

Moreland City Council

COUNCIL AGENDA

WEDNESDAY 11 FEBRUARY 2009

COMMENCING 7 PM

GLENROY SENIOR CITIZENS CENTRE
11 CROMWELL STREET, GLENROY

Language Link

This is the Agenda for the Council meeting.
For assistance with any of the agenda items,
please telephone 9240 1111.

這是市政會會議的議程。您若在理解議程中有需要協助的地方，請打電話給“語言連接 (Language Link)”翻譯服務，號碼9280 1910。

Questo è l'ordine del giorno per la Riunione del consiglio Comunale. Se hai bisogno di aiuto sugli argomenti in discussione, sei pregato di telefonare al Language Link al numero 9280 1911.

Αυτή είναι η Ημερήσια Διάταξη για τη Συνεδρίαση του Συμβουλίου (Council Meeting). Για βοήθεια με οποιοδήποτε από τα θέματα της ημερήσιας διάταξης, παρακαλείστε να τηλεφωνήσετε στο Γλωσσικό Σύνδεσμο (Language Link), στο 9280 1912.

هذا هو جدول أعمال اجتماع المجلس البلدي. للمساعدة بأي بند من بنود جدول الأعمال الرجاء الاتصال بخط Language Link على الرقم 9280 1913.

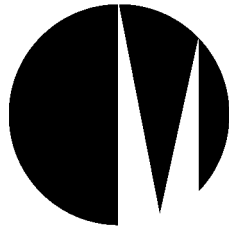
Belediye Meclisi Toplantısının gündem maddeleri burada verilmiştir. Bu gündem maddeleri ile ilgili yardıma ihtiyacınız olursa, 9280 1914 numaralı telefondan Language Link tercüme hattını arayınız.

Đây là Nghị Trình cuộc họp của Ủy Ban Quy Hoạch Đô Thị. Nếu muốn biết thêm chi tiết về đề tài thảo luận, xin gọi điện thoại cho Language Link qua số 9280 1915.

Este es el Orden del Día para la reunión de la Municipalidad. Si tiene dificultades para entender algunos de los puntos listados en el Orden, sírvase llamar a Language Link al teléfono 9280 1916

Ovo je dnevni red sastanka Općinskog vijeća. Ako trebate pomoć glede bilo koje točke dnevnog reda, nazovite Language Link na broj 9280 1917.

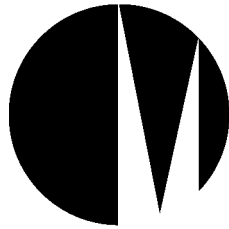
यह कौंसिल की बैठक का कार्यक्रम है। कार्यक्रम के किसी भी विषय के बारे में सहायता के लिए कृपया 9280 1918 पर फोन कीजिए।



INFORMATION ABOUT COUNCIL MEETINGS

Moreland City Council encourages its citizens to participate in the local government of Moreland. Accordingly, these notes have been developed to help citizens better understand Council meetings. All meetings are conducted in accordance with Council's local legislation on Governance.

1. **WELCOME** The Mayor, who chairs the meeting, formally opens the meeting, delivers an acknowledgement of country and welcomes all present.
2. **APOLOGIES** Where a Councillor is not present, his/her absence is noted in the Minutes of the meeting.
3. **CONFIRMATION OF MINUTES** The minutes of the previous meeting are placed before Council to confirm the accuracy and completeness of the record.
4. **DECLARATION OF INTERESTS AND/OR CONFLICT OF INTERESTS** Under the *Local Government Act 1989*, a Councillor has a duty to disclose any direct or indirect pecuniary (financial) interest, s/he may have in any matter to be considered by Council that evening.
5. **PETITIONS** Council receives petitions from citizens on various issues. Any petitions received since the previous Council meeting are tabled at the meeting and the matter referred to the appropriate Council Director for consideration.
6. **MAYOR & COUNCILLORS CORRESPONDENCE** A list of correspondence received since the last meeting is considered by Councillors.
7. **REPORTS FROM COMMITTEE TO COUNCIL** Council considers reports from Committees that Councillors represent Council on.
8. **QUESTION TIME** This is an opportunity (30 minutes), for citizens of Moreland to raise questions with Councillors.
9. **"ON NOTICE" ITEMS FROM PREVIOUS COUNCIL MEETING** Items raised during Question Time at the previous Council meeting that were not able to be answered are responded to.
10. **COUNCILLORS ITEMS** Councillors may raise issues or matters of interest that are not listed on the meeting Agenda.
11. **COUNCIL REPORTS** Detailed reports prepared by Council's Administration are considered by Councillors and a Council position is adopted on the matters considered. The Mayor can invite firstly Councillors, secondly Officers, and then citizens in attendance to identify Council reports which should be given priority by the meeting and considered in the early part of the meeting.
12. **LATE REPORTS** Reports have not been submitted by such time that the Council Agenda is photocopied. These reports are identified in the Table of Contents and have been distributed separately. Copies of Late Reports are available at the Council Meeting.
13. **URGENT BUSINESS** The Chief Executive Officer or Councillors, with the approval of the meeting, may submit items of Urgent Business (being a matter not listed on the agenda) but requiring a prompt decision by Council.
14. **CONFIDENTIAL BUSINESS** Whilst all Council and Committee meetings of Council are open to its citizens, Council has the power under the *Local Government Act* to close its meeting to the general public in certain circumstances which are noted where appropriate on the Council Agenda. Where this occurs, members of the public leave the Council Chamber or Meeting room while the matter is being discussed.
15. **CLOSE OF MEETING** The Mayor will formally close the meeting and thank all present.
16. **NEXT MEETING DATE** The next Council meeting will be held on Wednesday 11 March 2009 commencing at 7 pm, at the Fawkner Senior Citizens Centre, Jukes Road, Fawkner.



1. WELCOME

2. APOLOGIES

3. CONFIRMATION OF MINUTES

The minutes of the Council meeting held on 28 January 2009 be confirmed.

4. DECLARATION OF INTERESTS AND/OR CONFLICT OF INTERESTS

5. PETITIONS

Nil.

6. MAYOR AND COUNCILLORS' CORRESPONDENCE

7. REPORTS FROM COMMITTEE TO COUNCIL

Nil.

8. QUESTION TIME

9. "ON NOTICE" ITEMS FROM PREVIOUS COUNCIL MEETING

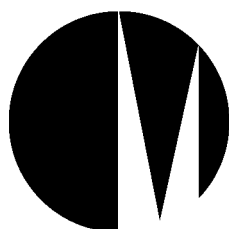
Nil.

10. COUNCILLORS' ITEMS

11. COUNCIL REPORTS

CHIEF EXECUTIVE OFFICER

CEO1	2008 - 2009 ANNUAL PERFORMANCE & IMPROVEMENT PLAN 2ND QUARTER PERFORMANCE REPORT (D09/9370)	1
CEO2	THE COBURG INITIATIVE – STATUS REPORT (D09/16473)	3



CORPORATE SERVICES

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DCS4	REVIEW AND DETERMINATION OF MAYORAL AND COUNCILLOR ALLOWANCES FOR THE NEXT FOUR FINANCIAL YEARS (D09/6575)	24

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CITY INFRASTRUCTURE

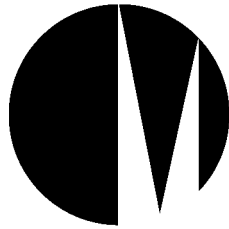
DCI8	RED ORBITAL SMARTBUS - PROPOSED PRIORITY TRAFFIC TREATMENTS IN BELL STREET (D09/11783)	103
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SOCIAL DEVELOPMENT

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DSD4	YOUTH FACILITY PARTICIPATION AND ENGAGEMENT PROJECT – PROPOSED OPERATING FRAMEWORK (D09/10402)	138

12. LATE REPORTS

13. URGENT BUSINESS REPORTS



Moreland City Council

14. CONFIDENTIAL REPORTS

DCI9 CONTRACT 1066 SUPPLY, INSTALLATION AND MAINTENANCE OF BUS SHELTERS (D09/12706)

Pursuant to section 89(2) of the local Government Act 1989 this confidential report will not be publicly disclosed because it relates to a matter, which the Council considers, would prejudice the Council.



Moreland City Council

Mayor and Councillors Correspondence Report

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Rate Registered is between '19/01/2009' and '2/02/2009'

D09/9786 Scanned Document Date Registered 20/01/2009 at 10:35 AM

Invitation to represent Council at ANZAC Day Function 19/04/09 at Coburg R&SL Sub Branch

Author
RETURNED & SERVICES LEAGUE COBURG SUB BRANCH

D09/11621 Scanned Document Date Registered 22/01/2009 at 10:38 AM

Congratulations of the Newly Elected Council 2008 - Seeking assistance in promoting Scouting through out the community

Author
SCOUTS AUSTRALIA MORELAND DISTRICT

D09/11682 Scanned Document Date Registered 22/01/2009 at 11:12 AM

Appreciation in having the speed hump moved from the front of 37 Cardinal Road Glenroy

Author
DOYLE, HAROLD JOHN

D09/11686 Scanned Document Date Registered 22/01/2009 at 11:17 AM

Invitation to attend Hyp Fest Harmonious Youth Participation Festival The Australian Lebanese Festival

D09/12456 Scanned Document Date Registered 23/01/2009 at 12:00 PM

Invitation to the opening of exhibition by Susan Van Wyk Photographic Curator National Gallery of Victoria of Max Dupain on Assignment 05/02/09 from 5:30pm at Victoria Archives Centre

Author
Public Record Office Victoria

D09/12484 Scanned Document Date Registered 23/01/2009 at 12:15 PM

CERES Management Committee Meeting on 27/1/09 from 6 30pm at 8 Lee Street East Brunswick

Author
Ceres Community Environment Park

D09/12494 Scanned Document Date Registered 23/01/2009 at 12:18 PM

Enclosed positive correspondence in relation to speed hump in Cardinal Road Glenroy

Author
MEMBER FOR BROADMEADOWS

D09/13133 Scanned Document Date Registered 27/01/2009 at 12:24 PM

Invitation to the next CERES Management Committee meeting 27/1/09 at 6:30pm copy of Agenda also enclosed

Author
Ceres Community Environment Park



Moreland City Council

Mayor and Councillors Correspondence Report

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Date Registered is between '19/01/2009' and '2/02/2009'

D09/13146 Scanned Document Date Registered 27/01/2009 at 12:29 PM

Geoscience Australia is undertaking review of Australian Flood Studies Database and seeks input of all local Councils

Author

GEOSCIENCE AUSTRALIA

D09/13157 Scanned Document Date Registered 27/01/2009 at 12:33 PM

Invitation to the World Day of Prayer Service on 6/3/09 from 10:30am at Pascoe Vale South Uniting Church Cumberland Road Pascoe Vale

Author

CHADWICK, ANDREW JOHN

D09/13161 Scanned Document Date Registered 27/01/2009 at 12:40 PM

Request public toilets be installed at shopping complex corner of Cumberland and Gaffney Street Pascoe Vale

Author

DEAN, GWEN

D09/13178 Scanned Document Date Registered 27/01/2009 at 12:54 PM

Enclosed copy of resume on behalf of resident.

