

Moreland City Council

## COUNCIL AGENDA

WEDNESDAY 10 JUNE 2009

COMMENCING 7 PM

GLENROY SENIOR CITIZENS CENTRE  
11 CROMWELL STREET, GLENROY

### Language Link

This is the Agenda for the Council meeting.  
For assistance with any of the agenda items,  
please telephone 9240 1111.

這是市政會會議的議程。您若在理解議程中有需  
要協助的地方，請打電話給“語言連接 (Language  
Link)”翻譯服務，號碼9280 1910。

Questo è l'ordine del giorno per la Riunione del  
consiglio Comunale. Se hai bisogno di aiuto sugli  
argomenti in discussione, sei pregato di telefonare al  
Language Link al numero 9280 1911.

Αυτή είναι η Ημερήσια Διάταξη για τη Συνεδρίαση  
του Συμβουλίου (Council Meeting). Για βοήθεια με  
οποιοδήποτε από τα θέματα της ημερήσιας διάταξης,  
παρακαλείστε να τηλεφωνήσετε στο Γλωσσικό  
Σύνδεσμο (Language Link), στο 9280 1912.

هذا هو جدول أعمال اجتماع المجلس البلدي. للمساعدة  
بأي بند من بنود جدول الأعمال الرجاء الاتصال بخط  
Language Link على الرقم 9280 1913.

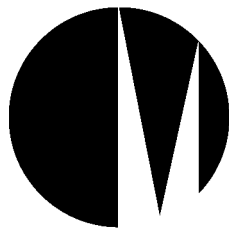
Belediye Meclisi Toplantısının gündem maddeleri  
burada verilmiştir. Bu gündem maddeleri ile ilgili  
yardıma ihtiyacınız olursa, 9280 1914 numaralı  
telefondan Language Link tercüme hattını arayınız.

Đây là Nghị Trình cuộc họp của Ủy Ban Quy Hoạch  
Đô Thị. Nếu muốn biết thêm chi tiết về đề tài thảo  
luận, xin gọi điện thoại cho Language Link qua số  
9280 1915.

Este es el Orden del Día para la reunión de la  
Municipalidad. Si tiene dificultades para entender  
algunos de los puntos listados en el Orden, sírvase  
llamar a Language Link al teléfono 9280 1916

Ovo je dnevni red sastanka Općinskog vijeća. Ako  
trebate pomoć glede bilo koje točke dnevnog reda,  
nazovite Language Link na broj 9280 1917.

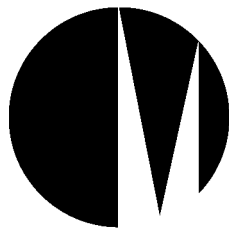
यह कौंसिल की बैठक का कार्यक्रम है। कार्यक्रम के किसी  
भी विषय के बारे में सहायता के लिए कृपया 9280 1918  
पर फोन कीजिए ।



## **INFORMATION ABOUT COUNCIL MEETINGS**

Moreland City Council encourages its citizens to participate in the local government of Moreland. Accordingly, these notes have been developed to help citizens better understand Council meetings. All meetings are conducted in accordance with Council's local legislation on Governance.

1. **WELCOME** The Mayor, who chairs the meeting, formally opens the meeting, delivers an acknowledgement of country and welcomes all present.
2. **APOLOGIES** Where a Councillor is not present, their absence is noted in the Minutes of the meeting.
3. **CONFIRMATION OF MINUTES** The minutes of the previous meeting are placed before Council to confirm the accuracy and completeness of the record.
4. **DECLARATION OF INTERESTS AND/OR CONFLICT OF INTERESTS** Under the *Local Government Act 1989*, a Councillor has a duty to disclose any direct or indirect pecuniary (financial) interest, s/he may have in any matter to be considered by Council that evening.
5. **PETITIONS** Council receives petitions from citizens on various issues. Any petitions received since the previous Council meeting are tabled at the meeting and the matter referred to the appropriate Council Director for consideration.
6. **MAYOR & COUNCILLORS CORRESPONDENCE** A list of correspondence received since the last meeting is considered by Councillors.
7. **COMPLETED AND OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS** A list of Council resolutions and reports that are completed since the last Council meeting and all that remain outstanding.
8. **REPORTS FROM COMMITTEE TO COUNCIL** Council considers reports from Committees that Councillors represent Council on.
9. **QUESTION TIME** This is an opportunity (30 minutes), for citizens of Moreland to raise questions with Councillors.
10. **"ON NOTICE" ITEMS FROM PREVIOUS COUNCIL MEETING** Items raised during Question Time at the previous Council meeting that were not able to be answered are responded to.
11. **COUNCILLORS ITEMS** Councillors may raise issues or matters of interest that are not listed on the meeting Agenda.
12. **COUNCIL REPORTS** Detailed reports prepared by Council's Administration are considered by Councillors and a Council position is adopted on the matters considered. The Mayor can invite firstly Councillors, secondly Officers, and then citizens in attendance to identify Council reports which should be given priority by the meeting and considered in the early part of the meeting.
13. **LATE REPORTS** Reports have not been submitted by such time that the Council Agenda is photocopied. These reports are identified in the Table of Contents and have been distributed separately. Copies of Late Reports are available at the Council Meeting.
14. **URGENT BUSINESS** The Chief Executive Officer or Councillors, with the approval of the meeting, may submit items of Urgent Business (being a matter not listed on the agenda) but requiring a prompt decision by Council.
15. **CONFIDENTIAL BUSINESS** Whilst all Council and Committee meetings of Council are open to its citizens, Council has the power under the *Local Government Act* to close its meeting to the general public in certain circumstances which are noted where appropriate on the Council Agenda. Where this occurs, members of the public leave the Council Chamber or Meeting room while the matter is being discussed.
16. **CLOSE OF MEETING** The Mayor will formally close the meeting and thank all present.
17. **NEXT MEETING DATE** The next Council meeting will be held on Wednesday 8 July 2009 commencing at 7 pm, at the Fawkner Senior Citizens Centre, Jukes Road, Fawkner.



**1. WELCOME**

**2. APOLOGIES**

**3. CONFIRMATION OF MINUTES**

The minutes of the Council meeting held on 13 May 2009 be confirmed.

**4. DECLARATION OF INTERESTS AND/OR CONFLICT OF INTERESTS**

**5. PETITIONS**

**(D09/78284) 1 – 3 OUTLOOK DRIVE, GLENROY – APPLICATION  
NO. SP/2008/238**

A petition has been received containing 62 signatures objecting to the proposed subdivision of land into three lots.

Recommendation:

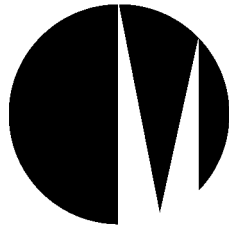
1. The petition be received and noted.
2. The petition be referred to the Director City Development for consideration.
3. The first named signatory to the petition be advised of this action.
4. The Ward Councillors, Cr Matthews-Ward, Cr Kavanagh, Cr Yildiz and Cr Erdogan, will be advised of any consultative meeting arranged to discuss the planning permit application and will be advised of the outcome in this matter.

**(D09/92412) 14 – 36 HOSSACK AVENUE, COBURG NORTH – APPLICATION  
NO. MPS/2009/139**

A petition has been received containing 130 signatures objecting to the granting of a planning permit for 14 – 36 Hossack Avenue, Coburg North.

Recommendation:

1. The petition be received and noted.
2. The petition be referred to the Director City Development for consideration.
3. The first named signatory to the petition be advised of this action.
4. The Ward Councillors, Cr Helou, Cr Archer, Cr Teti and Cr Kariofyllidis, will be advised of any consultative meeting arranged to discuss the planning permit application and will be advised of the outcome in this matter.



## **(D09/79517) OHEA STREET / STOCK STREET, COBURG INTERSECTION**

A petition has been received containing 24 signatures requesting Council to review the new road conditions at the intersection of Ohea Street and Stock Street, Coburg.

Recommendation:

1. The petition be received and noted.
2. The petition be referred to the Director City Infrastructure for consideration.
3. Any proposed action is emailed to all Ward Councillors, relevant Portfolio Councillors and Councillors Responsible For, allowing seven clear days for Councillor feedback.
4. The first named signatory to the petition be advised of this action.

## **(C07/18981) ALLARD PARK PAVILIONS: NEW BUILDINGS A & B**

A petition has been received containing 8 signatures requesting Council to review the parking provision in front of the new pavilions being built at Allard Park.

Recommendation:

1. The petition be received and noted.
2. The petition be referred to the Director City Infrastructure for consideration.
3. Any proposed action is emailed to all Ward Councillors, relevant Portfolio Councillors and Councillors Responsible For, allowing seven clear days for Councillor feedback.
4. The first named signatory to the petition be advised of this action.

## **(D09/56922) 4<sup>TH</sup> BRUNSWICK SCOUT HALL, JOLLEY STREET, WEST BRUNSWICK – MORELAND TOY SHED**

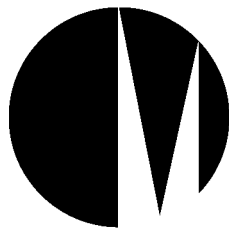
A petition has been received containing 7 signatures requesting Council review the proposed design plans for the 4<sup>th</sup> Brunswick Scout Hall to ensure adequate space is provided to accommodate the Moreland Toy Shed.

Recommendation:

1. The petition be received and noted.
2. The petition be referred to the Director City Infrastructure for consideration.
3. Any proposed action is emailed to all Ward Councillors, relevant Portfolio Councillors and Councillors Responsible For, allowing seven clear days for Councillor feedback.
4. The first named signatory to the petition be advised of this action.

## **6. MAYOR AND COUNCILLORS' CORRESPONDENCE**

## **7. COMPLETED AND OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS**



**8. REPORTS FROM COMMITTEE TO COUNCIL**

Nil.

**9. QUESTION TIME**

**10. "ON NOTICE" ITEMS FROM PREVIOUS COUNCIL MEETING**

Nil.

**11. COUNCILLORS' ITEMS**

**12. COUNCIL REPORTS**

**CHIEF EXECUTIVE OFFICER**

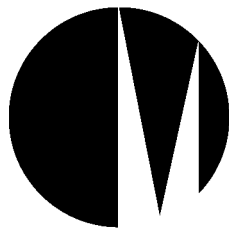
CEO18	THE COBURG INITIATIVE - PERTH STUDY TOUR (D09/86577)	1
CEO19	APPOINTMENT OF MEMBERS TO NORM ANDERSON YOUNG PEOPLE'S TRUST AND MORELAND ARTS BOARD (D09/88219)	5
CEO20	INVESTIGATION INTO THE ESTABLISHMENT OF A BRUNSWICK MUSEUM (D09/90837)	8

**CORPORATE SERVICES**

DCS13	FINANCIAL MANAGEMENT REPORT - PERIOD ENDED 30 APRIL 2009 (D09/86852)	12
DCS14	2009/2010 PROPOSED FEES AND CHARGES (D09/73683)	26
DCS15	VALUATION OF LAND UNDER ROADS (D09/65550)	48
DCS16	CERES – FUNDING REQUEST (D09/68730)	54

**CITY DEVELOPMENT**

DCD35	WATERSHED AND STORMWATER MANAGEMENT PLAN IMPLEMENTATION 2008/2009 PROGRESS REPORT (D09/66568)	57
DCD36	STEPS PROGRAM UPDATE REPORT (D09/78074)	62
DCD37	CLIMATE ACTION PLAN PROGRESS 2008/2009 REPORT (D09/78141)	68



**CITY INFRASTRUCTURE**

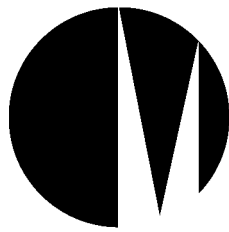
DCI29	GREENWOOD STREET, PASCOE VALE SOUTH - REVIEW OF PARKING RESTRICTIONS (D09/85932)	74
DCI30	ROAD MANAGEMENT PLAN (D09/84742)	79
DCI31	KEEPING MELBOURNE MOVING - CLEARWAYS (D09/78819)	81
DCI32	PUBLIC TOILET STATUS REPORT (D09/88757)	87
DCI33	BRUNSWICK TOWN HALL - ROOF AND FACADE REPAIR (D09/87644)	91
DCI34	SCHEDULE OF RATES TENDER 2009 (D09/80418)	94
DCI35	GOWANBRAE COMMUNITY FACILITY - PROJECT UPDATE (D09/88019)	98
DCI36	NAMING OF NEW ROADS AT 2 JOHN AND 12 – 20 MILLER STREETS, BRUNSWICK EAST (D09/88237)	101

