346
<b>Total</b>	<b>\$170,193,792</b>

Rates Information:

i. General rates:

A general rate to be declared for the 2021-22 financial year. The rateable amount per property will be determined by multiplying the Capital Improved Value of each rateable property by the rate in the dollar indicated in the following table:

<b>Category</b>	<b>Rate</b>
Residential properties	0.0024283 (0.24283 cents in the dollar of Capital Improved Value)
Commercial properties	0.0024283 (0.24283 cents in the dollar of Capital Improved Value)
Industrial properties	0.0024283 (0.24283 cents in the dollar of Capital Improved Value)

ii. No amount is fixed as the minimum amount payable by way of general rate in respect of each rateable property within the municipal district.

c) Municipal charge:

No municipal charge is declared in respect of the 2021-22 financial year.

d) Annual service charge:

i. An annual service charge, for the collection and disposal of refuse, be declared in respect of the 2021-22 financial year.

ii. The annual service charge be in the sum of, and be based on the criteria, set out below:

<b>Category</b>	<b>Rate</b>
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60 litres of capacity	\$92.64
80 litres of capacity	\$247.03
120 litres of capacity	\$555.82
120 litre bin (shared 240 litre)	\$416.87
160 litres of capacity	\$802.85
160 litres of capacity (concession approved)	\$401.43
200 litres of capacity	\$988.13
200 litres of capacity (concession approved)	\$494.06
240 litres of capacity (residential properties)	\$1173.40
240 litres of capacity (shared)	\$185.27
240 litres of capacity (residential property concession approved)	\$586.70

e) Cultural and recreational land:

In accordance with section 4(4) of the *Cultural and Recreational Lands Act 1963*, the following amounts be declared as a charge in lieu of the general rate (which would otherwise be payable):

Glenroy Road, Glenroy	Northern Golf Club	12,736
Outlook Road, Coburg	Vic Amateur Basketball Association	2,610
<b>Total:</b>		<b>15,346</b>

f) Incentives:

No incentives are declared for the payment of general rates (and annual service charge described earlier in this resolution) before dates fixed or specified for their payment under section 167 of the *Local Government Act 1989*.

g) Interest on rates and charges:

- i. Interest is to be charged in accordance with section 172 of the *Local Government Act 1989*, on any amounts of rates and charges which have not yet been paid by the instalment dates fixed by the Minister in accordance with section 167 of the *Local Government Act 1989*;
- ii. That the interest to be charged is at the rate fixed under section 2 of the *Penalty Interest Rates Act 1983*, that applied on the first day of July immediately before the due date for payment; and
- iii. Interest on rates and charges is to be calculated from the date on which the instalment was due.

h) Interest on unpaid monies:

- i. Interest is to be charged on any amounts of money (other than rates and charges) which a person owes to the Council, and which has not been paid by the due date;
- ii. The interest rate shall be determined by Council from time to time and shall not exceed the rate fixed from time to time by the Order-in-Council; and
- iii. That such interest is to be applied in accordance with the provisions of section 227A of the *Local Government Act 1989*.

3. Authorise the Chief Executive Officer to make the final documents available for public inspection.

4. Advises all submitters that Council has considered their submissions relating to the Draft Annual Budget 2021–22 and that the submitters be advised of the outcome of the consideration as it relates to their specific submission, and they be thanked for their contributions

## Motion

Cr Riley moved, Cr Carli Hannan seconded -

That Council:

1. Having considered all submissions received and in accordance with Section 94 of the Local Government Act 2020, adopts the Annual Budget 2021–25 (Attachment 1 to this report) and the 4-year Revenue and Rating Strategy 2021-2025, at Attachment 2 to this report.
2. Formally declares the Rates Levies and Annual Service Charges for the 2021-22 rating year as follows:

- a) Declaration of Rates and Charges:

In accordance with section 158 of the *Local Government Act 1989*, the following rates and charges are declared for the rating year commencing 1 July 2021 and ending 30 June 2022.

- b) Amount intended to be raised:

An amount of \$170,193,792 (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge, which is calculated as follows:

Category	Amount
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Charge in lieu of rates on cultural and recreational lands	\$15,346
<b>Total</b>	<b>\$170,193,792</b>

Rates Information:

- i. General rates:

A general rate to be declared for the 2021-22 financial year. The rateable amount per property will be determined by multiplying the Capital Improved Value of each rateable property by the rate in the dollar indicated in the following table:

Category	Rate
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Commercial properties	0.0024283 (0.24283 cents in the dollar of Capital Improved Value)