Author

THOMSON, KELVIN

D09/13845 Scanned Document Date Registered 28/01/2009 at 12:36 PM

Concerns expressed on behalf of resident in relation to proposed developments in Pentridge by the Valad Property Group

Author

THOMSON, KELVIN

D09/13848 Scanned Document Date Registered 28/01/2009 at 12:38 PM

On behalf of neighbours located around 427 Gaffney Street Pascoe Vale concerning derelict condition of this property

Author

THOMSON, KELVIN

D09/13851 Scanned Document Date Registered 28/01/2009 at 12:42 PM

Appreciate award received at Don Bosco Youth Centre by Michael Lynch

Author

DON BOSCO YOUTH CENTRE & HOSTEL INC

D09/13946 Scanned Document Date Registered 28/01/2009 at 2:10 PM

Copy of letter to Victorian Environment Assessment Council regarding Crown land on Merri and Edgars Creek parkland

Author

GAVIN, PAUL LAWRENCE

D09/13962 Scanned Document Date Registered 28/01/2009 at 2:16 PM

Further to previous correspondence concerning incomplete and incompetent medical philosophy articles also enclosed

Author

GORMAN, FRANK



D09/14427

Scanned Document

Date Registered 29/01/2009 at 11:25 AM

Express disappointment in not receiving any support via Councils Community Festival Grant

Author

GREEK ORTHODOX ARCHDIOCESE OF AUSTRALIA

D09/14431

Scanned Document

Date Registered 29/01/2009 at 11:28 AM

Enclosed submissions in relation to proposed extended clearway hours for Sydney Road Coburg

Author

COBURG TRADERS ASSOCIATION

D09/14441

Scanned Document

Date Registered 29/01/2009 at 11:32 AM

Further to letter of complaint received in relation to John Fawkner Private Hospital

Author

Department of Human Services

D09/14450

Scanned Document

Date Registered 29/01/2009 at 11:35 AM

Merri Creek Management Committee Annual General Meeting 19/2/09 at 6:30pm in the Whittlesea Council Offices Ferres Boulevard South Morang also enclosed Newsletter and Annual Report

Author

MERRI CREEK MANAGEMENT COMMITTEE

D09/15362

Scanned Document

Date Registered 30/01/2009 at 12:26 PM

Further to street numbering issue associated with 196 Dawson Street and 2 Daly Street Brunswick

Author

ILIOPOULOS, CHRIS

D09/15366

Scanned Document

Date Registered 30/01/2009 at 12:29 PM

Appreciate opportunity to be a guest at the Australia Day awards ceremony at Coburg Town Hall on 26/1/09

Author

VICTORIA POLICE

D09/15369

Scanned Document

Date Registered 30/01/2009 at 12:33 PM

Further to various issues raised by Professor Brian Dean during 2008

Author

DEAN, BRIAN

D09/15376

Scanned Document

Date Registered 30/01/2009 at 12:38 PM

Invitation to Radio 3ZZZ 20th anniversary Multicultural Festival on 22/2/09 from 10:00am at Coburg Lake Murray Road

Author

ETHNIC PUBLIC BROADCASTING ASSOCIATION OF VICTORIA

D09/15401

Scanned Document

Date Registered 30/01/2009 at 1:03 PM

Invitation to take up membership with the Australian Institute of Company Directors

Author

AUSTRALIAN INSTITUTE OF COMPANY



Moreland City Council

Moreland City Council

Mayor and Councillors Correspondence Report

Date Registered is between '19/01/2009' and '2/02/2009'

Page

4

D09/15915

Scanned Document

Date Registered 2/02/2009 at 11:53 AM

Express concern over dangerous traffic conditions in Percy Street Brunswick

Author

MENTING, LUCY PATRICIA

D09/15941

Scanned Document

Date Registered 2/02/2009 at 11:55 AM

Function for the Kuwait 48th National Day and 18th Anniversary of Liberation Day at Hyatt Hotel Canberra on 25/2/09 from 6:00pm

Author

EMBASSY OF THE STATE OF KUWAIT

D09/15942

Scanned Document

Date Registered 2/02/2009 at 12:14 PM

Invitation to preview and opening of Far to Here two-part photographic exhibition from the Australian Darfuri community at 45 Flinders Lane Melbourne on 10/2/09 from 5:00pm

Author

DARFUR AUSTRALIA NETWORK

**CEO1 2008 - 2009 ANNUAL PERFORMANCE & IMPROVEMENT PLAN
2ND QUARTER PERFORMANCE REPORT (D09/9370)**

Chief Executive Officer

Corporate Performance & Improvement

Executive Summary

The Annual Performance & Improvement Plan Quarterly Performance Report, July to December 2008 provides a snapshot of Council's progress towards meeting agreed target measures. There is an on-going review and development of the reporting process in order to provide a sound quantitative performance report to Council.

Recommendation

Council resolve to receive the 2008-2009 Annual Performance & Improvement Plan Performance Report for the period July to December 2008.

REPORT

1. Policy Context

The report supports Council's continuing commitment to open and accountable management of the resources of Moreland on behalf of its ratepayers.

2. Background

The Annual Performance & Improvement Plan Performance Report July to December 2008 (Under Separate Cover **Attachment 1**) provides performance results on Council's achievements in relation to the Council Plan 2007-2011 Key Strategic Activities and the 2008 Mayor's Speech Priorities. Commentary has been provided and has been incorporated within the attachment.

3. Issues

Each branch has had its strategic activities and priorities separated to allow a greater understanding of the position of each branch.

4. Consultation

Corporate Performance and Improvement have prepared this report based on information provided by Managers and reviewed by Directors.

5. Financial and Resources Implications

The Annual Performance & Improvement Plan Performance Report for the second quarter, July to December 2008 does not indicate any financial resource issues.

CEO2 THE COBURG INITIATIVE – STATUS REPORT (D09/16473)

Chief Executive Officer

Major Projects

Executive Summary

Council adopted the Central Coburg 2020 Structure Plan in August 2006. The Coburg Initiative is the project to implement that structure plan.

A new Council was elected in November 2008 and the project process calls for the Council to endorse or stop the project at the Affirmation Date.

A series of briefings will be provided ahead of the Affirmation Date to inform the Council about the project in more detail.

Recommendation

Council resolves to note The Coburg Initiative status report.

1. Policy Context

This report supports the commitments that form part of the Central Coburg 2020 Structure Plan adopted by Council in August 2006. As outlined in the Mayor's Speech 2008-2009, these commitments will remain a priority in the current year and in the years ahead.

2. Background

A new Council was elected in November 2008. Five councillors continued from the previous Council and there are six new councillors.

This report is intended to provide a status report on the project.

3. Issues

Council adopted the Central Coburg 2020 Structure Plan in August 2006. The Coburg Initiative is the project to implement that structure plan.

In October 2007 Council invited expressions of interest (EOI) from private sector developers and consortia with the appropriate experience and qualifications to partner with Council for the redevelopment of Central Coburg as envisaged in the Central Coburg 2020 Structure Plan. The EOI closed on 12 March 2008.

During this time, Council engaged the William Kerr Company to act as the Lead Advisor on this project.

At the close of the EOI, there were 5 Category A submissions (private sector developers and consortia), 21 Category B (landowners) and 16 Category C (other interested parties) submissions received.

The evaluation of the Category A submissions was undertaken by an evaluation panel in accordance with the Evaluation Plan previously approved by the Probity Auditor, Project Steering Group and Council. The evaluation panel comprised senior officers from across the organisation. Equiset Services Pty Ltd were selected to be Council's nominated Strategic Partner in June 2008.

A Strategic Partnering Agreement (SPA) was negotiated with Equiset and adopted by Council in September 2008. The SPA is intended to guide the relationship between Council and Equiset Services up to December 2009 while the Spatial Masterplan and Development Management Agreement are prepared. These will identify at least two catalyst projects, which can be developed in the stage after December 2009.

The SPA establishes a Project Control Group (PCG) to lead the project. Council and Equiset Services have 3 representatives each. Decisions must be unanimous.

The SPA includes the Affirmation Date. This is the date by which the new Council, after receiving briefings on the project, has the opportunity to endorse or stop the project. The date was originally 11 March. This however, did not give sufficient time for the preparation of information, which could be used to brief the new Council. As a result, the Affirmation Date has been moved to the April Council Meeting on 8 April 2009.