**SOCIAL DEVELOPMENT**

DSD16	NEIGHBOURHOOD HOUSE REVIEW (D09/65336)	117
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DSD18	MORELAND COMMUNITY DEVELOPMENT GRANT PROGRAM 2009/2010 (D09/86576)	130
DSD20	FAWKNER SECONDARY COLLEGE - SYNTHETIC PITCH USER AGREEMENT (D09/86762)	133
DSD21	REDDISH RESERVE FOOTBALL FACILITY (D09/84409)	138
DSD22	REPORT ON A VISIT TO MELBOURNE BY SR ABEL DA CONCEICAO APRIL-MAY 2009 (D09/78474)	141

**13. LATE REPORTS**

DCD38	MODERNISING VICTORIA'S PLANNING ACT - SUBMISSION TO DISCUSSION PAPER (D09/62853)	
DSD19	AQUATIC AND LEISURE FACILITIES CONTRACT EXTENSIONS (D09/70817)	



**14. URGENT BUSINESS REPORTS**

**15. CONFIDENTIAL REPORTS**

**CEO21 THE COBURG INITIATIVE - LAND STRATEGY UPDATE (D09/90092)**

*Pursuant to section 89(2) of the Local Government Act 1989 this confidential report will not be publicly disclosed because it relates to proposed developments.*



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/70996 Scanned Document Date Registered 5/05/2009 at 11:04 AM

**Advise decision to exercise power under section 20(4) of Planning and Environment Act 1987 to exempt from notice and prepare adopt and approve Amendment C111**

Author  
MINISTER FOR PLANNING

D09/71244 Scanned Document Date Registered 5/05/2009 at 1:30 PM

**Issues raised concerning the Brunswick Baths redevelopment concept plan**

Author  
Resident

D09/72204 Scanned Document Date Registered 6/05/2009 at 12:19 PM

**Concerning handling of property amenity issues arising from development at 108-124 Union Street Brunswick**

Author  
YUAN, MELISSA JANE

D09/73331 Scanned Document Date Registered 7/05/2009 at 12:05 PM

**Frankston City Council Mayoral Fundraising Ball on 27/06/2009 at 7:00pm in the Gunnamatta Room Mornington Racing Club Racecourse Road Mornington**

Author  
FRANKSTON CITY COUNCIL

D09/73348 Scanned Document Date Registered 7/05/2009 at 12:12 PM

**Acknowledge councils letter of 27 March 2009 regarding Productivity Commission draft report into paid maternity paternity and parental leave**

Author  
PARLIAMENTARY SEC TO PRIME MINISTER

D09/73459 Scanned Document Date Registered 7/05/2009 at 2:21 PM

**Child Safety Commissioner together with Human Services and Grandparents Victoria are hosting a Kinship Care Forum at Clocktower Centre Moonee Ponds on 25 and 26 of June 2009**

Author  
CHILD SAFETY COMMISSIONER

D09/73467 Scanned Document Date Registered 7/05/2009 at 2:25 PM

**Inviting council to choose up to eight senior residents to attend the Victorian Senior of the Year Awards 2009 Government House Reception on 03/10/2009**

Author  
Department of Planning & Community Development

D09/73489 Scanned Document Date Registered 7/05/2009 at 2:28 PM

**Enclosed two bolts found from a bicycle stand in Sparta Place Brunswick**

Author  
WEST, ALEXANDER

D09/73496 Scanned Document Date Registered 7/05/2009 at 2:49 PM

**Enclosed Agenda Summary for Merri Creek Management Committee meeting on 21/05/2009 at Whittlesea City Council from 6:00pm**

Author  
MERRI CREEK MANAGEMENT COMMITTEE



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/73944 Scanned Document Date Registered 8/05/2009 at 11:04 AM

**Request to have site leased from VicTrack at 2A Station Street Coburg enclosed with a secure fence**

Author  
DISABLED MOTORISTS ASSOCIATION

D09/73946 Scanned Document Date Registered 8/05/2009 at 11:21 AM

**Enclosed latest active travel news and National Ride2School Day results for registered schools in Moreland**

Author  
BICYCLE VICTORIA

D09/74009 Scanned Document Date Registered 8/05/2009 at 12:00 PM

**Thanking Councillor Matthews-Ward for attending the Pascoe Vale RSL Anzac Day Commemoration Service and for laying a wreath at the Cenotaph**

Author  
Pascoe Vale RSL Sub Branch Inc

D09/77212 Scanned Document Date Registered 13/05/2009 at 10:35 AM

**Seventh edition of the Model Budget Guide for 2009/2010 has now been completed and is enclosed for your information**

Author  
Municipal Association of Victoria

D09/77227 Scanned Document Date Registered 13/05/2009 at 10:57 AM

**Seeking assistance with housing**

Author  
Resident

D09/77238 Scanned Document Date Registered 13/05/2009 at 11:00 AM

**Issue concerning latest rates issued to unit 4/128 Blyth Street Brunswick East**

Author  
Resident

D09/77242 Scanned Document Date Registered 13/05/2009 at 11:03 AM

**Enclosed fourth edition of Open Mind and a Reader Survey**

Author  
Mind Australia

D09/77410 Scanned Document Date Registered 13/05/2009 at 11:58 AM

**Further to changes to arterial road clearway times**

Author  
VicRoads

D09/77422 Scanned Document Date Registered 13/05/2009 at 12:01 PM

**Request immediate removal of street tree outside 154 Stewart Street Brunswick East**

Author  
Resident



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/77481 Scanned Document Date Registered 13/05/2009 at 12:28 PM

**Seven Souls Bushfire Appeal exclusive fashion event on 19/06/2009 from 6:30pm at Wine Bloc D Division Pentridge Village Centrale Coburg also enclosed 12 invitations**

Author

PENTRIDGE VILLAGE

D09/77675 Scanned Document Date Registered 13/05/2009 at 2:30 PM

**Response to letter of 31/03/2009 conveying resolution adopted by Moreland about possible amalgamation of Australian Broadcasting Corporation ABC and SBS**

Author

MINISTER FOR BROADBAND COMMUNICATIONS & DIGITAL EC

D09/77681 Scanned Document Date Registered 13/05/2009 at 2:43 PM

**Request ground allocation for the Pascoe Vale Falcons Soccer Club**

Author

PASCOE VALE FALCON SOCCER CLUB

D09/77683 Scanned Document Date Registered 13/05/2009 at 2:47 PM

**Concerns raised over proposed changes to Brunswick outdoor pool**

Author

Resident

D09/78595 Scanned Document Date Registered 14/05/2009 at 12:39 PM

**On behalf of resident of Hatter Street Pascoe Vale concerning secondary education recourses and infrastructure in Pascoe Vale and Coburg**

Author

Thomson, Kelvin

D09/78600 Scanned Document Date Registered 14/05/2009 at 12:44 PM

**On behalf of resident of Pardy Street Pascoe Vale concerning overseas students being exploited by landlords in rooming houses**

Author

Thomson, Kelvin

D09/78688 Scanned Document Date Registered 14/05/2009 at 1:55 PM

**Suggestions for waste improvement for streets and environs of Moreland**

Author

Resident

D09/78707 Scanned Document Date Registered 14/05/2009 at 1:58 PM

**Disappointed with proposed redevelopment concept plan for Brunswick City Baths**

Author

Resident

D09/78715 Scanned Document Date Registered 14/05/2009 at 2:09 PM

**Celebrate the stories and contributions of this years Womens Honour Roll Inductees on 24/05/2009 from 2:30pm at Daylesford Town Hall**

Author

HEPBURN SHIRE COUNCIL



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/78722 Scanned Document Date Registered 14/05/2009 at 2:14 PM

**Celebration of Basilicata Day on 23/05/2009 from 7:00pm at 3 Cameron Street Brunswick**

Author  
FEDERAZIONE LUCANA INCORPORATED

D09/78731 Scanned Document Date Registered 14/05/2009 at 2:16 PM

**Pascoe Vale Handspinners Annual Exhibition and Sale 30th to 31st May 2009 also appreciate officially opening Exhibition on 30th May at 11:00am at 7 Prospect Street Pascoe Vale**

Author  
Pascoe Vale Hand Spinners & Weavers Group Inc

D09/78782 Scanned Document Date Registered 14/05/2009 at 2:47 PM

**Strongly protest increase on property rates**

Author  
MORELAND SENIORS ACTION GROUP INC

D09/79689 Scanned Document Date Registered 15/05/2009 at 12:11 PM

**On behalf of resident of Florence Street Brunswick concerning an illegal rooming house at 4 Florence Street Brunswick**

Author  
Thomson, Kelvin

D09/79869 Scanned Document Date Registered 15/05/2009 at 1:01 PM

**Scouts Hoadley Region Annual Reports and Presentation night on 28/10/2009 from 7:45pm venue to be advised**

Author  
SCOUTS AUSTRALIA HOADLEY REGION

D09/83353 Scanned Document Date Registered 18/05/2009 at 12:30 PM

**Request council maintain valued support and commitment to Moonee Ponds Creek Coordinating Committee**

Author  
Thomson, Kelvin

D09/84355 Scanned Document Date Registered 19/05/2009 at 12:18 PM

**Advise outcome of councils applications under Sport and Recreation Victoria 2009/2010 Community Facility Funding Program**

Author  
MINISTER FOR SPORT RECREATION AND YOUTH AFFAIRS

D09/84358 Scanned Document Date Registered 19/05/2009 at 12:20 PM

**Advise approval of Amendment C98 to the Moreland Planning Scheme**

Author  
Department of Planning & Community Development

D09/84453 Scanned Document Date Registered 19/05/2009 at 1:50 PM

**Further to conversation requesting storage space for memorabilia from the Vietnam War**

Author  
VIETNAM VETERANS ASSOCIATION OF AUSTRALIA



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/84462 Scanned Document Date Registered 19/05/2009 at 1:57 PM

**Seeking approval to fly flags at Hoppers Reserve corner of Brunswick Road and Royal Parade Brunswick**

Author  
MORELAND ETHNIC COMMUNITIES COUNCIL

D09/84467 Scanned Document Date Registered 19/05/2009 at 2:01 PM

**Concerns raised over development at 17 View Street Pascoe Vale**

Author  
Resident

D09/84468 Scanned Document Date Registered 19/05/2009 at 2:03 PM

**Request assistance with retrieving money owed from the Taxation Office**

Author  
Resident

D09/85223 Scanned Document Date Registered 20/05/2009 at 12:19 PM

**Enclosed conference brochure for the National General Assembly of Local Government held in Canberra 21 to 24 June 2009**

Author  
Australian Local Government Association

D09/85233 Scanned Document Date Registered 20/05/2009 at 12:22 PM

**Rotary Club of Pascoe Vale dinner for change over of President at Glenroy Bowls Club Ash Court Glenroy on 04/07/2009 from 6:30pm**

Author  
ROTARY CLUB OF PASCOE VALE INC

D09/85376 Scanned Document Date Registered 20/05/2009 at 1:08 PM

**Further to dispute arising from demolition of house at 18 Somali Street Pascoe Vale**

Author  
Resident

D09/85378 Scanned Document Date Registered 20/05/2009 at 1:09 PM

**Advise the Cities for Climate Protection Milestone Support Program and Projects will cease on 30 June 2009 feedback forms also enclosed**

Author  
ICLEI Local Governments for Sustainability

D09/85547 Scanned Document Date Registered 20/05/2009 at 2:18 PM

**Enclosed details and examples for a Centre of Excellence**

Author  
Resident

D09/85560 Scanned Document Date Registered 20/05/2009 at 2:37 PM

**Further to issues concerning access by builders through property at 4/128 Blyth Street Brunswick**

Author  
Resident



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/86249 Scanned Document Date Registered 21/05/2009 at 12:03 PM

**Enclosed copy of letter from State Minister for Roads and Ports Hon Tim Pallas concerning better noise attenuation walls along Western Ring Road**