Industrial properties	0.0024283 (0.24283 cents in the dollar of Capital Improved Value)
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- ii. No amount is fixed as the minimum amount payable by way of general rate in respect of each rateable property within the municipal district.
- c) Municipal charge:  
No municipal charge is declared in respect of the 2021-22 financial year.
- d) Annual service charge:
  - i. An annual service charge, for the collection and disposal of refuse, be declared in respect of the 2021-22 financial year.
  - ii. The annual service charge be in the sum of, and be based on the criteria, set out below:

Category	Rate
60 litres of capacity	\$92.64
80 litres of capacity	\$247.03
120 litres of capacity	\$555.82
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240 litres of capacity (shared)	\$185.27
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- e) Cultural and recreational land:  
In accordance with section 4(4) of the *Cultural and Recreational Lands Act 1963*, the following amounts be declared as a charge in lieu of the general rate (which would otherwise be payable):

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<b>Total:</b>		<b>15,346</b>

- f) Incentives:  
No incentives are declared for the payment of general rates (and annual service charge described earlier in this resolution) before dates fixed or specified for their payment under section 167 of the *Local Government Act 1989*.
- g) Interest on rates and charges:
  - i. Interest is to be charged in accordance with section 172 of the *Local Government Act 1989*, on any amounts of rates and charges which have not yet been paid by the instalment dates fixed by the Minister in accordance with section 167 of the *Local Government Act 1989*;

- ii. That the interest to be charged is at the rate fixed under section 2 of the *Penalty Interest Rates Act 1983*, that applied on the first day of July immediately before the due date for payment; and
  - iii. Interest on rates and charges is to be calculated from the date on which the instalment was due.
- h) Interest on unpaid monies:
- i. Interest is to be charged on any amounts of money (other than rates and charges) which a person owes to the Council, and which has not been paid by the due date;
  - ii. The interest rate shall be determined by Council from time to time and shall not exceed the rate fixed from time to time by the Order-in-Council; and
  - iii. That such interest is to be applied in accordance with the provisions of section 227A of the *Local Government Act 1989*.
3. Authorise the Chief Executive Officer to make the final documents available for public inspection.
4. Advises all submitters that Council has considered their submissions relating to the Draft Annual Budget 2021–22 and that the submitters be advised of the outcome of the consideration as it relates to their specific submission, and they be thanked for their contributions

## Amendment

Cr Tapinos moved, Cr Yildiz seconded:

That Council:

1. **Having considered all submissions received and in accordance with Section 94 of the Local Government Act 2020, adopts the Annual Budget 2021–25 (Attachment 1 to this report) and the 4-year Revenue and Rating Strategy 2021-2025, at Attachment 2 to this report subject to the following change:**
  - a) **In the 2021-22 Capital Works Program, delete the \$50,000 to fund the unsightly land and property vehicle purchase**  
Carried
  - b) **In the 2021-22 Capital Works Program, add \$40,000 to fund lighting at Brearley Reserve.**  
Carried
  - c) **In the 2022-23 Capital Works Program, defer to 2025/26 the additional Oak Park Pool Slide \$500,000.**  
Carried
  - d) **Amend the 2021-22 proposed budget, at Appendix A – Strategic Projects as follows:**
    - i) **Graffiti, Rubbish, Cleaning & Dumped Rubbish Blitz – reduce by \$20,000 to \$30,000.**  
Carried
    - ii) **Unsightly land & property – delete the \$140,000 allocated in 2021-22 and delete the outer year allocation.**  
Carried
    - iii) **Community News – delete the \$30,000**

**Carried**

Cr Riley called for a division.

<b>For</b>	<b>Against</b>
Cr Carli Hannan	Cr Bolton
Cr Davidson	Cr Riley
Cr Tapinos	Cr Pulford
Cr Yildiz	Cr Panopoulos
Cr Pavlidis	Cr Conlan
Cr El-Halabi	
<b>Total For (6)</b>	<b>Total Against (5)</b>

**iv) Phasing out of gas – delete the \$100,000**

**Carried**

Cr Conlan called for a division.

<b>For</b>	<b>Against</b>
Cr Carli Hannan	Cr Bolton
Cr Davidson	Cr Riley
Cr Tapinos	Cr Pulford
Cr Yildiz	Cr Panopoulos
Cr Pavlidis	Cr Conlan
Cr El-Halabi	
<b>Total For (6)</b>	<b>Total Against (5)</b>

**i) Fund a hockey pitch feasibility study – add \$40,000**

**Carried Unanimously**

## **Amendment**

Cr Pavlidis moved, Cr Yildiz seconded:

That Council in relation to Customer Service Frontline – delete the \$165,000 allocated in 2021-22 and delete the outer year allocation.

**Lost**

## **Procedural Motion**

Cr Pavlidis moved:

That Council:

1. Defer consideration of the budget; and
2. A report be presented to council on 2021-22 budget that does not include a rate increase.