A special briefings will be scheduled to more fully brief Council on this project ahead of the Affirmation Date.

4. Consultation

Councillors have been consulted at the Issues & Discussion Workshop held on Monday 9 February 2009.

5. Financial and Resources Implications

This report has no additional financial and resource implications.

The briefings to Council ahead of the Affirmation date will include a discussion of the financial and resource implications of the project.

DCS2 FINANCIAL MANAGEMENT REPORT - PERIOD ENDED 31 DECEMBER 2008 (D09/13149)

Director Corporate Services

Finance

Executive Summary

Director Corporate Services presenting the Financial Management Report for the financial year-to-date (YTD) period ending 31 December 2008.

The operating result for Council is positive by \$0.892M, with revenue above budget by \$1.861M and expenditure above budget by \$0.969M.

A significant proportion of the operating variance is related to budget timing, which is forecast to be resolved during the financial year.

Unfilled vacancies continue to exist throughout the organisation. This has created an under spend in employee costs, which is being considerably offset by the use of agency staff to resolve the staffing shortage.

Permanent savings and shortfalls are being identified across the organisation, some of which are disclosed in Attachment 1.

Attachment 1 outlines high level favourable and unfavourable category results and comments on the closing cash position and capital performance. A brief snapshot of each Department is also provided in (Attachment 1 Section 4).

Recommendation

Council resolves to receive the Financial Management Report for year to date 31 December 2008.

1. Policy Context

This report supports Council's continuing commitment to open and accountable management of the financial resources of Moreland on behalf of its ratepayers.

2. Background

The Financial Management Report (**Attachment 1**) provides Council's financial results for the year-to-date (YTD) period, ending 31 December 2008. The actual results are compared to the Budget Commentary has been provided in **Attachment 1**.

3. Issues

3.1 Operating Budget

The operating result shown in the attached Financial Management Report is favourable to budget by \$0.892M.

Revenue is \$1.861M favourable, due primarily to favourable positions in Statutory Fees and Fines, and Other Revenue income, which are offset by the timing and unbudgeted nature of income in other revenue categories, in particular grant funding sources.

Further commentary has been provided in **Attachment 1 Section 1**.

Expenditure is \$0.969M unfavourable, due to a combination of savings identified within the Employee Benefits and Financial Expenses categories which are offset by an enduring overspend arising from the engagement of contractors to fill vacant positions and the timing of project and other business expenditure across the organisation.

Further commentary has been provided in **Attachment 1 Section 1**.

3.2 Capital Works Budget

Overall capital program spending was \$1.696M behind budget year to date.

Summary information has been provided in **Attachment 1 Section 2**.

3.3 Cash and Assets

The cash balance has increased by \$1.924M from the prior month.

Summary information has been provided in **Attachment 1 Section 3**.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

The Finance & Business Systems Branch has prepared this report based on information provided by Managers and reviewed by Directors.

5. Financial and Resources Implications

The overall corporate objective is to deliver the 2008-2009 budget outcomes as closely as possible in line with the adopted budget targets.

DCS3 APPOINTMENTS OF COUNCILLORS TO REPRESENT COUNCIL ON COMMITTEES (D09/012867)

Director Corporate Services

Governance

Executive Summary

To engage effectively in broad community discussions and facilitate the management of a number of issues, Council operates and participates on a range of internal and external committees. Council's approval of the Councillor appointments to the various committees as outlined in Attachment 1 will enable good governance and decision making for the 2008-2009 mayoral year.

Resourcing of Councillors and the operation of these committees are supported from a number of budgets across Council.

Following on from the Ceremonial Meeting on 15 December 2008, there were some committees that were not allocated a Councillor representative. Since then, the remaining committees have been reviewed and changes made in terms of memberships, allocation of Councillors and number of committees.

Recommendation

Council resolve that Councillors be appointed to various advisory and external committees for the 2008-2009 mayoral year as outlined in Attachment 1.

1. Policy Context

The appointment of Councillors to Committees is required to support Council's current operational structure and representation on designated committees.

This is consistent with Council's approach to decision-making, policy development and community development.

2. Background

The current system has proven to be effective and contributes to good governance practices at Moreland.

3. Issues

Following on from the Ceremonial Meeting on 11 December 2008, there were some committees that were not allocated a Councillor representative. Since then, the remaining committees have been reviewed and changes made in terms of memberships, allocation of Councillors and number of committees.

The proposed Councillor appointments are outlined in **Attachment 1**.

Following the allocation of Councillors on Committees, an Expression of Interest process will begin to seek interest from members of the public to nominate to be elected onto the various community committees. As nominations are received and assessed the details will be provided to Council for adoption. Nominations to the committees will be sought via the *Moreland Leader* newspaper, Council's website and posters in key civic facilities across the city.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Appointment of particular Councillors on these committees have been determined in accordance with Councillors input.

5. Financial and Resources Implications

Resourcing of Councillors and the operation of these committees are supported from a number of budgets across Council. Councillors are paid an annual allowance but do not receive additional monies for their involvement on specific committees.

DCS4 REVIEW AND DETERMINATION OF MAYORAL AND COUNCILLOR ALLOWANCES FOR THE NEXT FOUR FINANCIAL YEARS (D09/6575)

Director Corporate Services

Governance

Executive Summary

Provisions for allowances to the Mayor and Councillors are detailed in section 74 of the *Local Government Act 1989*. The Mayor has a leadership role in the Moreland community and Moreland has consistently supported this role by dedicating it as a full time position. Each Councillor commits considerable time in addition to their employment and personal lives in the execution of their Council responsibilities.

The Act states that a Council must review and determine the level of the Councillor allowance and the Mayoral allowance within the period of 7 months after a general election.

The demands on the Mayor and Councillors are considerable. The maximum allowances payable assist in compensating those providing civic service on Council. In accordance with the Act, Council is required to seek community comment on the proposed allowances for the Mayor and Councillors.

Recommendation

Council resolve:

1. Notwithstanding the Council resolution (DCS44) at Council's Ceremonial meeting on 15 December 2008:-
 - a) To seek community comment on the Mayoral allowance and Councillor allowances for the next four financial years being fixed at \$77,300 and \$24,200 per annum respectively.
 - b) To hold a Special Council meeting on Monday 11 May 2009 at 6 pm to consider submissions from the community regarding the proposed Mayoral and Councillor allowances for the next four financial years.

1. Policy Context

Provisions for allowances to the Mayor and Councillors are detailed in section 74 of the *Local Government Act 1989*. The Mayor has a leadership role in the Moreland community and Moreland has consistently supported this role by dedicating it as a full time position. Each Councillor commits considerable time in addition to their employment and personal lives in the execution of their Council responsibilities. The 2008 Mayor's Speech reaffirmed Council's commitment to a full time Mayor and ongoing support for Councillors.

2. Background

The *Local Government Act 1989* regulates the allowance payable to Mayors and Councillors in Victoria. The Act provides for minimum and maximum allowances payable as set by Order in Council from time to time. Each Council has discretion within the allowable range to determine the allowances it will pay to its Mayor and Councillors, having regard to local circumstances and priorities.

The current levels were set on 27 November 2008 by an Order in Council (**Attachment 1**). The current levels allow for a minimum payment of \$6,800 and a maximum payment of \$24,200 per annum to apply from 1 December 2008 for Councillors. The Mayor is entitled to an allowance of up to \$77,300 per annum from 1 December 2008 but is not entitled to receive a Councillor allowance in addition to the Mayoral Allowance.

The Act states that a Council must review and determine the level of the Councillor allowance and the Mayoral allowance within the period of 7 months after a general election.

3. Issues

Moreland City Council held its municipal elections on 29 November 2008. In order to comply with the Act, Council must review and determine the level of the Mayoral and Councillor allowances payable during the next four financial years. Council may only vary the allowances determined if an Order in Council has been made under Section 74B of the Act which changes the range of allowances that apply in respect of the Council and the Council has conducted a further review of allowances.

Moreland City Council is one of the largest local governments in Victoria. Councillors represent on average over 35,000 voters in each ward and Council has an annual budget of approximately \$100 million. Moreland City Council is classified as a Category 3 Council in recognition of the size and complexity of its responsibilities.

It is suggested that, in accordance with section 74 of the Act and the Order in Council of 27 November 2008, the Mayoral and Councillor allowances for the next four financial years be fixed at \$77,300 and \$24,200 per annum respectively.

Community comment will be sought during March 2009 by advertising the proposed allowances in the *Moreland Leader* newspaper and on Council's website. It is proposed that a Special Council meeting be held on 11 May 2009 to consider submissions from the community regarding the proposed allowances, in accordance with section 223 of the Act. This Special Council meeting will commence at 6 pm and precede an Issues & Discussion Workshop.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

The Portfolio Councillor Corporate Services, Cr Teti, has been consulted in the preparation of this report.

5. Financial and Resources Implications

Mayoral and Councillor Allowances are funded within Council's current budget allocation. Provision for Mayoral and Councillors allowances for the next four financial years will be made within the annual budget.

DCD6 ADDITION OF PROPERTIES TO AMENDMENT C78 (D09/13372)

Director City Development

Activity Centres Team

Executive Summary

In April 2008 Council resolved to implement the recommendations of the Moreland Local Heritage Places Review 2004 (MLHPR 2004), including the preparation of Amendment C78 to the Moreland Planning Scheme to add 121 individual heritage places, 29 heritage precincts, and 9 street trees and/or public parks to the Heritage Overlay.

In addition, work undertaken during the development of the Brunswick Structure Plan identified a number of industrial properties in Brunswick that were not identified in the MLHPR 2004, but that are considered worthy of further investigation and consideration for inclusion in the Heritage Overlay.

This report recommends the inclusion of an additional five properties in Brunswick to the Heritage Overlay as part of Amendment C78.