Author Thomson, Kelvin

D09/86386 Scanned Document Date Registered 21/05/2009 at 12:29 PM

**Seek support for Winter Appeal copy of Jesuit Social Services newsletter also enclosed**

Author Jesuit Social Services Ltd

D09/86388 Scanned Document Date Registered 21/05/2009 at 12:31 PM

**Pontian Community 17th anniversary dinner dance at 345 Victoria Street Brunswick on 13/06/2009**

Author Pontian Community of Melbourne & Vic Inc

D09/87084 Scanned Document Date Registered 22/05/2009 at 12:08 PM

**Advise changes to the positions authorised to preside at Australian citizenship ceremonies**

Author Minister for Immigration and Citizenship

D09/87101 Scanned Document Date Registered 22/05/2009 at 12:11 PM

**Further to Aldi Stores interest in expanding the number of their stores in Moreland**

Author Aldi Stores

D09/88205 Scanned Document Date Registered 25/05/2009 at 11:25 AM

**Victorian Museum Awards Celebration at Australian Centre for the Moving Image Federation Square on 23/07/2009 from 6:00pm**

Author MUSEUM AUSTRALIA VICTORIA

D09/88213 Scanned Document Date Registered 25/05/2009 at 11:27 AM

**Panel and discussion forum - Women Councillors involvement in planning decisions at MAV 12/60 Collins Street Melbourne on 18/06/2009 from 12 noon**

Author Municipal Association of Victoria

D09/88226 Scanned Document Date Registered 25/05/2009 at 11:31 AM

**Notice of Board Meeting at Moreland Enterprise Development Centre in the Gravell Room on 28/05/2009 at 5:30pm agenda and minutes of previous meeting enclosed**

Author BRUNSWICK BUSINESS INCUBATOR

D09/88231 Scanned Document Date Registered 25/05/2009 at 11:34 AM

**Reggio Calabria Club 28th Anniversary Function at 476 Brunswick Road Parkville on 20/06/2009 from 6:30pm**

Author Reggio Calabria Club Inc



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/88236 Scanned Document Date Registered 25/05/2009 at 11:37 AM

**Objecting to inclusion of property 3 Sunbeam Street Pascoe Vale in the Heritage Overlay under Amendment C78**

Author  
Resident

D09/88241 Scanned Document Date Registered 25/05/2009 at 11:44 AM

**Question rate assessment notice for 11/841 Park Street Brunswick also enclosed cheque for \$168 30**

Author  
Resident

D09/89022 Scanned Document Date Registered 26/05/2009 at 12:03 PM

**Objection to high rise building at 148 Brunswick Road Brunswick**

Author  
Resident

D09/89843 Scanned Document Date Registered 27/05/2009 at 11:05 AM

**Objection to subdivision at 1-33 Outlook Drive Glenroy SP/2008/238**

Author  
FRIENDS OF MOONEE PONDS CREEK INC

D09/89858 Scanned Document Date Registered 27/05/2009 at 11:07 AM

**ICLEI Oceania Recognition and Briefing Breakfast on 22/06/2009 at 7:00am in the Murray/Fitzroy Room Canberra National Convention Centre**

Author  
ICLEI Local Governments for Sustainability

D09/90888 Scanned Document Date Registered 28/05/2009 at 2:16 PM

**Enclosed for completion the Victorian Local Government Councillor Census 2009**

Author  
Deakin University

D09/91608 Scanned Document Date Registered 29/05/2009 at 12:44 PM

**Appreciate attendance at recent Northern Sewerage Project Community Forums also attached copy of minutes and the presentations**

Author  
Melbourne Water Corporation

D09/91616 Scanned Document Date Registered 29/05/2009 at 12:48 PM

**Enclosed copy of Glenroy Neighbourhood Learning Centre 2008-2009 Annual Report**

Author  
Glenroy Neighbourhood Learning Centre Inc

D09/91619 Scanned Document Date Registered 29/05/2009 at 12:51 PM

**Shortly you will receive from Deakin University the MAV Councillor Census 2009 questionnaire**

Author  
Municipal Association of Victoria



**Mayor and Councillors Correspondence**  
**Date Registered is between 5/5/2009 and 2/6/2009**

D09/92993

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*Date Registered 2/06/2009 at 11:35 AM*

**Kangan Batman TAFE Graduation and Awards Ceremony Dinner at Bell City Event Centre Rydges Preston on 19/06/2009 from 6:30pm ticket also enclosed**

*Author*

KANGAN BATMAN TAFE BUSINESS ENTERPRISE CENTRE

D09/93000

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*Date Registered 2/06/2009 at 11:38 AM*

**Launch of exhibition Shell-Shocked Australia After Armistice on 12/06/2009 from 3:00pm at Shrine of Remembrance Western Visitor Centre**

*Author*

NATIONAL ARCHIVES OF AUSTRALIA

D09/93012

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*Date Registered 2/06/2009 at 11:41 AM*

**Concerning article in Melbourne Times - Museum for Brunswick also enclosed Brunswick Community History Group diary of upcoming events**

*Author*

Resident

# COMPLETETD AND OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS FOR 13 MAY 2009

## CEO Group

MEETING DATE	COUNCIL RESOLUTION ITEM	OFFICER RESPONSIBLE FOR FOLLOW UP	PROGRESS COMMENTS	FOLLOW UP REPORT REQUIRED	DATE FOLLOW UP REPORT SUBMITTED TO COUNCIL	COMPLETED YES / NO	DATE COMPLETED
13-May-2009	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING HELD ON THE MINUTES OF THE COUNCIL MEETING HELD ON 11 MARCH 2009 AND SPECIAL COUNCIL MEETING HELD ON 8 APRIL 2009 BE CONFIRMED.	MG				Yes	14-May-2009
13-May-2009	<b>MAYOR &amp; COUNCILLORS CORRESPONDENCE</b>	MG				Yes	14-May-2009
13-May-2009	CR KAVANAGH - RESIGNATION OF CR YILDIZ ON URBAN PLANNING COMMITTEE					No	
13-May-2009	CR HELOU - DONATION TO L'AQUILA EARTHQUAKE	DCS/CEO				No	
13-May-2009	CR MATTHEWS WARD - CHANGE TO COUNCIL MEETING SCHEDULE	Lidia Harding				Yes	18-May-2009
13-May-2009	CR TAPINOS - ESTABLISHMENT OF A BRUNSWICK MUSEUM	Lidia Harding		Yes		No	
13-May-2009	CR TAPINOS - PORTFOLIO COUNCILLOR ECONOMIC DEVELOPMENT	Lidia Harding				No	
13-May-2009	CR TAPINOS - SUMMARY OF PERTH STUDY TOUR	James Scott				Yes	13-May-2009
13-May-2009	CR CONNELLAN - CONGRATULATIONS TO CR TOBY ARCHER AND PARTNER	Lidia Harding				Yes	19-May-2009
13-May-2009	CEO11 2009-2013 PROPOSED COUNCIL PLAN (d09/35091)	Christine Doyle		Yes		No	
13-May-2009	CEO12 2008-2009 ANNUAL PERFORMANCE & IMPROVEMENT PLAN 3RD QUARTER PERFORMANCE REPORT (d09/49403)	Christine Doyle				Yes	25-May-2009
13-May-2009	CEO13 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY 2009 - PROPOSED MOTIONS (D09/60924)	Lidia Harding				Yes	19-May-2009
13-May-2009	CEO14 APPOINTMENT OF MEMBERS TO COMMUNITY COMMITTEES (D09/60550)	Lidia Harding				Yes	20-May-2009
13-May-2009	CEO15 FRIENDSHIP CITY AGREEMENTS (D09/67784)	Lidia Harding				No	
13-May-2009	CEO16 BRUNSWICK PARK TOILET - CONTINUOUS IMPROVEMENT STRATEGY (D09/6	Lidia Harding				Yes	13-May-2009
13-May-2009	CEO17 OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS REGISTER FOR THE PERIOD UP TO 30 APRIL 2009 (D09/60992)	Lidia Harding				Yes	13-May-2009

## COMPLETED AND OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS FOR 13 MAY 2009

### Corporate Services

MEETING DATE	COUNCIL RESOLUTION ITEM	OFFICER RESPONSIBLE FOR FOLLOW UP	PROGRESS COMMENTS	FOLLOW UP REPORT REQUIRED	DATE FOLLOW UP REPORT SUBMITTED TO COUNCIL	COMPLETED YES / NO	DATE COMPLETED
13-May-2009	CR KAVANAGH - METROPOLITAN MELBOURNE WATER PRICE REVIEW					Yes	
13-May-2009	CR HELOU - DONATION TO L'AQUILA EARTHQUAKE		DCS/CEO Cheque issued			Yes	
13-May-2009	CR TAPINOS - DIFFERENTIAL RATE		Rate available for public comment	Yes		Yes	
13-May-2009	DCS9 FINANCIAL MANAGEMENT REPORT - PERIOD ENDED 31 MARCH 2009 (D09/65192)					Yes	
13-May-2009	DCS10 CONSIDERATION OF TENDERS FOR CATEGORIES OF SPEND IN EXCESS OF \$150,000 (D09/57695)		Tenderers notified			Yes	
13-May-2009	DCS12 PROPOSED BUDGET 2009-2010 (D09/71739)		Budget available for Public viewing	Yes		Yes	
13-May-2009	DCS11 CONSIDERATION OF EXPRESSION OF INTEREST FOR LEGAL SERVICES PANEL (D09/62804)		Suppliers informed			Yes	

## COMPLETED AND OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS FOR 13 MAY 2009

### City Development

MEETING DATE	COUNCIL RESOLUTION ITEM	OFFICER RESPONSIBLE FOR FOLLOW UP	PROGRESS COMMENTS	FOLLOW UP REPORT REQUIRED	DATE FOLLOW UP REPORT SUBMITTED TO COUNCIL	COMPLETED YES/NO	DATE COMPLETED
13-May-2009	(D09/55744) 12 BELLEVUE TERRACE PASCOE VALE	Phillip Priest	Petition noted			Yes	20-May-2009
13-May-2009	(D09/70747) 26 JUSTINE AVENUE, GLENROY	Phillip Priest	Petition noted			Yes	20-May-2009
13-May-2009	DCD27 COMBINED AMENDMENT C97 AND PLANNING PERMIT MPS/2009/73 - 81A BELL STREET, COBURG (FORMER COBURG HIGH SCHOOL SITE) (D09/67150)	Daniel Murphy		Yes		No	
13-May-2009	DCD28 AMENDMENT C96 - 54 DAWSON STREET, COBURG NORTH (D09/43979)	Daniel Murphy	Amendment will be submitted to the Minister for approval in June - following receipt of payment from applicant for amendment (payment has been sent, yet to be processed by Council's finance department).			Yes	27-May-2009
13-May-2009	DCD29 CENTRAL COBURG DESIGN REVIEW PANEL (D09/63183)	Phillip Priest	Copy of report, TOR and workflow sent to all staff involved and members of the DRP. Contacts provided for on e-mail report from the DRP.			Yes	22-May-2009
13-May-2009	DCD30 PENTRIDGE PRISON REDEVELOPMENT (D09/70257)	Maria Rico				No	
13-May-2009	DCD31 AMENDMENT C111 - REDEVELOPMENT OF FORMER KODAK SITE	Daniel Murphy				No	

# COMPLETED AND OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS FOR 13 MAY 2009

## City Infrastructure

MEETING DATE	COUNCIL RESOLUTION ITEM	OFFICER RESPONSIBLE FOR FOLLOW UP	PROGRESS COMMENTS	FOLLOW UP REPORT REQUIRED	DATE FOLLOW UP REPORT SUBMITTED TO COUNCIL	COMPLETED YES / NO	DATE COMPLETED
13-May-2009	(D09/62843) RESIDENTS CONCERNED WITH PEDESTRIAN LIGHTS ON GAFFNEY STREET					No	
13-May-2009	(H08/1106) RUBBISH AT RAILWAY IN OUTLOOK DRIVE					No	
13-May-2009	PARKING IN KENT ROAD, PASCOE VALE					No	
13-May-2009	DCI19 REVIEW OF PARKING RESTRICTIONS STEWART STREET, BRUNSWICK EAST (D09/67474)			Yes		No	
13-May-2009	DCI20 STATE OF THE ASSETS REPORT 2009 (D09/63061)					No	
13-May-2009	DCI21 SUSTAINABLE PUBLIC LIGHTING (D09/64556)					No	
13-May-2009	DCI23 PURCHASE OF LAND – 49 MAY STREET, COBURG (D09/62469)					No	
13-May-2009	DCI24 DORIS BLACKBURN KINDERGARTEN AND WOODLANDS AVENUE MATERNAL AND CHILD HEALTH CENTRE BUILDING CONTRACT 1648 - TENDER EVALUATION (D09/64516)					No	
13-May-2009	DCI25 DAWSON STREET CHILD CARE CENTRE (D09/61426)					No	
13-May-2009	DCI26 NAMING OF NEW ROADS AT 2 JOHN AND 12 – 20 MILLER STREETS, BRUNSWICK EAST (D09/62996)					No	
13-May-2009	DCI27 TENDER FOR THE SUPPLY AND DELIVERY OF ONE (1) 22M <sup>3</sup> WASTE COLLECTION COMPACTOR - CONTRACT 1596 (D09/64164)					No	
13-May-2009	DCI22 PURCHASE OF LAND (D09/10809)			Yes		No	