**Lapsed for want of a seconder**

## **Resolution**

**Cr Riley moved, Cr Carli Hannan seconded -**

**That Council:**

1. **Having considered all submissions received and in accordance with Section 94 of the Local Government Act 2020, adopts the Annual Budget 2021–25 (Attachment 1 to this report) and the 4-year Revenue and Rating Strategy 2021-2025, at Attachment 2 to this report subject to the following change:**



- a) In the 2021-22 Capital Works Program, delete the \$50,000 to fund the unsightly land and property vehicle purchase
- b) In the 2021-22 Capital Works Program, add \$40,000 to fund lighting at Brearley Reserve.
- c) In the 2022-23 Capital Works Program, defer to 2025/26 the additional Oak Park Pool Slide \$500,000.
- d) Amend the 2021-22 proposed budget, at Appendix A – Strategic Projects as follows:
  - i) Graffiti, Rubbish, Cleaning & Dumped Rubbish Blitz – reduce by \$20,000 to \$30,000.
  - ii) Unsightly land & property – delete the \$140,000 allocated in 2021-22 and delete the outer year allocation.
  - iii) Community News – delete the \$30,000
  - iv) Phasing out of gas – delete the \$100,000
  - v) Disability access shopfronts grant program – delete the \$50,000
  - vi) Fund a hockey pitch feasibility study – add \$40,000

**2. Formally declares the Rates Levies and Annual Service Charges for the 2021-22 rating year as follows:**

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- iii. That such interest is to be applied in accordance with the provisions of section 227A of the *Local Government Act 1989*.

**3. Authorise the Chief Executive Officer to make the final documents available for public inspection.**

**4. Advises all submitters that Council has considered their submissions relating to the Draft Annual Budget 2021–22 and that the submitters be advised of the outcome of the consideration as it relates to their specific submission, and they be thanked for their contributions.**

**Carried**

Cr Carli Hannan called for a division.

**For**

Cr Carli Hannan  
Cr Davidson  
Cr Riley  
Cr Tapinos  
Cr Yildiz  
Cr Pulford  
Cr Panopoulos  
Cr Conlan  
Cr El-Halabi  
**Total For (9)**

**Against**

Cr Bolton  
Cr Pavlidis

**Total Against (2)**

## 4.2 DRAFT PROCUREMENT POLICY 2021-2025

### Executive Summary

The current Procurement Policy under the *Local Government Act 1989* (LGA 1989) was approved by Council on 12 June 2020 and was due for review by June 2021.

Moreland Council is required to update its Procurement Policy between 1 July 2021 and 31 December 2021 to comply with the *Local Government Act (LGA) 2020*. Under the LGA 2020, the Procurement Policy is to be reviewed by Council every four years. Until an updated Procurement Policy is introduced, the competitive tendering thresholds under the 1989 LGA will continue to apply.

Rather than review the current Procurement Policy to seek Council endorsement before end June 2021, then create an updated Procurement Policy to meet LGA 2020 requirements not long after that, Council officers have prepared an updated Procurement Policy to meet new LGA requirements and seek endorsement in June 2021 to streamline the processes.

The Procurement leads of the Northern Region Group of Councils (Whittlesea Council, Banyule Council, Darebin Council, Mitchell Shire Council, Moreland Council, Nillumbik Council, Hume Council) have collaborated to prepare a standard Procurement Policy for adoption by the Councils under the LGA 2020 prior to 30 June 2021.

The proposed changes that are incorporated in the updated Procurement Policy (detailed further in the Background section of this report) include:

- Public tender threshold increased to \$300,000 (incl. GST) for goods and services (from \$150,000 incl. GST) and works (from \$200,000 incl. GST).
- Standardised Procurement Policy across the region leading to consistency and better practice, with ability for Council specific requirements in the appendices of the policy.
- Exemptions from public tenders or expressions of interest.
- Sourcing of goods, services or works from one supplier (sole sourcing) or a restricted group of suppliers (select) based on public interest criteria will be permitted.
- Council must consider collaboration with other Councils for contracts with a minimum value of \$1 million per annum.
- Commitment to Sustainable Procurement that aligns with our economic, social and environmental priorities and outcomes and includes a focus on the promotion of opportunities for Moreland based businesses.

### Officer Recommendation

That Council adopts the draft Procurement Policy 2021-2025, at Attachment 1 to this report with effect from 1 July 2021.

### Resolution

**Cr Panopoulos moved, Cr Pulford seconded -**

**That Council adopts the draft Procurement Policy 2021-2025, at Attachment 1 to this report with effect from 1 July 2021.**

**Carried**

The meeting closed at 7.08 pm.

Confirmed

Cr Annalivia Carli Hannan  
**MAYOR**