Recommendation

Council resolve:

1. That the following properties be added to the list of sites in Amendment C78 for inclusion in the Heritage Overlay:
 - 2-6 Ballarat Street, Brunswick (Perucci Shirts Pty Ltd Factory)
 - 19-27 Michael Street, Brunswick (Gordon Brothers Refrigeration)
 - 26 Tinning Street, Brunswick (Silos, Brunswick Plaster Mills Pty Ltd (part))
 - 3 Union Street, Brunswick (Buffalo House)
 - 5 Pitt Street, Brunswick (Irene Lingerie)
2. To seek re-authorisation from the Minister for Planning for the preparation of Planning Scheme Amendment C78 in accordance with Section 9 of the *Planning and Environment Act 1987*, to include the five properties listed above.
3. Upon receipt of the Minister's Authorisation, to prepare and exhibit Planning Scheme Amendment C78 to the Moreland Planning Scheme pursuant to section 19 of the *Planning and Environment Act 1987*.

1. Policy Context

Moreland City Council has a strong and continuing commitment to conserving the rich cultural heritage of the City, which forms an important part of the municipality's identity and character.

The Mayors Speech 2009 encapsulates Council's commitment to ongoing work in the areas of policy development and implementation of programs and initiatives that are integral to "protecting our heritage".

The Council Plan 2005-2009 cites "*strengthen heritage policy and guidelines in the Moreland Planning Scheme*" as a priority to be delivered within the four years of Council's term.

The Moreland Municipal Strategic Statement (MSS) recognises the importance of Moreland's heritage places and includes two key objectives:

- To conserve and enhance buildings, places, archaeological sites and landscapes that contribute to Moreland's rich cultural heritage.
- To foster an appreciation of heritage assets as an expression of Moreland's history and identity.

The Brunswick Structure Plan 2008 includes a commitment to recognise twentieth-century and industrial heritage and recommends the inclusion of a number of significant twentieth-century industrial buildings in the Heritage Overlay.

The Heritage Overlay of the Moreland Planning Scheme currently provides statutory controls that protect 250 individual heritage places and precincts.

2. Background

In January 2004 consultants were appointed to undertake the Moreland Local Heritage Places Review 2004 (MLHPR 2004), which was completed in November 2004. Over 1,900 properties throughout the municipality were assessed, resulting in an additional 121 individual heritage places, 29 heritage precincts and 9 street trees/public parks being identified as of sufficient local significance to warrant long-term protection. This would occur by their inclusion to the schedule to the Heritage Overlay in the Moreland Planning Scheme, thus ensuring Council fulfills its statutory obligations and ongoing social commitment to conserving the rich cultural heritage of the municipality.

On 9 April 2008 (DCD23) Council resolved:

"To implement the recommendations of the key findings of the Moreland Local Heritage Places Review 2004 as follows:

Prepare Amendment C78 to the Moreland Planning Scheme to add 121 individual heritage places, 29 heritage precincts, and 9 street trees and/or public parks listed in tables 1, 2 and 3 in Attachment 1 to the report, Amendment C78 Explanatory Report.

Subsequent to this process, work undertaken as part of the development of the Brunswick Structure Plan identified seven industrial properties in Brunswick that were considered to be of historical, architectural and aesthetic significance to the City of Moreland and that should be investigated further for potential inclusion in the Heritage Overlay."

Heritage architects/consultants have been engaged to undertake this detailed assessment and review of the properties. The assessment has identified that five of the seven places are considered to be of significance and worthy of inclusion in the Heritage Overlay. The assessment of the properties, and the heritage citations for the sites considered worthy of inclusion in the Heritage Overlay are included at Attachment 1.

Recently the Perucci Shirt Factory operating at 2-6 Ballarat Street closed, raising the prospect that the site will come under consideration for redevelopment, including the possible demolition of the existing building.

It is anticipated that Amendment C78 will go on public exhibition in March/April 2009.

3. Issues

Affect of proposed addition of sites to Amendment C78

In order to include the five additional buildings in Planning Scheme Amendment C78 Council will need to write to the Minister for Planning seeking re-authorisation for exhibition of the amendment. This process will have the affect of slightly delaying the exhibition of the amendment, but in other ways will make minimal difference to the amendment process.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Council's Strategic Planning Unit have been consulted on the proposed inclusion of the additional properties to the Heritage Overlay as part of Planning Scheme Amendment C78.

Council's Urban Planning and Building Services Branch have been provided with a list of places proposed to be included in the Heritage Overlay. Should an application for demolition or development be lodged for a proposed heritage place, Council can request interim protection while the amendment is being processed.

5. Financial and Resources Implications

Council's costs associated with the further work in assessing the properties proposed to be added to Amendment C78 have been met from the current Activity Centres Team operational budget, costs associated with amendment C78 will be met from the current Strategic Planning Unit budget.

DCD7 SYDNEY ROAD BRUNSWICK ASSOCIATION - ANNUAL REPORT TO COUNCIL 2008/2009 (D09/5237)

Director City Development

Sustainable Development

Executive Summary

The purpose of this report is to note the budget and calendar of events for Sydney Road Brunswick Association for the current financial year (2008/2009) and the finalised financial statements for Sydney Road Brunswick Association for the previous financial year (2007/2008).

Funds collected via the Special Charge Scheme for Sydney Road, Brunswick are expended in accordance with the purpose for which these funds are raised, namely, promotion of commerce in the Sydney Road, Brunswick business centre.

Sydney Road Brunswick Association expends the Funds collected by Council via the Special Charge Scheme in accordance with the terms of a Funding Agreement with Council. A new five-year Funding Agreement came into effect on 1 July 2008.

Recommendation

Council resolve:

1. To note the proposed calendar of events and budget for Sydney Road Brunswick Association for 2008/2009.
2. To note the finalised financial statements for Sydney Road Brunswick Association for 2007/2008.

1. Policy Context

Council's commitment to supporting the viability and growth of retail and commercial businesses, shopping precincts and trader groups is articulated through the Mayor's Speech 2007 and 2008, the Council Plan 2007 - 2011 and the Moreland Economic Development Action Plan 2006-2009.

2. Background

Sydney Road Brunswick Association (SRBA) is required to report to Council on its Annual Budget and Marketing Plan and on its Financial Report. Such requirements are included in both the current Funding Agreement (commenced 1 July 2008) and the previous Funding Agreement (ceased 30 June 2007).

Although Council administers the Sydney Road Brunswick Special Charge Scheme, all monies raised via the Scheme are passed on to SRBA to organise business development and promotional activities.

SRBA prepares an Annual Budget and Marketing Plan and engages a Retail Co-ordinator to facilitate implementation of the Marketing Plan, which forms the basis for collective marketing and business development activities funded by the Scheme.

The calendar of events and budget for 2008/2009 have been developed by the Committee of Management of SRBA and were adopted at the Committee's meeting in December 2008. These are shown at **Attachment 1**.

The Financial Report for the year ending 30 June 2008 has been prepared by SRBA's accountants and was presented to the Annual General Meeting of SRBA in September 2008. This is shown at **Attachment 2**.

3. Issues

Council engages SRBA as its partner and agent for developing particular strategies and events to promote the Sydney Road, Brunswick business centre.

During 2007/2008, SRBA received \$118,620 in funding via the Special Charge Scheme from Council. SRBA also raised funds directly via its own entrepreneurial activities (e.g. bakery tours) and via sponsorships.

During 2008/2009, SRBA is expected to receive \$149,170 in funding via the Special Rate Scheme. The significant increase in funding over the previous year (about 25 per cent) is due to the introduction of a new Special Charge Scheme. This takes account of comparable increases in costs over the previous five years. It is anticipated that this increase in funding will allow SRBA to increase the effectiveness of its collective marketing efforts.

The calendar of events (included in **Attachment 1**) outlines the type of activities that SRBA will undertake to promote the business centre. The Committee of Management of SRBA has determined these events and activities in consultation with Council.

Future success in marketing Sydney Road, Brunswick is considered to have the potential to make a significant contribution to the overall renewal of the Brunswick major activity centre, as anticipated in the recently adopted Brunswick structure plan.

Economic Implications

The Economic Development Action Plan 2006-2009 includes the key strategic direction "Enhancing Moreland's Retail and Commercial Centre Development". It identifies a role for Council support in the continued viability and growth of retail and retail-related business. This action is delivered through the marketing and advertising of business centres such as Sydney Road, Brunswick and Central Coburg through respective Special Charge Schemes.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

The Portfolio Councillor City Development, Cr Connellan has been consulted in the preparation of this report.

5. Financial and Resources Implications

There are no financial implications relating to this matter.

DCD8 RETAIL POLICY REVIEW DISCUSSION PAPER (D09/5681)

Director City Development

Sustainable Development

Executive Summary

The Municipal Strategic Statement (MSS) identifies that retailing will be consolidated in Moreland's principal retail centres in Glenroy and along Sydney Road in Coburg and Brunswick, with continued support for the many strip and local shopping centres in the municipality.

In October 2008, The Department of Planning and Community Development released a Retail Policy Review Discussion paper. The review is the first of its kind in more than 12 years and comes as a result of an announced review of retail planning policy by the Minister for Planning in May 2007.

Submissions are being sought on the Discussion Paper by 27 February 2009. This report outlines the key issues as they relate to the Moreland Planning Scheme and the structure plans that have been completed for Brunswick, Coburg and Glenroy.

Recommendation

Council resolves to make a submission to the Department of Planning and Community Development on the Retail Policy Review, October 2008 discussion paper.

1. Policy Context

The Municipal Strategic Statement (MSS) identifies that retailing will be consolidated in Moreland's principal retail centres in Glenroy and along Sydney Road in Coburg and Brunswick, with continued support for the many strip and local shopping centres in the municipality.