## COMPLETED AND OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS FOR 13 MAY 2009

### Social Development

MEETING DATE	COUNCIL RESOLUTION ITEM	OFFICER RESPONSIBLE FOR FOLLOW UP	PROGRESS COMMENTS	FOLLOW UP REPORT REQUIRED	DATE FOLLOW UP REPORT SUBMITTED TO COUNCIL	COMPLETED YES / NO	DATE COMPLETED
13-May-2009	(D09/77723) LANE REDUCTION UNDER BRUNSWICK BATHS REDEVELOPMENT PLAN					No	
13-May-2009	(D09/77717) BRUNSWICK BATHS REDEVELOPMENT PLAN					No	
13-May-2009	(D09/77687) BRUNSWICK BATHS REDEVELOPMENT CONCEPT PLAN					No	
13-May-2009	CR MATTHEWS-WARD - SCHOOLS IN GLENROY					No	
13-May-2009	CR ERDOGAN - HIGH SCHOOL IN COBURG					No	
13-May-2009	DSD13 AFFORDABLE HOUSING MATTERS (D09/47889)					No	
13-May-2009	DSD14 DISABILITY POLICY AND ACTION PLAN UPDATE (D09/71038)					No	
13-May-2009	DSD15 SYDNEY ROAD STREET PARTY EVALUATION (d09/62435)					No	

## OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

### CEO Group

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<b>COUNCIL MEETING HELD ON 13 MAY 2009</b>							
13-May-2009	CR KAVANAGH - RESIGNATION OF CR YILDIZ ON URBAN PLANNING COMMITTEE					No	
13-May-2009	CR HELOU - DONATION TO L'AQUILA EARTHQUAKE	DCS/CEO				No	
13-May-2009	CR TAPINOS - ESTABLISHMENT OF A BRUNSWICK MUSEUM	Lidia Harding		Yes		No	
13-May-2009	CR TAPINOS - PORTFOLIO COUNCILLOR ECONOMIC DEVELOPMENT	Lidia Harding				No	
13-May-2009	CEO11 2009-2013 PROPOSED COUNCIL PLAN (d09/35091)	Christine Doyle		Yes		No	
13-May-2009	CEO15 FRIENDSHIP CITY AGREEMENTS (D09/67784)	Lidia Harding				No	
<b>COUNCIL MEETING HELD ON 8 APRIL 2009</b>							
8-Apr-2009	CR CONNELLAN - MORELAND JOB NETWORK PROVIDERS	Gerry Smith				No	

## OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

### Corporate Services

MEETING DATE	COUNCIL RESOLUTION ITEM	OFFICER RESPONSIBLE FOR FOLLOW UP	PROGRESS COMMENTS	FOLLOW UP REPORT REQUIRED	DATE FOLLOW UP REPORT SUBMITTED TO COUNCIL	COMPLETED YES / NO	DATE COMPLETED
<b>COUNCIL MEETING HELD ON 12 NOVEMBER 2008</b>							
12-Nov-2008	DCS42 FINANCIAL MANAGEMENT REPORT - PERIOD ENDED 30 SEPTEMBER 2008 (D08/149850)		(a) Complete (b) Pending result of Actuarial Review due in Feb 2009. MCC Audit Committee waiting for report from Superannuation Board	Yes		No	
<b>COUNCIL MEETING HELD ON 9 APRIL 2008</b>							
9-Apr-2008	DCS11 COMMUNITY NOTICEBOARDS (C07/591)	MCR Peter Fitz	When budget is approved MCR & DCI/MAP will discuss development of Plan. (Budget has placed funds in DCI). Anticipates presenting a proposal (Point 2) to the Aug/Sept meeting of CTG. 26.06.08 20.10.08 Matters under discussion with stakeholders 17.12.08 Awaiting advice from the MCC contract manager [DCI] on how to proceed." 19.03.09 negotiation continues			No	

## OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

### City Development

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<b>COUNCIL MEETING HELD ON 13 MAY 2009</b>							
13-May-2009	DCD27 COMBINED AMENDMENT C97 AND PLANNING PERMIT MPS/2009/73 - 81A BELL STREET, COBURG (FORMER COBURG HIGH SCHOOL SITE) (D09/67150)	Daniel Murphy		Yes		No	
13-May-2009	DCD30 PENTRIDGE PRISON REDEVELOPMENT (D09/70257)	Maria Rico				No	
13-May-2009	DCD31 AMENDMENT C111 - REDEVELOPMENT OF FORMER KODAK SITE	Daniel Murphy				No	
<b>COUNCIL MEETING HELD ON 8 APRIL 2009</b>							
8-Apr-2009	(D09/53173) RESIDENTS OBJECTING AGAINST THE PROPOSED CONSTRUCTION OF 6 UNITS CNR OF BELLEVUE & GAFFNEY STREETS, PASCOE VALE	Phillip Priest				No	
8-Apr-2009	CR ARCHER - DISPOSAL OF LAND BY PUBLIC AUTHORITIES	DCI or DCS	Please move to DCI or DCS. 20/05/09 - Advised Governance to remove from DCD.	Yes		No	
8-Apr-2009	DCD21 PENTRIDGE (PIAZZA) COBURG DESIGN GUIDELINES AND MASTERPLAN (D09/41545)	DCD	On hold as directed by Peter Brown, CEO	Yes		No	
<b>COUNCIL MEETING HELD ON 11 MARCH 2009</b>							
11-Mar-2009	CRLT1 CR TAPINOS - SMOKING AT PLAYGROUNDS, PARKS AND RESERVES IN MORELAND	Luke English	20/04/09 Process underway	Yes		No	
11-Mar-2009	DCD16 LOCAL PLANNING POLICY FOR ENVIRONMENTALLY SUSTAINABLE DEVELOPMENT (D09/28985)	Narelle Jennings				No	
<b>COUNCIL MEETING HELD ON 11 FEBRUARY 2009</b>							
11-Feb-2009	DCD9 PUBLIC TOILET STRATEGY AND IMPLEMENTATION (D09/015857)	Ian Robertson		Yes		No	
<b>COUNCIL MEETING HELD ON 17 DECEMBER 2008</b>							
17-Dec-2008	(D08/170424) 170 ALBION STREET, BRUNSWICK	Elvio Ponza				No	
<b>COUNCIL MEETING HELD ON 8 OCTOBER 2008</b>							
8-Oct-2008	DCD66 BRUNSWICK STRUCTURE PLAN (D08/123443)	Ian Robertson		Yes		No	
8-Oct-2008	DCD70 PRE-CONTACT ABORIGINAL HERITAGE STUDY - CITY OF MORELAND (D08/120684)	Narelle Jennings				No	
<b>COUNCIL MEETING HELD ON 13 AUGUST 2008</b>							
13-Aug-2008	DCD55 PRIVATE & COMMERCIAL USE OF PUBLIC PLACES POLICY - DRAFT FOOTPATH GUIDELINES (D08/93170)	Luke English	Underway - process commenced.	Yes		No	
<b>COUNCIL MEETING HELD ON 14 MAY 2008</b>							
14-May-2008	(D08/32112) RESIDENTS CONCERNED WITH NOISE COMING FROM GAFFNEY STREET, COBURG RESIDENCE	Luke English				No	

## OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

### City Development

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<b>COUNCIL MEETING HELD ON 9 APRIL 2008</b>							
9-Apr-2008	CRJC5 PARKING STRATEGY LAPPS AND PLANNING SCHEME AMENDMENTS	Roger Collins	Amendment to Planning Scheme can only occur upon completion of the PPP. So our completion hinges on when DCI completes his section.			No	

# OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

## City Infrastructure

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<b>COUNCIL MEETING HELD ON 13 MAY 2009</b>							
13-May-2009	(D09/62843) RESIDENTS CONCERNED WITH PEDESTRIAN LIGHTS ON GAFFNEY STREET					No	
13-May-2009	(H08/1106) RUBBISH AT RAILWAY IN OUTLOOK DRIVE					No	
13-May-2009	PARKING IN KENT ROAD, PASCOE VALE					No	
13-May-2009	DCI19 REVIEW OF PARKING RESTRICTIONS STEWART STREET, BRUNSWICK EAST (D09/67474)			Yes		No	
13-May-2009	DCI20 STATE OF THE ASSETS REPORT 2009 (D09/63061)					No	
13-May-2009	DCI21 SUSTAINABLE PUBLIC LIGHTING (D09/64556)					No	
13-May-2009	DCI23 PURCHASE OF LAND – 49 MAY STREET, COBURG (D09/62469)					No	
13-May-2009	DCI24 DORIS BLACKBURN KINDERGARTEN AND WOODLANDS AVENUE MATERNAL AND CHILD HEALTH CENTRE BUILDING CONTRACT 1648 - TENDER EVALUATION (D09/64516)					No	
13-May-2009	DCI25 DAWSON STREET CHILD CARE CENTRE (D09/61426)					No	
13-May-2009	DCI26 NAMING OF NEW ROADS AT 2 JOHN AND 12 – 20 MILLER STREETS, BRUNSWICK EAST (D09/62996)					No	
13-May-2009	DCI27 TENDER FOR THE SUPPLY AND DELIVERY OF ONE (1) 22M <sup>3</sup> WASTE COLLECTION COMPACTOR - CONTRACT 1596 (D09/64164)					No	
13-May-2009	DCI22 PURCHASE OF LAND (D09/10809)			Yes		No	
<b>COUNCIL MEETING HELD ON 8 APRIL 2009</b>							
8-Apr-2009	CR ARCHER - CONTAINER DEPOSIT SCHEME	DCI	Transferred from DCD 30/4/09			No	
8-Apr-2009	(D09/50567) RESIDENTS OBJECTING TO THE PROPOSED CONSTRUCTION OF A TELECOMMUNICATIONS FACILITY ADJACENT TO BUSH MEWS, GOWANBRAE	Andrew Mackinnon				No	
<b>COUNCIL MEETING HELD ON 11 MARCH 2009</b>							
11-Mar-2009	(D09/37300) APPLICATION FOR CHANGE IN PARKING RESTRICTIONS 132 STEWART STREET, BRUNSWICK EAST	Lee Dowler				No	
11-Mar-2009	CREE2 CR ERDOGAN - GLENROY CROSSING	Lee Dowler				No	
11-Mar-2009	CRKM4 CR MATTHEWS-WARD - UPGRADE OF METROPOLITAN RING ROAD	Lee Dowler				No	
11-Mar-2009	CRKM6 CR MATTHEWS-WARD - GLENROY ROAD RAILWAY CROSSING	Lee Dowler				No	
11-Mar-2009	DCI11 EXPANSION OF CARSHARING IN MORELAND (D09/27976)	Lee Dowler				No	
11-Mar-2009	DCI13 TELECOMMUNICATION LEASE COBURG CITY OVAL (D09/26591)	Andrew Mackinnon				No	
11-Mar-2009	DCI14 PROPOSED LEASE OF LAND AT GOWANBRAE (D09/27583)	Andrew Mackinnon				No	
11-Mar-2009	DCI15 ALTERATIONS AND ADDITIONS TO SEWELL RESERVE PAVILION GLENROY ROAD, GLENROY CONTRACT (D09/29085)	Andrew Mackinnon				No	
<b>COUNCIL MEETING HELD ON 28 JANUARY 2009</b>							

# OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

## City Infrastructure

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28-Jan-2009	CEO9 100 DAY CLEAN UP CAMPAIGN	Grant Thorne	forwarded to A/DCI to Complete	Yes		No	
28-Jan-2009	DCI2 GREENWOOD STREET, PASCOE VALE SOUTH – REVIEW OF PARKING RESTRICTIONS (D08/191304)	Grant Thorne	Report to be presented in June 2009	Yes		No	
28-Jan-2009	DCI7 PURCHASE OF LAND PROPOSAL (D08/174358)	Andrew Mackinnon	Transferred to next Council meeting on 11 March 2009		11-Mar-2009	No	
<b>COUNCIL MEETING HELD ON 12 NOVEMBER 2008</b>							
12-Nov-2008	GAFFNEY STREET, PARKING RESTRICTION CHANGES	Lee Dowler				No	
<b>COUNCIL MEETING HELD ON 8 OCTOBER 2008</b>							
8-Oct-2008	(D08/138582) 61 COCOA JACKSON LANE, BRUNSWICK	Lee Dowler				No	
8-Oct-2008	CRP18 CR PRYOR - GRAFFITI POLICY	Fred Harrington	policy to be discussed at the I&D meeting on 11 May 2009.	Yes		No	
8-Oct-2008	DCI55 DISCONTINUATION AND SALE OF PART OF THE ROAD RESERVE IN FREY STREET, PASCOE VALE ADJOINING THE SIDE OF 376 O'HEA STREET (D08/127661)	Andrew Mackinnon	I&D scheduled May 2009. Further report after I&D.	Yes		No	
8-Oct-2008	DCI57 PROPOSED LEASE OF LAND AT 194 DONALD STREET, BRUNSWICK EAST (D08/124205)	Andrew Mackinnon		Yes		No	
<b>COUNCIL MEETING HELD ON 10 SEPTEMBER 2008</b>							
10-Sep-2008	DANIELA DE LUCA - ILLEGAL RUBBISH DUMPING	Grant Thorne				No	
<b>COUNCIL MEETING HELD ON 13 AUGUST 2008</b>							
13-Aug-2008	(D08/97697) RESIDENTS CONCERNED WITH INSTALLATION OF 2HR PARKING RESTRICTIONS IN GREENWOOD STREET, PASCOE VALE SOUTH	Lee Dowler				No	
13-Aug-2008	MARIE MINETTE - PARKING ISSUES	N/A				No	
13-Aug-2008	DCI34 DRAFT MORELAND INTEGRATED TRANSPORT STRATEGY (D08/70651)	Grant Thorne	Further report to be presented to Council prior to June 2009	Yes	1-Jun-2009	No	
13-Aug-2008	DCI35 CONSIDERATION OF TENDERS RECEIVED FOR THE COLLECTION OF HARD WASTE THROUGHOUT THE MUNICIPALITY (1490) (D08/90901)	Fred Harrington	Collection to commence 20 Apr 2009. Yr 2 - Collection to commence early 2010. Further			No	
<b>COUNCIL MEETING HELD ON 9 JULY 2008</b>							
9-Jul-2008	DCI29 MUNICIPAL FACILITY CLEANING CONTRACT 1439 (D08/71944)	Andrew Mackinnon				No	
9-Jul-2008	DCI32 STAGE AT COBURG LAKE (D08/72134)	David Dunstan		Yes		No	
<b>COUNCIL MEETING HELD ON 11 JUNE 2008</b>							
11-Jun-2008	DCI25 CONSTRUCTION CONTRACT (D08/58615)	Andrew Mackinnon				No	
<b>COUNCIL MEETING HELD ON 14 MAY 2008</b>							
14-May-2008	DCI22 TENDER FOR LEASE (P01835)	Andrew Mackinnon		Yes	9-Jul-2008	No	
<b>COUNCIL MEETING HELD ON 9 APRIL 2008</b>							
9-Apr-2008	CRJC5 PARKING STRATEGY LAPPS AND PLANNING SCHEME AMENDMENTS	Lee Dowler		Yes		No	

## OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

### City Infrastructure

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9-Apr-2008	(D08/49281) COBURG TRADERS ASSOCIATION OPPOSITION TO THE PROPOSED EXTENSION OF THE CLEARWAY ALONG SYDNEY ROAD		Transferred from DCD 30/4/09			No	
9-Apr-2008	CRKM15 PASCOE VALE ROAD, GLENROY SHOPS		Referred from City Development as part of the Glenroy Structure Plan This item moved to City Infrastructure on advice from DCDeo on 23/10/08.			No	

## OUTSTANDING COUNCIL RESOLUTIONS AND REPORTS

### Social Development

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<b>COUNCIL MEETING HELD ON 13 MAY 2009</b>							
13-May-2009	(D09/77723) LANE REDUCTION UNDER BRUNSWICK BATHS REDEVELOPMENT PLAN					No	
13-May-2009	(D09/77717) BRUNSWICK BATHS REDEVELOPMENT PLAN					No	
13-May-2009	(D09/77687) BRUNSWICK BATHS REDEVELOPMENT CONCEPT PLAN					No	
13-May-2009	CR MATTHEWS-WARD - SCHOOLS IN GLENROY					No	
13-May-2009	CR ERDOGAN - HIGH SCHOOL IN COBURG					No	
13-May-2009	DSD13 AFFORDABLE HOUSING MATTERS (D09/47889)					No	
13-May-2009	DSD14 DISABILITY POLICY AND ACTION PLAN UPDATE (D09/71038)					No	
13-May-2009	DSD15 SYDNEY ROAD STREET PARTY EVALUATION (d09/62435)					No	
<b>COUNCIL MEETING HELD ON 8 APRIL 2009</b>							
8-Apr-2009	DSD9 BRUNSWICK BATHS REDEVELOPMENT STRATEGIC REVIEW AND FEASIBILITY STUDY OUTCOMES (D09/43937)	DSD	Public consultation underway. Submissions to be heard at a date and time to be fixed.	Yes	Mid 2009	No	
8-Apr-2009	DSD10 HOSKEN RESERVE REDEVELOPMENT PLAN - FINAL REPORT (D09/44637)	DSD	Officers to liaise with all stakeholders and International Academy	Yes	Late 2009	No	
8-Apr-2009	2009/1 NOTICE OF RESCISSION	DSD				No	
<b>COUNCIL MEETING HELD ON 12 NOVEMBER 2008</b>							
12-Nov-2008	CRAH5 CR HELOU - FAWKNER FESTIVAL					No	
12-Nov-2008	CRMH41 CR HIGGINBOTHAM - EDITH BENDALL LODGE AGM					No	
12-Nov-2008	CRP21 CR PRYOR - LETTER OF CONGRATULATIONS REGARDING MANAGEMENT OF HOMELESS					No	
12-Nov-2008	CRKM41 CR MATTHEWS-WARD - EXTENSION OF OPENING HOURS FOR OAK AND PASCOE VALE POOLS					No	
12-Nov-2008	DSD61 INNER NORTHERN GROUP TRAINING COMPANY LIMITED (INGTL) AND CONTROLLED ENTITIES, INCLUDING APPRENTICESHIPS PLUS (D08/143691)					No	
12-Nov-2008	DSD62 PARTNERSHIP GRANT FUNDING (D08/148346)					No	
12-Nov-2008	DSD63 FAMILY VIOLENCE STRATEGY PROGRESS REPORT 2008 (D08/133157)					No	
<b>COUNCIL MEETING HELD ON 8 OCTOBER 2008</b>							
8-Oct-2008	CRAS13 CR SHARAM - SEXUAL SLAV ERY		Ongoing	Yes		No	30-Jan-2009

## **CEO18 THE COBURG INITIATIVE - PERTH STUDY TOUR (D09/86577)**

**Chief Executive Officer**

### **The Coburg Initiative**

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#### **Executive Summary**

A study tour of Urban Renewal projects in Perth was undertaken from 3 -5 May 2009. Participants included Cr Lambros Tapinos, Cr Michael Teti and Cr Anthony Helou. This is the report on the tour by those Councillors as required under the Council's Interstate and Overseas Travel by Councillors Policy (CEO5).

The objectives of the tour were to study Perth's Urban Renewal projects; to learn by speaking to participants about what worked, what didn't and what they would do differently; and by touring the sites where Urban Renewal has been undertaken.

#### **Recommendation**

Council resolves to receive and note the report on the Perth Study Tour attended by Cr Lambros Tapinos, Cr Michael Teti and Cr Anthony Helou.

## 1. Policy Context

In line with Council's Interstate and Overseas Travel by Councillors Policy (CEO5), the results of all Council approved interstate and overseas travel undertaken by a Councillor/s must be reported to a Council meeting following the return of the Councillor/s.

## 2. Background

Participants in the Study Tour:

Cr Lambros Tapinos	Moreland City Council – Mayor
Cr Michael Teti	Moreland City Council – Councillor
Cr Anthony Helou	Moreland City Council – Councillor
Peter Brown	Moreland City Council – Chief Executive Officer
Roger Collins	Moreland City Council – Director City Development
James Scott	Moreland City Council – Project Director, The Coburg Initiative
Lorenz Grollo	Equiset – Managing Director
Jon Purcell	Equiset
Michael Monester	Equiset
Michael Maxwell	Equiset
Bill Kerr	Kerr Partnering
Amy Hubbard	Capire Consulting
Tim Biles	Message Consulting

The sites and cities visited during the tour included:

### Ellenbrook

Ellenbrook is a development in the Swan Valley with a focus on affordable housing and mixing social housing and planning mechanisms to facilitate a development that did not conform to existing norms. All attendees of the Study Tour participated in this meeting. The tour was led by Mike Day, Director RobertsDay, the Urban Planner involved in the development.

### East Perth and Subiaco

This tour was led by Tony Morgan, Chief Executive Officer East Perth Redevelopment Authority (EPRA) and Subiaco Redevelopment Authority (SRA) and was joined by Mike Day, Director RobertsDay, Board Member of EPRA and SRA. All attendees of the Study Tour participated in this meeting.

Both sites were included in the tour as they have been developed by the separate Authorities set up the State Government. Significant development has occurred on former industrial land and in particular, the railway line was sunk below ground at Subiaco and a transport interchange created amongst higher density residential and mixed use development.

Discussion included governance issues, transit oriented development (TOD), density, urban renewal of derelict industrial sites, lessons learnt, urban design issues and many more matters.

Various meetings were attended during the study tour. These included:

### City of Perth

A meeting was held with Cr Judy McEvoy, a Councillor at the City of Perth and a member of the EPRA. All attendees of the Study Tour participated in this meeting. The discussion was focused on the relationship between EPRA and the City of Perth.

### **Professor Peter Newman**

A meeting was held with Professor Peter Newman, Professor of Sustainability at Curtin University of Technology and board member of Infrastructure Australia. Cr Anthony Helou, Peter Brown, Roger Collins, Bill Kerr and James Scott attended this meeting. The discussion focused on transit-oriented development opportunities at Coburg and the lessons learnt from Subiaco.

### **Subiaco Council**

A meeting was held with Stephen Tindale Chief Executive Officer; Sue Burrows Director Planning & Development and Natalie Goode Manager Planning Services. Cr Anthony Helou, Peter Brown, Roger Collins, Bill Kerr and James Scott attended this meeting. The discussion was focused on the Subiaco Redevelopment Area, governance issues, development outcomes, relationships with SRA and the impact on surrounding areas.

## **3. Issues**

### **Key Learnings**

The study tour has provided a number of insights for the Coburg Initiative project team. These include:

- The importance of a significant transport interchange in Coburg and supporting transit oriented development to make the whole redevelopment work.
- Demonstration of how urban redevelopment can be achieved.
- A good example of higher density development with rear entrances for cars that work.
- The developments pushed the accepted boundaries on conventional house block design and land size.
- The impact of narrowing local streets (but keeping the same road reserve).
- Most parties recognised that they had not been “brave enough” with height and density which resulted in underdevelopment and benefits not fully captured.
- The design needs to take account of true mixed use to ensure that they all support each other - for example, the design of the transport interchange at Subiaco resulted in buses impacting negatively on the public spaces and retail in the core area.
- Importance of influencing skills and personalities and their impact on relationships between authorities.
- Requirement for regulatory framework reform to facilitate development.
- Requirement for a governance structure that facilitates required outcomes.
- The importance of agreed principles from the start which could have avoided tension between Councils and the Redevelopment Authorities.
- Importance of land acquisition before property prices rise as a result of development activity.
- The major uplift in value occurred several years on from completion as it took time for the market to truly value this new form of development. Therefore later owners benefited when selling, not the developer/development authority at initial sale.
- The value of learning from a study tour by being able to talk to the people involved.