The MSS also identifies that the major retail centres of Coburg, Brunswick and Glenroy, with excellent transport facilities and complementary civic, community and convenience services, are ripe for expansion into higher order shopping and entertainment facilities. The structure plans prepared for these three Activity Centres are seen as the mechanism for implementing this objective.

This Local Planning Policy Framework is consistent with the State Planning Policy Framework objectives for implementing Melbourne 2030.

2. Background

In October 2008, The Department of Planning and Community Development (DPCD) released a Retail Policy Review Discussion Paper. The review is the first of its kind in more than 12 years and comes as a result of an announced review of retail planning policy by the Minister for Planning in May 2007. The Discussion Paper Information Sheet is provided at **Attachment 1** of this report.

Concurrently, DPCD is developing a new Activity Centre Zone and establishing the Development Assessment Committees to assist in the planning of Activity Centres, with Principal Activity Centres having priority. The Coburg Principal Activity Centre will be one of the first centres in metropolitan Melbourne where a Development Assessment Committee will be introduced to make planning permit decisions.

The Retail Policy Review has identified that an additional growth of approximately 40 per cent on current retail floor space will be required across both metropolitan Melbourne and regional Victoria over the next 25 years. Six key issues and challenges have been identified by the Review. In summary, they are:

- Managing growth and the network of centres
- Facilitating appropriate development in appropriate locations
- Managing restricted retail premises
- Managing retailing in industrial areas
- Managing new centres and major retail proposals
- Improving design outcomes

The discussion paper then provides 17 responses proposed to address these issues. Comments on each proposed response is provided as part of the submission provided at **Attachment 2**, and summarised in the issues section of this report.

3. Issues

A summary of the key issues identified in the review are as follows:

- While in a general sense the Discussion Paper recognises that climate change and 'sustainability' are factors to be considered in the setting of retail policy, there is very little discussion what these terms mean, and what their implications might be for the future of cities. There is an assumption within the paper that a hierarchy of retail activities with supermarkets in major centres at the top is a given, and will persist in the future. Is this the case? In a future where oil supplies are declining, petrol and other energy prices are rising, and carbon constraints are changing consumer behaviour it might not be viable for households to shop

using a car on a weekly basis. What research has been undertaken into this scenario, and how has that research informed the discussion paper? If in future people will need to have a greater range of goods available within walking distance of their homes, this would suggest the restructuring of retailing back to a more even distribution and viability of corner shops and local shopping strips. These issues do not seem to have been given adequate consideration. Suggest a fifth principle guiding the review – sustainable urban form.

- Greater attention needs to be given to walkability, and the desirability of modal shift particularly for daily convenience needs. The current retail hierarchy has contributed to the demise in the local corner shop and reinforces community's car dependency. More should be done to encourage and support true, local convenience retailing, and promote walkability and modal shift.
- There should be more emphasis on the role of activity centre planning and structure plans in influencing retail mix and location. To this end, the development of the Activity Centre Zone is seen as a key tool for being able to encourage retail activity in the right locations. The use of this zone will encourage uses and development that are consistent with a structure plan (with potential for more 'as of right' uses and/or exemptions from notice and review for example), making Activity Centres desirable locations for retail uses to locate.
- It is important that retail development (of all kinds) is focused within identified activity centres (including neighbourhood activity centres). While there will be instances where out of centre development may be appropriate or necessary this must be last resort if the activity centre policies are to be achieved, particularly given that not all activity centres are experiencing high levels of investment or growth despite a desire to attract it.
- There is very little guidance or direction provided at a State level on retail growth and emerging issues, particularly as they relate to a local context. Greater assistance and support is required from the State Government to ensure strategic and statutory decision-making provides a community benefit rather than a short-term speculative outcome.
- Facilitating retail development in or out-of-centre needs to be led at the State level, and provide for a clear framework for consistent decision-making for all municipalities.
- The retail sector is a large consumer of building materials and energy and has a significant stormwater impact due to car parking, roof areas and hard surface areas. Achieving good environmental outcomes is therefore considered to be a critical component of a good design outcome.
- The highlighting of the importance of the design of retail development, and the role it must play in the experience of the whole activity centre is strongly supported. Policy and if possible statutory provisions to ensure appropriate, high quality design outcomes are achieved should be strengthened and strongly enforced. For activity centres to succeed and achieve the growth and amenity sought, changes in the approach to retail design are required and this is unlikely to happen without strict guidelines being introduced.

The following issues specific to Moreland are also worth noting:

- Facilitating the 'catalyst developments' that will spark new development/growth in our Activity Centres (the Coburg Initiative will achieve this in the Coburg PAC).
- Pressure for development at key redevelopment sites outside of designated Activity Centres.
- Lack of available data/research on retail demand, growth/catchments and because of this, Council must rely on applicants to produce such information on a site-by-site basis. This is not considered to be an efficient or wholistic approach and does not always necessarily result in an 'independent' assessment. A State led program of regional retail assessments is therefore supported.

- Retail decline, especially the decline of small convenience centres, needs to be taken into account in planning decisions. Further streamlining the planning process for uses in neighborhood centres may ensure more ongoing use of existing buildings and new development to reinvigorate these smaller centres. Further information on the proposed changes to the Business 1 will be necessary to determine if this mechanism will assist in achieving this.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Advice was sought from officers across Council, including the Activity Centres Team, Urban Planning Branch and The Coburg Initiative Team. The Portfolio Councillor, City Development, Cr Connellan has been consulted in the preparation of this report.

5. Financial and Resources Implications

None.

DCD9 PUBLIC TOILET STRATEGY AND IMPLEMENTATION (D09/015857)

Director City Development

Activity Centres Team

Executive Summary

The Federal Government has allocated \$734,000 to Moreland under its Regional and Local Community Infrastructure Program (RLCIP). At its meeting on 17 December 2008 (DCI73), Council resolved to submit a list of projects to the Department of Infrastructure, Transport, Regional Development and Local Government for approval under this program. Details of the proposed projects were submitted to the RLCIP on 30 January 2009.

The list of projects resolved to be funded arises from Council's draft Public Toilet Strategy which was prepared in 2004. That strategy led to a trial of automated, self-cleaning public toilets in Moreland. There is a perception that some parts of the community are concerned about the operation of these toilets, however no thorough research has been undertaken into the success of their implementation in Moreland.

This report details work undertaken since the December Council meeting on reviewing Council's draft Public Toilet Strategy, and recommends that:

1. Depending on Federal Government approval, Council proceed with the projects as detailed in the 17 December Report and;
2. Council commits to undertake a rigorous study of community satisfaction with, and attitudes to public toilets, particularly the automated, self-cleaning units, prior to making any subsequent commitment to their installation.

Recommendation

Council resolve:

1. On receipt of approval from the Regional and Local Community Infrastructure Program, to proceed with the approved projects as a matter of priority.
2. To commit to undertake a comprehensive review of the draft Public Toilet Strategy, including a review of community satisfaction with, and attitudes to public toilets, including the automated, self-cleaning toilets.
3. That a review of the draft Public Toilet Strategy give consideration to the trial of a Community Toilets Scheme in Moreland.
4. That a community education campaign regarding the operation and advantages of automated, self-cleaning public toilets be run via the Inside Moreland magazine and other avenues.

1. Policy Context

Council has a commitment to providing good quality community infrastructure including public toilets through its Municipal Public Health Plan (2003), Building Assets Management Strategy (2007) and the Moreland Open Space Strategy (2004). The provision of public toilets that are accessible to all is a key commitment of the Moreland Disability Policy and Action Plan 2003-2006 and the Moreland Later Years Strategy 2007-2012.

2. Background

At its meeting on 17 December 2008, Council resolved to submit a list of projects to the Department of Infrastructure, Transport, Regional Development and Local Government for approval under the Regional and Local Community Infrastructure Program. The list was drawn from a priority list of projects contained in the draft Public Toilet Strategy.

While the quantum of RLCIP funding allocated to Council is confirmed, approval is still required from the Department for the type and scope of the projects to be undertaken.

The draft Public Toilet Strategy was prepared in 2004. The purpose of the document was to review Council's existing provision of toilets, investigate best practice examples from other Councils and overseas, and establish a framework for the management of public toilets in the future. The strategy included a priority list for future upgrades and construction of new toilets based primarily on the existing condition of toilets, and severity of problems associated with their management. The strategy recognised that the main problems which all Councils experience in the provision and management of public toilets are:

- Difficulty of maintaining public toilets in good, clean condition;
- Use of toilets for sexual activity;
- Use of toilets for dealing and consumption of drugs.

A number of projects from the priority list have been implemented, particularly the construction of automated, self-cleaning toilets (ASC) as follows:

- Shore Reserve, Pascoe Vale South (2005);
- Bain Reserve, Merlynston (2006);
- Harmony Park, Pascoe Vale (2007);
- Victoria Mall, Coburg (2007);
- Bell/Melville shopping centre (2008).

A sixth ASC toilet has been installed and is currently awaiting connection and commissioning in Glenroy.

Statistics recorded on the usage of these toilets indicate that they are typically used approximately 30 times per day, with the exception of the Victoria Mall toilet which is used approximately 140 times per day.

No comprehensive review of the success of the installation of the automated, self-cleaning toilets has been undertaken since Council began installing them. There is significant anecdotal evidence that some sections of the community are uncomfortable using these toilets, and actively avoid them. As discussed under Issues below, it would be appropriate to undertake a review prior to committing to further installations of these facilities.

Regional and Local Community Infrastructure Program

The funding provided under this program by the Federal Government is targeted to community infrastructure including new construction and major renovations or refurbishments of assets. Toilet blocks are not eligible unless part of an integrated development involving an eligible project.