## **4. Consultation**

At the Council Meeting on 8 April 2009, Council resolved that the Mayor, Cr Tapinos, and up to 3 Councillors represent Council on a study tour of urban renewal projects in Perth, Western Australia between 3-5 May 2009 and that travel, accommodation and associated expenses be met from the Mayor and Councillors Conference and Seminars budget.

A summary of the Perth Study Tour was informally distributed to all Councillors at the Council Meeting on 13 May 2009.

## **5. Financial and Resources Implications**

Travel, accommodation and associated expenses for Councillors were met from the Mayor and Councillors Conference and Seminars budget. The total expenditure was \$3,573.10.

## **CEO19 APPOINTMENT OF MEMBERS TO NORM ANDERSON YOUNG PEOPLE'S TRUST AND MORELAND ARTS BOARD (D09/88219)**

**Chief Executive Officer**

**Governance**

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### **Executive Summary**

To engage effectively in broad community discussions and facilitate the management of a number of issues, Council operates and participates on a range of community committees. Council's approval of the appointments of members to the various committees as outlined in Attachment 1 will enable good governance and decision-making.

Following on from the appointment of Councillors to various committees at the Ceremonial Meeting on 15 December 2008, and subsequent Council meeting on 11 February 2009, an Expressions of Interest process took place, seeking interest from members of the public to nominate to be elected onto various community committees. Nominations were received, assessed and adopted at the Council meeting on 13 May 2009, with the exclusion of the Norm Anderson Young People's Trust and the Moreland Arts Board. Nominations for these two committees have now been assessed and are provided to Council for adoption.

### **Recommendation**

Council resolve that community members be appointed to the Norm Anderson Young People's Trust and Moreland Arts Board as outlined in Attachment 1.

### 1. Policy Context

The appointment of members to community committees is required to support Council's current operational structure on designated committees.

This is consistent with Council's approach to decision-making, policy development and community development.

### 2. Background

Following on from the appointment of Councillors to various committees at the Ceremonial Meeting on 15 December 2008, and subsequent Council meeting on 11 February 2009, an Expressions of Interest process took place, seeking interest from members of the public to nominate to be elected onto various community committees. Nominations were received, assessed and adopted at the Council meeting on 13 May 2009, with the exclusion of the Norm Anderson Young People's Trust and the Moreland Arts Board.

### 3. Issues

An advertisement appeared in the *Moreland Leader* newspaper on 2 and 9 March 2009 calling for Expressions of Interest for the Norm Anderson Young People's Trust and the Moreland Arts Board. The Norm Anderson Young People's Trust has 2 vacancies and the Moreland Arts Board has 9 vacancies.

Expressions of Interest closed at 5.00pm on Friday 20 March 2009. A number of applications from members of the public were received and assessed by the relevant Council officer responsible for the respective community committee.

The proposed list of appointments to the Norm Anderson Young People's Trust and the Moreland Arts Board. is presented to Council for adoption. This list is outlined in **Attachment 1**.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

### 4. Consultation

Appointment of particular members on these community committees has been determined in accordance with each committee's Terms of Reference.

### 5. Financial and Resources Implications

Resourcing and the operation of these committees are supported from a number of budgets across Council.

## **CEO20 INVESTIGATION INTO THE ESTABLISHMENT OF A BRUNSWICK MUSEUM (D09/90837)**

**Chief Executive Officer**

**Governance**

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### **Executive Summary**

Council at its meeting on 13 May 2009 CRLT3 resolved to investigate the feasibility and costs of establishing an interim Brunswick Museum within the Brunswick Town Hall complex.

Officers have now assessed the meeting spaces within the Brunswick Town Hall complex and are satisfied that there are rooms available for an interim Brunswick Museum.

### **Recommendation**

Council resolve:

1. To note that meeting room space is available at the Brunswick Town Hall complex for an Interim Brunswick Museum.
2. To allocate this project to the new Economic Development Directorate for completion.

## 1. Policy Context

This report is consistent with the Brunswick Structure Plan which highlights the need to develop a long term solution for the Brunswick Town Hall and its use.

## 2. Background

Council at its meeting on 13 May 2009 CRLT3 resolved to investigate the feasibility and costs of establishing an interim Brunswick Museum within the Brunswick Town Hall complex.

A Brunswick Museum would be a great asset to Moreland. Coburg has a small and active group preserving the local history of the area. It provides a useful reminder of our past and the existing premises is a popular venue for a range of residents and visitors, including school children and community groups.

Brunswick has a long history of settlement and different history to Coburg. Unlike Coburg there is no place in Brunswick where artefacts and items of historical interest can be displayed.

The Brunswick Town Hall complex is one of our greatest historical treasures, with the old Council Chambers, Mayors Room and Council Hall. It would make an ideal location for a Brunswick Museum that does not only focus on artefacts displayed but also on the building itself.

## 3. Issues

Officers have investigated the possibility of using meeting rooms within the Brunswick Town Hall complex and have established that there are meeting spaces available that would cater to the requirements of the establishment of a museum.

Further work is required to establish the feasibility of the project, the scope, budget requirements and the logistics of operating a museum with the Brunswick Town Hall complex. A draft Project Mandate (**Attachment 1**) has been developed and can be further enhanced upon once the requirements of the project are determined.

It is envisaged that this project will be managed within the Economic Development Directorate once established.

### Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## 4. Consultation

The Team Leader Civic Facilities has been consulted in relation to the availability of meeting room space at the Brunswick Town Hall Complex and has advised that there are rooms available for this use that with appropriate project management could be transformed to cater for a museum.

## 5. Financial and Resources Implications

There are no financial implications at this stage, however they will emerge as the project is further scoped. Resources would be required from within the Economic Development Directorate once established.

# **DCS13 FINANCIAL MANAGEMENT REPORT - PERIOD ENDED 30 APRIL 2009 (D09/86852)**

## **Acting Director Corporate Services**

### **Finance & Business Systems**

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#### **Executive Summary**

This report presents the Financial Management Report for the financial year-to-date (YTD) period ending 30 April 2009.

The operating performance for the ten months ended 30 April 2009 shows that Council has an operating result before capital revenue and other items of \$1.894M, which is favourable by \$3.621M. Revenue is above budget by \$5.388M and expenditure above budget by \$1.767M.

The main items contributing to the revenue variance are subdivider contributions, early receipt of state grants, unbudgeted capital grants and improved investment returns. All of these variances excluding the investment returns are committed to the delivery of services prior to the end of the financial year.

The main items contributing to the expense variance are employee costs although most of these are offset within the consultants and professional's line, and election expenses still to be paid.

After Capital Contributions and other items the operating result is (\$0.395M), which is favourable by \$1.566M. The forecasted position for the year-end budget result will be a surplus of \$1.380M, this surplus primarily relates to additional subdivider contributions. Any additional subdivider contributions are pre-committed to be spent as part of the 2009/2010 Capital Works Program.

Permanent savings and shortfalls are being identified across the organisation, some of which are disclosed in Attachment 1.

Attachment 1 outlines high level favourable and unfavourable category results and comments on the closing cash position and capital performance. A brief snapshot of each Department is also provided in (Attachment 1 Section 4).

#### **Recommendation**

Council resolves to receive the Financial Management Report for year to date 30 April 2009.

## REPORT

### 1. Policy Context

This report supports Council's continuing commitment to open and accountable management of the financial resources of Moreland on behalf of its ratepayers.

### 2. Background

The Financial Management Report ([Attachment 1](#)) provides Council's financial results for the year-to-date (YTD) period, ending 30 April 2009. The actual results are compared to the Budget. Commentary has been provided at [Attachment 1](#).

### 3. Issues

#### Operating Budget

The operating result shown in the attached Financial Management Report is favourable to budget by \$1.566M.

**Revenue** is \$3.333M favourable, due primarily to favourable positions in User Fees, grant funding sources and Other Revenue income. This is offset by an unfavourable position in Transfers to Reserves \ Asset Sales.

Further commentary has been provided in [Attachment 1 Section 1](#).

**Expenditure** is \$1.767M unfavourable, due partly to enduring overspends arising from the use of contractors to fill vacant positions and a timing issue related to workcover recoveries of \$700k. This is offset by savings identified within the Employee Benefits and Other Materials & Services categories.

Further commentary has been provided in [Attachment 1 Section 1](#).

#### Capital Works Budget

Overall capital program spending was \$3.342M behind budget year to date. Summary information has been provided in [Attachment 1 Section 2](#).

#### Cash and Assets

The cash balance has decreased by \$7.888M from the prior month. Summary information has been provided in [Attachment 1 Section 3](#).

### 4. Consultation

The Finance & Business Systems Branch has prepared this report based on information provided by Managers and reviewed by Directors.

### 5. Financial and Resources Implications

The overall corporate objective is to deliver the 2008-2009 budget outcomes as closely as possible in line with the adopted budget targets.

## **DCS14 2009/2010 PROPOSED FEES AND CHARGES (D09/73683)**

### **Acting Director Corporate Services**

#### **Finance & Business Systems**

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#### **Executive Summary**

Acting Director Corporate Services presenting the Proposed Fees and Charges for the Financial Year 2009/2010.

Many fees and charges applied by Council are set by legislation or other means that are beyond Council's control. Some of these are not increased each year. There can, however, be an increase in revenue collected from these fees and charges if more services are provided/fines applied.

Individual fees and charges have been reviewed and are proposed to change as outlined in Attachments 1 and 2. Attachment 1 provides a list of all new fees and charges; Attachment 2 provides a list of existing fees and charges and the proposed increase/decrease for 2009/2010.

#### **Recommendation**

Council resolves to adopt the attached fees and charges for the 2009/2010 budget as itemised in Attachments 1 and 2 of this report.

## **1. Policy Context**

This report presents Council's continuing commitment to open and accountable management of the financial resources of Moreland on behalf of its ratepayers.

## **2. Background**

Many fees and charges applied by Council are set by legislation or other means that are beyond Council's control. Some of these are not increased each year. There can, however, be an increase in revenue collected from these fees and charges if more services are provided/fines applied.

## **3. Issues**

Council has made a commitment to achieve financial sustainability but also recognises its responsibility to provide services accessible to all members of the Moreland community. As a result, it is proposed that Council increase appropriate fees and charges. It is recognised that Council does not employ a policy of full cost recovery through fees and charges for each service.

## **4. Consultation**

Councillors and Senior Management have been consulted in the preparation of this report.

## **5. Financial and Resources Implications**

Fees and charges are a significant source of revenue for Council that offset the cost of providing certain services. They represent the third largest source of funds (\$12.9 million) for Council and are broken into 2 categories:

- Parking Fees and Fines (\$3.6 million)
- User Charges and Other Fines (\$9.3 million)

The revenue generated from these fees and charges does not fully fund the services to which they relate. However, it does reduce the impact on the subsidisation from rates for many services. This balances a degree of cross subsidisation and a degree of user pays for the service.

## **DCS15 VALUATION OF LAND UNDER ROADS (D09/65550)**

**Acting Director Corporate Services**

**Finance & Business Systems**

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### **Executive Summary**

Council must recognise in the Financial Statements for 2008/2009 Land Under Roads acquired by it from 1 July 2008.

*AASB 1051 Land Under Roads* ("the Standard") was issued in December 2007 and applies to the financial year commencing 1 July 2008.

Council is not required to recognise LUR acquired before 30 June 2008 as an asset. Council can choose to recognise Land Under Roads acquired prior to 30 June 2008.

### **Recommendation**

Council resolve:

1. To adopt the Valuation of Land Under Roads Policy as per Attachment 1.
2. That only Land Under Roads acquired after the 1 July 2008 are to be accounted for and disclosed in the accounts. No Land Under Roads held prior to 1 July 2008 should be disclosed in the accounts.

## REPORT

### 1. Policy Context

Council must recognise in the Financial Statements for 2008/2009 Land Under Roads acquired by it from 1 July 2008

*AASB 1051 Land Under Roads* ("the Standard") was issued in December 2007 and applies to the financial year commencing 1 July 2008.

#### **LUR acquired up to 30 June 2008**

Council is not required to recognise LUR acquired before 30 June 2008 as an asset. Council can choose to recognise Land Under Roads acquired prior to 30 June 2008.

The Auditor-General's office has advised each Council must approve as an accounting policy what it elects for LUR. This should follow the normal approval process that each Council follows for changing accounting policies (eg. Audit Committee; Council; CEO signoff).

### 2. Background

LUR acquired after 30 June 2008 is accounted for under the provisions of *AASB 116 Property, Plant & Equipment*. This requires LUR to be initially measured at its cost (AASB 116, para 15). Where LUR are acquired for no cost (eg. donated assets), then the cost is the fair value at the date of acquisition (AASB 116, para Aus15.1).

After initial recognition of LUR, Councils need to choose either the cost model or the revaluation model as its accounting policy to be applied to the LUR asset class (AASB 116, para 29).

If the cost model is chosen, then subsequent revaluations of the LUR are not required, although new land acquired each year will need to be measured at fair value as a proxy for cost.

If the revaluation model is adopted, then fair value assessments will need to be performed on a cycle in the same way as other infrastructure assets. The materiality standard for adjusting the fair value would also apply.

### 3. Issues

<b>Recognising pre June 08 LUR</b>	<b>Not recognising pre June 08 LUR</b>
Additional work initially to capture data on all LUR. The information available on Road Management Act Register and GIS mapping systems may assist.	Simpler approach. Never need to recognise pre June 08 LUR but need to track and record LUR acquired from July 08.
Enables all LUR to be shown on the balance sheet.	LUR recognised is an incomplete picture of the total assets managed by Council.
Able to record at deemed cost and avoid the need to revalue in future years. If the fair value approach is adopted, then future revaluations will need to be undertaken and the booked values adjusted for material changes.	Cannot decide at a later stage to recognise pre June 08 LUR and seek deemed cost exemption.
Whole of municipality data source and valuation calculation possible.	Valuation data will need to be captured as new (individual) road reservations are progressively acquired.
May impact balance sheet by significant amount (e.g. early modeling shows up to \$300M for an inner metro Council).	Councils receiving little new LUR from July 08 can apply materiality and not recognise the LUR post 1 July 2008 if it

Recognising pre June 08 LUR	Not recognising pre June 08 LUR
	is not material. Councils would need to prove each year that the collective value of LUR not recognised is not material.

#### **Impact on 2008/09 financial statements**

The accounting policy for LUR acquired before 30 June 2008 must be disclosed in the financial report.

LUR acquired during 2008/09 must be recognised initially at the date of acquisition at cost or at fair value as a proxy for cost where there is no consideration provided for the assets (eg. donated assets).

The normal disclosures required under AASB 116 Property Plant and Equipment (para 73 to 79) will need to be applied for the LUR asset class.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

#### **4. Consultation**

The Audit Committee and the Management Executive Group have been consulted in relation to this policy and endorse the draft policy document and recommend that it should be presented to Council for adoption prior to the 2008/2009 year-end.

#### **5. Financial and Resources Implications**

Financial and resource implications will be minor as a small value will be added to the assets of Council in a new category known as Land Under Roads.

## **DCS16 CERES – FUNDING REQUEST (D09/68730)**

### **Acting Director Corporate Services**

#### **Finance & Business Systems**

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#### **Executive Summary**

On Tuesday 7 April 2009 council received a request from CERES Community Environment Park to act as a guarantor for a loan in order to fund the rebuilding of the Education Centre, which is part of a wider program to update significant built infrastructure on the site.

As Council owns the land that CERES current and future assets are located on, the ability of the organisation to seek a loan to fund these additional works independent of Council is restricted.

#### **Recommendation**

Council resolve to extend the 5 Year funding arrangement by another year as outlined in Option 2 in this report.

## 1. Policy Context

The Council Plan 2007 – 2011 expresses Council's intention to maintain funding levels to CERES.

A key strategic objective of Council as contained in the 2007-2011 Council Plan, as per the environment objective is to "improve the community's utilisation of its assets through strategic investment in major projects" the strategy being "identify and deliver a range of major projects."

## 2. Background

Council previously entered into a 5 year funding agreement with CERES, which provided for a lump sum payment of \$500,000 to facilitate the completion of the Sustainability Centre project. These funds brought forward the payment of future years amounts.

It was recognised that funding agreement would not only recognise the valuable contribution CERES makes to the Moreland community but the dynamic role CERES plays in Council meeting a range of its strategic initiatives, especially its greenhouse gas abatement program.

As part of additional work on the education centre CERES have raised a total of \$140,000 for the rebuilding of the centre and have also internally funded works to the approx. value of \$50,000. Based on estimated completion costs CERES have identified a shortfall of approximately \$75,000. One option explored by CERES is to fund the shortfall by seeking a bank loan. As the buildings are located on Council land the ability of CERES to provide the assets as collateral for the loan is restricted. As a result CERES are requesting that Council act as a guarantor for the loan amount.

## 3. Issues

Completion of the CERES education centre project, enhances this community resource by providing improved facilities, which provide a community focus through:

- the generation of environmentally and socially sound jobs; and
- demonstration of environmental initiatives and a host of other projects.

## 4. Consultation

The CEO and the Moreland Executive Group have been consulted in the preparation of the report.

## 5. Financial and Resources Implications

### Option 1: Act as Guarantor

This option has no direct financial impact while the repayment of the debt is honoured. Should default occur on the loan by acting as guarantor Moreland will assume complete responsibility for the debt and will be liable to repay all outstanding amounts.

**Option 2:** Extend the 5 Year funding arrangement by another year, this would involve the *part* payment of the future commitment to CERES in 2008/2009.

This would involve the effective prepayment of an amount of \$75,000 to allow CERES to complete the works on the education centre.

**Option 3:** Extend the 5 Year funding arrangement by another year, this would involve the *full* payment of the future commitment to CERES in 2008/2009.

The amount payable would be \$100,000 (\$70,000 Major Building, \$30,000 Minor Capital Works) to allow CERES to complete the works on the education centre.

**Option 4:** CERES receives an annual operational grant from Council of \$85,000. To satisfy the short-term funding, council could prepay the 2010/11 operational grant in the current year to allow CERES to meet their funding requirements for the building works.

# **DCD35 WATERSHED AND STORMWATER MANAGEMENT PLAN IMPLEMENTATION 2008/2009 PROGRESS REPORT (D09/66568)**

**Director City Development**

**Sustainable Development / ESD**

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## **Executive Summary**

The purpose of this report is to provide an update on the current and future water management issues facing Council and also on the implementation of Council Plan items relating to water management.

The most present pressing water management issue for Council is the impact that water restrictions are having on the provision and maintenance of open space throughout Moreland. The ongoing low rainfall and restricted water supply availability is severely restricting the ability of Council to maintain its sports fields and open space to a level that reflects public expectations.

Council has continued to implement a range of actions that aim to address open space water management and sustainable water management more generally.

The following actions have been completed during 2008/2009:

- Pool shell repairs undertaken at Coburg Olympic Swimming Pool, Coburg Leisure Centre and Oak Park Aquatic Centre;
- Installation of tanks at City Oval, CB Smith Reserve, JP Fawcner Reserve and Brearley Reserve for oval irrigation using Class A recycled water;
- Continuation of the warm season grass program, converting 8 grounds to warm season turf (12ha), which will achieve water savings of up to 50% per ground once established;
- Completion of irrigation system audits at 15 sites;
- Completion of energy and water audits at 15 of Council's smaller facilities (as part of the Sustainable Small Facilities project);
- Involvement in Yarra Valley Water's showerhead exchange program – replacing 100 showerheads in 10 Council pavilions and replacing 35 through the Home and Community Care program; and
- Use of 7ML of Class A recycled water for sports field and open space irrigation.

An Integrated Water Management Plan (IWMP) is currently being developed based on a review of both the Watershed and Stormwater Management Plans with a view to setting Council's priorities in water management over the coming 5-10 years.

## **Recommendation**

Council resolve to note:

1. The progress in the implementation of the Watershed Plan and the actions completed by Council branches throughout 2008/2009.
2. That Council be presented with a revised Integrated Water Management Plan in November 2009.

## **1. Policy Context**

The Council Plan 2007-2011 contains the Key Strategic Activity to “implement the Watershed strategy to reduce the water use across Council facilities and aid the local community to achieve reduction in water use including the drought response measures in open space and sporting facilities”.

The Mayor’s Speech 2009 reinforces the previous targets set in the Watershed Plan and outlines a range of specific initiatives that target water conservation, water reuse and stormwater quality improvement, including:

- Retrofitting water conservation infrastructure into Council facilities;
- Investigating further wetland construction for stormwater treatment; and
- Increasing the use of alternative sources of water to potable water, particularly for open space use.

## **2. Background**

Council’s Watershed Plan contains targets and actions focused on reducing potable water use, increasing the use of recycled water and improving water quality. The water conservation and reuse targets are:

- Reduce Councils water use 25% by 2011 and 50% by 2021 from 2001 water use
- Reduce community water use 20% by 2011 and 25% by 2021 from 2001 water use
- Increase Council water reuse to 20% by 2021

In March 2009, Council achieved Milestone 4 of the ICLEI Water Campaign. This program assists Councils in setting targets, implementing actions and monitoring water consumption and water quality. Milestone 4 is achieved through demonstrating that Council has reached a proportion of its targets, including 20% of its overall water reduction target.

Many of the actions within the Watershed Plan are ongoing initiatives and remain relevant (for example continued water efficiency improvements), however, circumstances surrounding water management have changed markedly since the development of the Watershed Plan.

Continued low rainfall levels have reduced Melbourne’s dams to all time lows and the effect of climate change is likely to result in a continuation of this trend. In the short term this will mean that water restrictions will remain in place. The longer term future of water supplies is more uncertain as the State Governments water supply augmentation projects, including the Wonthaggi desalination plant and the north/south pipeline, increase supply but longer term climate change and population growth continue to increase pressures on water supplies.

In addition, there is an increasing focus in state and local government as well as in the water industry, on more integrated approaches to water management. This has resulted in a greater emphasis on utilising alternative sources of water, such as stormwater reuse and recycled water, and to incorporating improved stormwater treatment throughout the urban catchment.

### 3. Issues

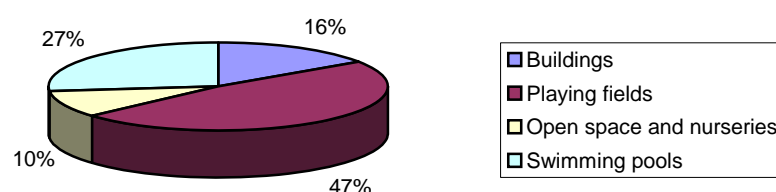
#### Water consumption and water quality

##### **Council water consumption**

Council's water consumption has reduced significantly in the past 2 years primarily due to the impact of enforced water restrictions on sports field and open space irrigation. Council undertook an initial inventory of corporate water use in 2003. In the baseline measurement years between 1999 and 2001 the average total water use for Council was approximately 400ML per annum. This has now reduced to approximately 180ML in the 2007/2008 financial year. Water use on sports fields has reduced from an average of approximately 250ML per year between 1999 and 2001 to a capped water availability of 65ML in 2008/2009.

Figure 1 shows the current distribution of Council water use between buildings, sports fields, open space and swimming pools.

Figure 1: Council water use by area (2007/08)



##### **Water quality in Moreland**

Water quality in the Moonee Ponds and Merri Creek is rated as very poor for both creeks, which is the lowest rating attributable<sup>1</sup>. The causes of the poor water quality are urban diffuse pollution in the form of sediment, litter, detergents etc. from various urban sources such as roads and building sites<sup>2</sup>. There also still remains specific pollution events from illegal spills that originate largely from catchments with higher levels of industrial activity<sup>3</sup>.

##### **Council water expenditure**

The Victorian Essential Services Commission (ESC) has recently released its draft decision on proposed price increases by each of the 3 Melbourne water retailers. The outcome of this decision is significant price rises over the next 4-year pricing period, primarily due to the State Governments major water infrastructure projects, including the Wonthaggi desalination plant

The increase put forward by the ESC for Yarra Valley Water equates to 84% over the 5-year period from the 2007/2008 financial year to 2012/2013<sup>4</sup>. As such Council is already starting to pay for state water augmentation projects before any water is actually delivered.