The projects detailed in the submission made to the Federal Government on 30 January 2009 are:

- Stage 5 - Victoria Mall Upgrade;
- Cole Reserve Masterplan implementation;
- Sewell Reserve Masterplan implementation;
- Brunswick and Gilpin Park Precinct Masterplan implementation;
- Warr Park Masterplan implementation;
- Bonwick St Retail Enhancement Program;
- Glenroy Retail Enhancement Program.

The information provided by the Department of Infrastructure, Transport, Regional Development and Local Government on the conduct of the grants process does not indicate the time frame for a decision on the eligibility of the projects that Council has submitted. It does however indicate the following timing obligations placed on Council:

- By 30 May 2009, Councils will be required to provide a progress report on their projects.
- All funding must be expended by 30 September 2009, unless an extension of time has been agreed by the Minister for Infrastructure, Transport, Regional Development and Local Government.
- By 30 November 2009, Councils will be required to provide a final report on the expenditure of Australian Government funding and demonstrate that they have spent the funding in accordance with the guidelines.

3. Issues

Two key issues arise for Council in the implementation of the draft Public Toilet Strategy and the nomination of projects for the Regional and Local Community Infrastructure Program. Firstly, no comprehensive review of the success of the installation of automated, self-cleaning public toilets has been undertaken since the first was built in 2005. Secondly, such a review would require several months to complete, and this is not possible within the time frame of the RLCIP.

Detailed below are a range of issues arising from the RLCIP grant, and Council's application for approval of projects under two headings:

1. Review of the draft Public Toilet Strategy
2. Regional and Local Community Infrastructure Program

1. Review of the draft Public Toilet Strategy

A range of issues have been raised anecdotally by the community about the automated, self-cleaning toilets that warrant thorough investigation. These include concerns that unisex toilets are a barrier to use for certain cultural groups and that some sectors of the community avoid using ASC toilets.

By contrast, there is similarly some anecdotal evidence that the installation of the ASC toilets has reduced the amount of problematic behaviour associated with each facility.

Alternative approaches to public toilet provision.

There has been much discussion recently in Britain regarding the decline in the provision of public toilets by Councils, and resultant declines in the accessibility and cleanliness of cities, and in some instances, damage to important historical buildings. A number of municipalities have trialled alternative arrangements, known as a Community Toilets Scheme, under which traders such as pubs, hotels, restaurants and shops are encouraged to make their toilets available to the public. This approach may include the display of 'public welcome to use our toilets' signs, and the provision of some form of financial incentive to participating traders. Reports indicate that this approach can be successful, and it may be possible to trial such an arrangement in Moreland.

Review of draft Public Toilet Strategy and installation of automated self-cleaning public toilets

No formal review of the success of automated, self-cleaning public toilets has been undertaken since they were introduced commencing in 2005. Given the perceived level of community concern, and the anecdotal evidence of community dissatisfaction with the ASC toilets, this report recommends that, following the purchase and installation of the public toilets to be funded from the Federal Government Grant, a comprehensive review of the draft public Toilet Strategy be undertaken, including a review of the performance and community satisfaction with the ASC toilets.

A more thorough analysis of the cost comparison between standard and automated self-cleaning public toilets is required to inform a decision on under what circumstance the installation of an ASC is justified.

Objectives of a review of the draft Public Toilet Strategy would include:

- Review success of installation of automated self-cleaning public toilets;
- Review changes in industry practice since the draft Public Toilet Strategy was prepared;
- Review costs (installation and maintenance) associated with ASC toilets in comparison to a standard model;
- Development of service provision criteria to guide what types of toilets Council provides in which locations;
- Review of sustainability options for toilets.

Such a review should include the following methodology:

- A random phone survey of residents to determine attitudes to various types of toilets, and the standard of service provided by Council;
- An exit survey of toilet users in each of the following contexts: ASC toilet located in a park (Shore Reserve); ASC toilet in a plaza (Victoria Mall, Coburg); standard toilet located in a park (Lake Reserve, Coburg); standard toilet located in a plaza (Sparta Place, Brunswick); standard toilet located in a Council facility (Coburg Library).
- Direct contact of representative organisations of various ethnic, cultural and age groups to determine attitudes to, and behaviour in relation to various types of toilets;
- Further detailed review and analysis of the costs of installing and maintaining various types of public toilets;
- Consideration of a trial of a Community Toilets Scheme in an area of the municipality with high levels of public activity and low or no public toilet provision.

Education

Some of the anecdotal information regarding negative community attitudes to public toilets, and particularly the ASC toilets suggests that people do not understand the operations of the ASC toilets, and fear that they will be embarrassed or harmed by the automation and/or mechanics of a unit. This may be a factor in the community dissatisfaction with Council's service, however no community awareness or education campaign has been conducted, and no research has been undertaken into experiences of, and attitudes to public toilets in general and ASC public toilets in particular.

An awareness/education campaign is planned for the next edition of the Inside Moreland Magazine.

2. Regional and Local Community Infrastructure Program

Availability of new ASC public toilets from supplier

Contact has been made with the local distributor of ASC toilets, who have indicated that they have the capacity to provide as many as five units within 8-10 weeks, depending on orders from other municipalities.

Requirement for Planning Permit

Advice from Council's Urban Planning Unit indicates that the following projects will require a Planning Permit:

- Warr Park
- Brunswick Park, Victoria Street, Brunswick

This introduces an element of uncertainty into the completion of the projects in accordance with the Federal Government requirements.

Environmental Implications

The draft Public Toilet Strategy investigated the environmental performance of various styles of toilet facility. The investigation concluded that the potential for reducing energy and water consumption for toilets depended on location, site circumstances and type of toilet.

One option considered was the powering of the automated, self-cleaning toilets by photovoltaic arrays. This approach was considered risky in that solar cells placed in parks would be subject to vandalism and theft. These concerns have been partially allayed by the incorporation of solar power into the toilet at Harmony Park, with which no problems have been experienced since the unit was installed in 2007.

Social Implications

The provision of a high standard of public toilets is an important aspect of creating a high quality public realm which is welcoming and accessible to all, and therefore an important function of Council. A recent public survey conducted by a neighbouring Council indicated that 89% of respondents believed that it was either extremely important or very important for the Council to provide public toilets.

Economic Implications

One of the objectives of the draft public toilet strategy was to establish a framework within which Council could ensure that it was making the best use of available funding to provide a good standard of service to the community.

The cost of upgrading existing public toilets and constructing new ones has been funded on an annual basis from Council's Capital Works program.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

- The Mayor, Cr Tapinos has been briefed in relation to the preparation of this report.
- The draft Moreland Public Toilet Strategy was developed with advice from officers across Council. The review of the implementation of the draft strategy has involved consultation with a range of Moreland officers, and with other Councils.
- The Manager Property Services and Manager Open Space were consulted in the preparation of this report.
- The Urban Planning Unit was consulted regarding the need for Planning Permits for each of the proposed public toilets.

5. Financial and Resources Implications

The program of works for the upgrade of existing and installation of new public toilets has in the past few years been funded on an annual basis from the Capital Works Budget. The Federal Government Grant offers an opportunity to expedite some of the high priority toilet projects, and Council may choose to supplement the grant with funds from the 2009-2010 Capital Works budget to augment the projects that can be undertaken.

Preliminary discussions with experienced research companies indicate that the cost of the recommended surveys on public toilet use and community attitudes will be in the range of \$25,000 - \$45,000. The total cost of a review of the draft Public Toilet Strategy is consequently expected to be in the range of \$60,000 - \$90,000. This work will be referred for consideration in the 2009-2010 operational projects budget.

DCI8 RED ORBITAL SMARTBUS - PROPOSED PRIORITY TRAFFIC TREATMENTS IN BELL STREET (D09/11783)

Director City Infrastructure

Asset Planning

Executive Summary

The State Government is implementing Orbital bus services around the CBD. This program was originally included in the Meeting Our Transport Challenges strategy and the implementation continues under the Victorian Transport Plan.

VicRoads who is implementing the project on behalf of the government are progressing the Red Orbital SmartBus service, which travels along Bell Street through the City of Moreland.

SmartBus is a premium bus service providing cross-town connections along major arterial roads. SmartBus services run more often (every 15 minutes) and for longer hours than other bus services and offers real time information and on road priority.

A previous resolution of Council in August 2007 (DCI47) endorsed clearways for 12.5 hours on weekdays along the entire length of Bell Street. VicRoads has undertaken further review and study and is now proposing clearways for shorter periods of time.

This report considers the amended proposal, which is consistent with Council's transport and parking strategies.

Recommendation

Council resolve to:

1. Continue to support the proposed Red Orbital SmartBus route.
2. Support the proposed operational hours of the clearways on Bell Street to provide reliability benefits and ensure bus travel times.
3. Support the proposed operational hours of the clearways subject to VicRoads undertaking consultation with all properties along the route of the SmartBus (in accordance with the Code of Practice for Clearways on Declared Arterial Road), prior to making a final determination on the extent and hours of operation of the clearways.
4. Write to VicRoads, Tram and Bus Projects, advising them of this resolution.

1. Policy Context

The Moreland Integrated Transport Strategy seeks to encourage more trips by public transport, and the Moreland Parking Strategy gives precedence to public transport over private parking.

2. Background

The State Government as part of the Victorian Transport Plan is continuing to implement the orbital bus routes around the CBD. This service is known as SmartBus.

SmartBus is a premium bus service providing cross-town connections along major arterial roads. SmartBus services run more often and for longer hours than other bus services and offers real time information and on road priority.

The hours of operation of the SmartBus are:

Weekdays

- Every 15 minutes between 6:30am and 9:00pm
- On average every 30 minutes between 5:00am and 6:30am
- On average every 30 minutes between 9:00pm and midnight

Weekends and Public Holidays

- On average every 30 minutes between 6:00am and midnight on Saturdays and Public Holidays
- On average every 30 minutes between 7:00am and 9:00pm on Sundays, Good Friday and Christmas Day.

Within the City of Moreland the Red Orbital services travels along Bell Street only. It is expected that the service will commence in the first half of this calendar year.

To achieve the premium level of service the implementation of the SmartBus service requires changes to the parking restrictions along Bell Street.

In August 2007 Council considered a report (DCI47) and resolved the following

- *To support the proposed Red Orbital traffic management treatments in Bell Street.*
- *To advise affected properties and stakeholders of the changes.*
- *To investigate opportunities for alternative parking where it is lost in front of public and commercial properties.*
- *To advocate for the proposed bus lane to be signed to include the use of taxis and if safety issues can be addressed, bicycles also.*
- *To initiate discussions with the Taxi Directorate about relocating the Bell Street taxi rank.*
- *To extend parking bans on both sides of Bell Street, between Sydney Road and the Tullamarine freeway to facilitate the Orbital SmartBus service, subject to VicRoads support.*

The parking/clearway arrangements proposed for the SmartBus along Bell Street at the time of the above Council resolution were:

- Weekday - 12.5 hour clearways (6:30am to 7:00pm) in both directions between the Tullamarine Freeway and Sydney Road
- Weekday clearways in both directions from 6:30am to 9:30am and 3:30pm to 6:30pm between Sydney Road and Nicholson Street, to accommodate part-time bus lanes.

VicRoads has since this time undertaken further development and review (involving travel time studies, site observations and parking surveys) and is now indicating revised clearway times.

The revised proposal involves (**Attachment 1**)

1. Weekday 12.5 hours clearways (6:30am to 7:00pm) in both directions along Bell Street
 - a. Between Sydney Road and Sutherland Street; and
 - b. Between Gordon Street and Tullamarine Freeway
2. Extending existing peak period weekday clearways to 6:30am to 10:00am and 3:00pm to 7:00pm in both directions along all other sections of Bell Street between the Tullamarine Freeway and Sydney Road
3. Weekday clearways in both directions from 6:30am to 10:00am and 3:00pm to 7:00pm along Bell Street between Sydney Road and Nicholson Street to accommodate part-time bus lanes.

VicRoads does state that in the event of additional traffic growth to that anticipated and/or a change in operational characteristics along Bell Street, a further review and potential extension of these clearway times may need to be considered within the five year timeframe.

Along Bell Street there are various parking restriction signs which Council has erected over time in accordance with the *Road Safety (Road Rules) Regulations 1999*, which gives Council the power to install such signs. However, the Regulations also state that any signs, which Council erects, must be consistent with any relevant policy decisions in relation to the management of traffic on arterial roads.

In accordance with the *Road Management Act 2004*, VicRoads can make a 'relevant policy decision' on traffic management with respect to arterial roads after consultation with any affected Council.

VicRoads has consulted with Council numerous times during the development and implementation of the Red Orbital SmartBus route, with the latest being the proposed revised clearway times.

VicRoads will prepare a communications plan for this project, which includes the proposed methodology for consultation. The Code of Practice for Clearways on Declared Arterial Roads, which forms part of the *Road Management Act 2004*, specifies the consultation process, which will be applied for this project. All impacted traders / residents will be consulted via a notice and given 60 days to make a written submission.

VicRoads will then consider all submissions and advise all stakeholders in writing of the decision and the reasons for the decision.

3. Issues

The proposed changes to the parking restrictions along Bell Street will impact a number of groups as detailed in the August 2007 report. The restrictions being proposed now are for a shorter period than previously endorsed by Council.

Council has worked with the Taxi Directorate and the taxi rank which is in Bell Street near Russell Street will be relocated to Waterfield Street in March.

The clearway times will impact the Coburg Childcare Centre and the Coburg Primary School. Alternative parking is available for these facilities in Elm Grove, the Russell Street car park, Urquhart Street and the Civic Centre car park. The retail/commercial area in the vicinity of Melville Road will also be impacted however, alternative parking is available in off street car parks and adjacent streets, subject to the existing restrictions within these areas.

Parking impacts along the remainder of the proposed bus lane are not significant due to the low level of demand during peak hours and the availability of offset parking.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

The portfolio Councillor City Infrastructure, Cr Kavanagh and the Councillor Responsible for Sustainable Transport, Cr Archer have been consulted in the preparation of this report.

5. Financial and Resources Implications

There are no financial implications for Council with the changes to the signs along Bell Street, as these costs will be born by the Red Orbital SmartBus project. There maybe some minor expenditure required over time to sign alternative car parking spaces and this can be funded from Council's existing allocation for sign maintenance.

**DCI10 COMMUNITY FACILITY DIRECTIONAL SIGNAGE POLICY
(D09/11892)**

Director City Infrastructure

Asset Planning

Executive Summary

Council receives requests throughout the year to provide directional signage to community facilities.

This policy provides guidelines for the installation of community facility directional signs with the intent that the signs be provided in a uniform manner consistent with other road authorities so that they are easily identified/located and understood by motorists (refer to Attachment 1 to the report).

Recommendation

Council resolves to adopt the Community Facility Directional Signage Policy.

1. Policy Context

This policy aims to ensure accountability and transparency in relation to the approval of community facility signage.

2. Background

Currently applications for community facility signage are assessed in accordance with AS1742.5 Manual of Uniform Traffic Control Devices Part 5 – Street Name and Community Street Sign - Standards Australia and the Traffic Engineering Manual - Volume 2 - VicRoads. These documents set out the criteria under which community signage can be approved and the types of facilities that meet the community facility definition.

The types of facilities that are judged as community facilities, in accordance with the above Australian Standard are:

- Town halls and community meeting rooms
- Civic centres municipal offices and depots
- Tipping facilities
- Hospitals
- Medical centres
- Sporting and recreational grounds and facilities
- Tertiary educational facilities
- Schools
- Churches and religious institutions
- Other non-profit institutions
- Railway/bus interchanges
- Post office
- Some shopping centres

At present, the cost to install community facility signage is born by the facility. The fee charged is included in the annual fees and charges, which is adopted as part of the annual council budget.

3. Issues

The policy developed changes the existing arrangements where all non Council facilities pay for the signage, if approved.

With the adoption of the policy there will be an increase in occurrences where Council will be required to fund the installation of the signage.

There is not expected to be any community opposition to the policy. Although some organisations which may have recently purchased a sign, but now would be exempt under the policy may be aggrieved.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

As this policy formalises the existing arrangements and reinforces the criteria set out in the Australian Standard AS1742.5 and the VicRoads Traffic Engineering Manual, no consultation has been undertaken in developing this policy.

5. Financial and Resources Implications

The proposed policy alters the existing processes, and will result in Council funding more signs in the future. Council currently receives approximately 5-10 requests per year for community facility signage with each request being approximately \$250 per sign (excluding GST). The impact on the operation budget can be carried within existing budget for this financial year.

DSD3 REPORT ON A VISIT TO MELBOURNE BY SR MARIO SOARES NOVEMBER - DECEMBER 2008 (D09/9525)

Director Social Development

Social Development

Executive Summary

A report is provided on the visit to Melbourne in November - December 2008 by the Aileu District Economic and Social Development Officer, Sr Mario Soares. The visit provided an opportunity for Sr Soares to develop a greater understanding of how the partnership relationships involved in the East Timor Partnership Project are managed, to brief partners on current needs and priorities in Aileu District, to provide an update on the implementation of projects supported by Friends of Aileu in Aileu District and identify possible future projects, and to observe the conduct of the Victorian Local Government elections in anticipation of the transition to elected local government in Timor-Leste. Sr Soares also undertook some management training and English language training during the visit.

Recommendation

Council resolve to note the outcomes of the visit by Sr Mario Soares, Aileu District Economic and Social Development Officer in November – December 2008.

1. Policy Context

The Council Plan 2007-2011 emphasises Council's ongoing commitment to Social Justice, which was the basis for the establishment of the East Timor Partnership Project in 2000. The Mayor's Speech 2008, in relation to the Council's objective of Community Building, refers, inter alia, to its intention to '*continue to support the Friends of Aileu and the Aileu-Moreland intergovernmental agreement*'. In addition, the Friends of Aileu Strategy Plan 2005-2010, endorsed by Council, has as one of its key goals: '*strengthening the relationship with the Timor-Leste leadership*'.

2. Background

In October 2008, the Chair of the Friends of Aileu Community Committee, Cr Gary Jungwirth, on behalf of Moreland and Hume Councils and Friends of Aileu, sent an invitation to the Aileu District Administration for the Aileu District Economic and Social Development Officer, Sr Mario Soares to visit Melbourne. Sr Soares had been the Acting Assistant District Administrator for two years until late 2008 and is the Liaison Officer for the Aileu Friendship Commission, which manages the Aileu end of the friendship relationship and oversees the implementation of projects supported by Friends of Aileu. Sr Soares had previously visited Melbourne in 2004 as part of the Project.

The purpose of the visit was to enable Sr Soares to:

- Observe the conduct of the 2008 Victorian local government elections, in advance of Timor-Leste's transition to elected municipal government
- Meet with Friends of Aileu's partner organisations and learn how they manage the partnership relationship
- Review current projects in Aileu and identify future needs for assistance
- Undertake some intensive English language training

Attachment 1 is a report on the visit to Melbourne by Sr Soares, including details of his program, people he met and media coverage of the visit.

3. Issues

The visit to Melbourne by Sr Soares has had a number of beneficial outcomes for the Partnership Project. These include:

- A better understanding by the Aileu District Administration of the values, interests and capacities of the various partner organisations and how they manage the relationship with Friends of Aileu – including Moreland and Hume City Councils, Campaspe Shire Council, Australian Volunteers International, the Alternative Technology Association, Moora Moora Community and Kangan Batman Institute of TAFE
- Knowledge of how Victorian Local Government operates and how municipal elections are conducted, from a number of perspectives, viz. the Victorian Electoral Commission, which was contracted to conduct the elections, municipal and rural councils, which managed the contracts with the VEC, local communities where the elections took place and individual candidates
- A review of the operation of existing projects, including the scholarship program, the Besilau Community Lighting Scheme, assistance to the Aileu Resource and Training Centre, support for the Sisters of Maryknoll Clinic) and the St Francis of Assisi Disability Workshop (particularly through the Moreland Community Health Service)

- A review of the role of the Friends of Aileu - AVI Volunteer Project Officer in Aileu, and a request for an extension of his assignment
- Identification of a range of possible new initiatives, including student exchanges, refurbishment of a building for use as a community centre, and extension of the solar lighting scheme
- A proposal for a visit to Melbourne in 2009 by the newly-appointed Assistant District Administrator
- A proposal for the Aileu Commission to hold a strategic planning workshop in 2009
- Commitments to fund projects in Aileu, including refurbishment of accommodation for nurses (Campaspe Shire/CETAF and Moreland Community Health Service)
- Increased awareness of needs and priorities in Aileu District by members of partner organisations, including Councillors and Council officers
- Better understanding of the conditions in Aileu by students and teachers at two of the Friendship schools in Moreland

Other benefits for Sr Soares in particular included:

- An improved awareness of the work of other NGOs operating in Timor-Leste e.g. Friends of Baucau and the East Timor Eye Program
- Improved English language skills
- A reunion with members of Melbourne's East Timorese community

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

The following were consulted in the preparation of this report: Sr Mario Soares, Cr Gary Jungwirth, former Cr Joe Caputo, Chris Adams, Dr Peter Cock (Moora Moora Community), Anton Vikstrom (Alternative Technology Association, Carmel McCarthy (Kangan Batman TAFE), Fiona Elliott (AVI), Rhonda Sutton (Campaspe East Timor Association in Friendship, Kate Jeffery (Moreland Community Health Service and Kristine Mueller (Hume City Council)

5. Financial and Resources Implications

The cost of the visit by Sr Soares was wholly met from funds raised from the public by Friends of Aileu. Any new project proposals arising from the visit will be met by Friends of Aileu and other partners from publicly-raised funds.

**DSD4 YOUTH FACILITY PARTICIPATION AND ENGAGEMENT
PROJECT – PROPOSED OPERATING FRAMEWORK
(D09/10402)**

Director Social Development

Youth and Leisure Services

Executive Summary

This report provides Council with a progress report on actions taken to engage young people in the Youth Facility Participation and Engagement Project. Council endorsed funding for this project at its Council meeting held 10 September 2008 (DSD 51).

Endorsement is sought for the project mandate and start-up documents, which include the proposed framework for the project.

This project has been developed in direct response to young peoples needs and frequent requests made to Council through formal and informal community consultation, including the Youth Strategy 2004-2009, Moreland Council Plan 2007 - 2011, the Mayor's Speech 2008 and the Youth Summit.

Recommendation

Council resolve to endorse the project mandate and start-up documents which will confirm the operating framework for the Youth Facility Participation and Engagement Project.

1. Policy Context

The establishment of a Youth Facility has remained an ongoing priority for Council. Following extensive community consultation, the Moreland Youth Strategy and Action Plan 2004 - 2009, identified the need for an investigation into the establishment of a youth facility.

The Moreland Council Plan 2007-2011 makes specific commitment to undertake a feasibility study into the establishment of a youth facility. Additionally, direct consultation with young people over a number of years through the Moreland Youth Summit continues to highlight the need for the creation of youth space and/or facility.

2. Background

Designated youth space, and more importantly the lack of youth friendly spaces and places is a major issue for young people in Moreland. In Moreland there are 60 senior citizens groups, 7 neighbourhood houses, 84 sporting clubs, 1 youth centre (Don Bosco) and 1 skate park. However there is no cinema, arcade or entertainment centre where young people can go to meet friends, hangout, recreate and feel welcome.

A key objective outlined in the Moreland Youth Strategy and Action Plan 2004 - 2009 is the need to increase young people's access to the built and natural environment by improving safety, accessibility and inclusion of young people, and by raising community understanding of young people's right to the physical environment. Subsequently, a key action outlined in the Youth Strategy and Council Plan is the promotion of youth friendly spaces and places, which includes the establishment of a youth specific entertainment and recreation centre.

At the Council meeting held 10 September 2008, Council endorsed a recommendation to make application for funding to the Youth Participation and Access Grant Funding Program 2009 – 2011 for the Moreland Youth Facility Participation and Engagement Project (YFPEP). The project considers the establishment of a youth facility in Moreland. Subsequently the funding application to the Participation and Access Grant Funding Program 2009 – 2011 was successful and Council is to receive \$120,000 in grant funding delivered over a three-year period to facilitate the project.

This initiative has received strong support from Mayor and Councillors, Executive Group, Council staff and wider community and is further reinforced by other Council strategies such as the Employment Strategy, Leisure Plan, Moreland Open Space Strategy, Arts Strategy, Municipal Strategic Statement and Municipal Public Health Plan and has remained an ongoing organisational goal.

3. Issues

The YFPEP will be undertaken over three years and will include the following stages:

Stage 1 – 2009

Undertake a needs analysis and determine the service and facility needs across Moreland.

Stage 2 – 2010

Determine suitable locations for any required service or facility.

Document business case for implementation of required service or facility.

Document detailed scope of works for required service or facility.

Stage 3 – 2011

Complete detail design, documentation and planning approval as required.

Governance of Project

Council will hold ultimate decision-making authority with information delivered via the Project Board on the advice of the Project Steering Committee. It is anticipated there will be four key stage boundaries in which Council will need to endorse / reject options provided to progress the project. Stage Boundaries will be:

- Stage Boundary 1 - Research, Analysis and Operating Framework (February 2009)
- Stage Boundary 2 – Consultation (internal/external) and the development of Draft Issues and Discussion Paper (September 2009)
- Stage Boundary 3 – Draft Report and Recommendations (November 2009)
- Stage Boundary 4 – Final Report and Options (December 2009)

This project will be delivered as an internal project and managed in accordance with Moreland Prince 2 (MP2) methodology and overseen by the Youth Facility and Services Steering Committee.

Project Board

The Councillor Responsible For Youth and Portfolio Councillor Social Development will assume the role of Executive on the Project Board, supported by the Senior Users, Vice Chair – Youth Facility and Services Steering Committee (Young Person Only two positions) and the Senior Supplier, Manager Youth and Leisure Services.

Steering Committee

It is proposed that the Young Persons Advisory Committee now re-named Youth Facility and Services Steering Committee will act as the Project Steering Committee for this project, supported by working reference groups. Nominations will be invited from young people across the municipality to represent a balance of age, needs, gender, and cultural and geographical segments. A formal process will then occur to establish the following elected positions on the Committee:

Elected Positions

Vice Chair – Youth Facility and Services Steering Committee (Young Person Only)

Vice Chair – Youth Facility and Services Steering Committee (Young Person Only)

A maximum of twelve delegates (Young Persons Only) to sit as active members of the Youth Facility and Services Steering Committee.

Project Steering Committee Composition

The final composition of the steering committee will comprise:

- Chair - Youth Facility and Services Steering Committee (Councillor for Youth)
- Vice Chair – Youth Facility and Services Steering Committee (Young Person Only two positions)
- A maximum of twelve delegates (Young Persons Only) to sit as active members of the Youth Facility and Services Steering Committee.
- Council Officers including: Youth Participation Officer, Youth Project and Planning Co-ordinator and other staff as appropriate (non-voting)

A comprehensive terms of reference will be developed to provide appropriate guidance on the role and functioning of the Committee. Elected members of the Committee will chair working reference groups as identified in the Organisational Structure in **Attachment 2**.

Working Reference Groups

Four Working Reference Groups will be created and grouped accordingly to reflect the issues raised by young people in the Moreland Youth Strategy 2004 – 2009. The working reference groups will provide specialist advice to the Youth Facility and Services Steering Committee for consideration and will focus on issues that effect young people:

1. Focus: Recreation, Sport, Entertainment, Arts and Culture.
2. Focus: Education, Training, and Employment
3. Focus: Health & Wellbeing, Racism, Spirituality, Welfare, Family, Safety, Mental and Physical Health.
4. Focus: Community Services, Transport, Housing and the Environment.

Members of the Youth Facility and Services Steering Committee will chair all Working Reference Groups. Reference Groups will include, but will not be limited to the following stakeholders:

- Young People;
- Specialist service providers;
- Community Members;
- Councillors;
- Council Officers; and
- Representatives from State Government.

Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

4. Consultation

Community consultation for each stage of the project will be extensive and inclusive of a wide group of young people in order to ensure final options presented to Council reflect the diverse needs of young people.

This operating framework has been derived from best practice principals, initial stakeholder analysis and lessons learnt from similar projects. The proposed Project Organisation Structure will ensure a clear and transparent process for information flow and decision-making.

The Portfolio Councillor Social Development, Cr Pryor, and Councillor Responsible For Youth, Cr Yildiz, have been consulted on this proposal.

5. Financial and Resources Implications

The Youth Services Unit has appointed a person on secondment to undertake the role of Project Manger. This position is currently funded within the Youth and Leisure operating budget. It is anticipated that additional administrative support will be provided to support and resource the project, also within the Youth and Leisure operating budget.

All expenditure will adhere to the Department of Planning and Community Development, Youth Participation and Access Grant 2009 – 2011 Funding Agreement and meet all Council, legislative and ethical requirements.

Refer a capital works allocation to the forward capital works planning program to enable future project feasibility, concept design and detailed design work to be undertaken in 2009/2010 and 2010/2011.