<sup>1</sup> Melbourne Water 2007, *Port Phillip and Western Port Regional River Health Strategy Addendum*

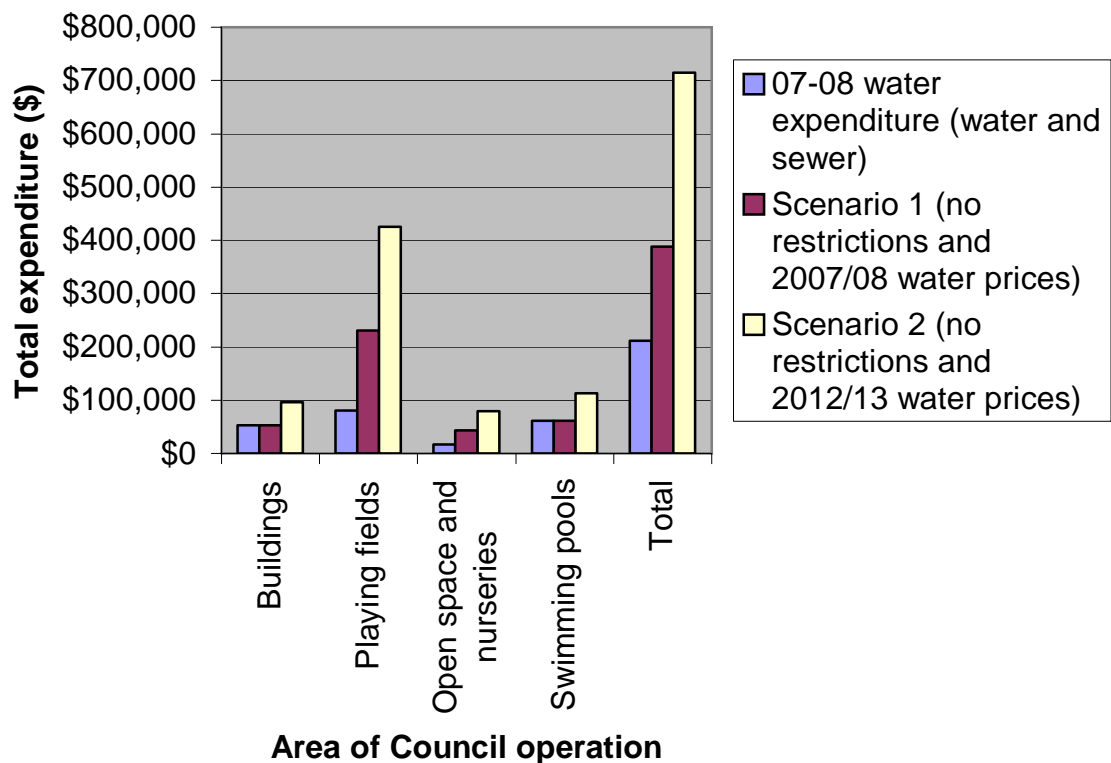
<sup>2</sup> Waterwatch 2008, *Merri and Moonee Ponds Waterwatch Program 2007-08 Annual Report*

<sup>3</sup> MCMC 2009, *Merri Creek and Environs Strategy 2009-2014*

<sup>4</sup> Victorian Essential Services Commission 2009, *Metropolitan Melbourne Water Price Review 2009, Draft Decision*

Figure 2 shows a comparison between the water and sewage prices paid by Council (not including fixed charges and trade waste charges) for the 2007/2008 financial year with two alternative pricing scenarios. Each of the two pricing scenarios uses water use averages for sports field and open space consumption from prior to the introduction of water restrictions to give an indication of Council's variable water charges with a return to water use levels equivalent to pre water restriction levels. Scenario 1 applies 2007/2008 water and sewer charges and scenario 2 applies 2012-13 water and sewer charges (84% increase from 2007/2008).

Figure 2: Water and sewer price scenarios



The scenarios detailed in Figure 2 demonstrate that current and proposed price increases will have a significant impact on Council's expenditure. This is particularly so if water restrictions are eased in line with the State Governments water supply augmentation projects and Council water use returns to levels equivalent to those from prior to the introduction of water restrictions. This demonstrates that there is a growing financial imperative to reducing water consumption that complements the social and environmental basis for further action in sustainable water management.

### Integrated Water Management Plan (IWMP)

To adapt to the changed water market Council is currently in the process of developing an IWMP based on a review of the Watershed Plan and Stormwater Management Plan and reflecting the current broader water management context, including water restrictions and price increases. The plan will position Council to become more proactive in securing local water sources, improve creek water quality, be water efficient and ensure that services are appropriately delivered to the community.

Examples of key initiatives within the IWMP include:

- Developing targets for reducing stormwater pollution and establishing the processes for Council to achieve these targets, including assessing and identifying projects and partnership opportunities;
- Investigating opportunities for greater use of stormwater and recycled water for Council operations including open space use;

- Reviewing Councils allocation of water to different open space and sports field assets based on agreed assessment criteria;
- Reducing water consumption and improving efficiency in high water use areas such as sports fields, swimming pools and other large facilities;
- Community engagement and education;
- Effective use of data and benchmarking to monitor and measure progress towards targets; and
- Capacity building within Council.

It is important to note that the IWMP aims to assist Council in continuing to provide adequate levels of service and facilities for the community and improve environmental outcomes such as reducing resource use and pollution. With the continued pressure on traditional water supplies and urban pollution, these two goals are increasingly aligned as the environmental benefits associated with projects such as stormwater reuse also provide security of supply necessary for maintaining community assets.

### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## **4. Consultation**

Consultation with various Council branches has occurred through the development of the IWMP and have therefore informed the preparation and content of this report.

## **5. Financial and Resources Implications**

The price increases that are to occur over the next 4 years and beyond provide additional justification for continued water efficiency measures across Council and investigating alternative supply options, particularly for sports field and open space irrigation.

Open Space will require continued resourcing for water conservation projects to ensure that further efficiency gains can be attained to make maximum use of scarce water resources.

Similarly, resources dedicated to renewing and renovating Council's buildings and leisure centres will save water, save money and improve community engagement.

There are also a number of funding options available for both water reuse and water quality related projects. In particular, the Living Rivers funding available through Melbourne Water will enable Council to gain financial assistance and technical support in strategic planning and implementation in stormwater management.

## **DCD36 STEPS PROGRAM UPDATE REPORT (D09/78074)**

### **Director City Development**

### **Sustainable Development / ESD Unit**

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#### **Executive Summary**

Victoria's planning system has a significant role to play in achieving sustainable cities and development. Moreland City Council has consistently been at the forefront of the consideration of ESD principles in the planning system through the Sustainable Tools for Environmental Performance Strategies (STEPS) tool and Council's approach to Sustainable Design Assessment in the Planning Process (SDAPP).

These measures have provided significant reductions in the environmental impacts of developments within Moreland while gaining much attention from other councils and industry. The last year has resulted in:

- 50 large applications in Moreland averaging 18% energy and 33% water savings;
- 50% increase (to 12) in the number of councils that have adopted SDAPP;
- Almost one quarter of all Victorian planning permit applications and more than one third of those in Melbourne being assessed by councils who have adopted SDAPP; and
- 9 other councils have indicated interest in following Moreland's lead.

Due to the expanding adoption of SDAPP, Moreland and the other leading councils identified the need to establish a more formalised alliance addressing governance, membership arrangements and strategic plan issues. The Council Alliance for a Sustainable Built Environment (CASBE) (an informal network) was formed.

#### **Recommendation**

Council resolve:

3. To note the progress of the Moreland STEPS & SDS Non-Residential Sustainability Assessment Tools from April 2008 – May 2009;
4. To continue to support the Moreland STEPS tool and the Council Alliance for a Sustainable Built Environment (CASBE) which Moreland has been central to establishing; and
5. To continue to advocate to State and Federal government for higher environmental standards for new buildings through active involvement in and support of the MAV ESD Advocacy Group.

## **1. Policy Context**

The Council Plan 2007-2011 and Mayor's Speech 2008 include a range of commitments to foster a sustainable and liveable city and enhance the environment. In particular, the Council Plan 2007-2011 includes a key strategic activity to "As required, upgrade the STEPS assessment tool to align with new legislation in the planning and building system" and to "Advocate and promote raising the bar for Environmental Sustainable Development performance in the future, including the need for appropriate and statewide ESD legislation."

The Mayor's Speech 2009 contained a number of references specific to ESD in planning with an aim to promote development that "Consists of the best urban and environmental practices in design." Specific activities indicated in the speech include:

- A higher standard of energy efficiency and accessibility shall be required in all new dwellings in activity centres;
- Advocate for higher environmental standards for new dwellings;
- Provide information to planning applicants to assist with environmentally friendly design and to minimise environmental impacts of developments; and
- Increase the uptake of water efficient technologies by residents, including grey water and rainwater harvesting systems.

Detailed commitments to address environmental issues in the built environment are included in key policies such as the Integrated Environment Plan, Climate Action Plan, Watershed Strategy, Stormwater Management Plan and the Moreland Integrated Transport Strategy.

At the 11 March 2009 Council Meeting, Council resolved "to seek Authorisation from the Minister for Planning to prepare" and to "exhibit Planning Scheme Amendment C71" related to the inclusion of ESD considerations into the planning scheme through a proposed ESD Local Planning Policy amendment. Such an amendment would compliment and further the work outlined in this report.

## **2. Background**

In November 2007, Hansen Partnership and Sustainable Built Environments (SBE) prepared an investigation report entitled Sustainability Assessment in the Planning Process, for the Victorian Local Sustainability Accord Project - Municipalities of Port Phillip, Darebin and Moreland. The report concluded that Victoria's planning system has a significant role to play in achieving sustainable cities and development. Moreland City Council has consistently been at the forefront of the consideration of ESD principles in the planning system through the initiatives outlined below.

### **STEPS and SDS**

Moreland STEPS is a web-based tool for assessing the environmental performance of residential buildings. The Sustainable Design Scorecard (SDS) Non-residential tool is a checklist in excel format that assesses the environmental impact of non-residential buildings, including commercial, retail or industrial buildings. Both tools aim to lift the average development to an improved level of environmental performance.

STEPS awards scores for five of the most critical elements in constructing environmentally sustainable dwellings. These include greenhouse emissions from operating energy, peak energy use, mains (drinking) water use, stormwater quality impacts, building materials, bicycle places and the area need to provide for waste recycling services. SDS includes indoor environment quality and innovation in addition to those in STEPS and also considers bicycle parking and waste in more detail.

The STEPS and SDS tools assist in assessing planning permit applications and after adoption by the cities of Moreland and Port Phillip in 2005, have now been adopted by 12 councils throughout Victoria.

- City of Ballarat
- Bayside City Council
- Darebin City Council
- Hobsons Bay City Council
- City of Knox
- Maribyrnong City Council
- Manningham City Council
- Moreland City Council
- Nillumbik Shire Council
- City of Port Phillip
- Whitehorse City Council
- City of Yarra

### **3. Issues**

#### **Sustainable Design Assessment in the Planning Process (SDAPP)**

SDAPP is a framework for Victorian Councils to utilise and receive information from developers on the environmental performance of their development for consideration by council officers (The STEPS and SDS tools are the recommended form of the submission of this information).

SDAPP has been led by the Cities of Moreland, Port Phillip and Darebin, with support from the Municipal Association of Victoria (MAV) and the Moreland Energy Foundation Ltd (MEFL). All Councils involved have assisted in achieving a number of key outcomes including:

- 3 councils have continued to progress the SDAPP process and have increased the number of applications assessed (Moreland, Port Phillip and Darebin);
- 4 additional councils have adopted and implemented SDAPP (Hobsons Bay, Knox, Maribyrnong and Nillumbik);
- 5 additional councils have adopted and are integrating SDAPP into their council (Ballarat, Bayside, Manningham, Whitehorse, Yarra);
- All Councils contributed to the development of a framework and toolkit for clear and straightforward implementation of SDAPP by interested councils;
- Council and industry capacity building and training (delivered by the Moreland Energy Foundation Limited (MEFL) on a cost recovery basis);
- Improved consistency of SDAPP in the above councils through increased commonality of ESD planning referral practices across councils; and
- 9 other councils have indicated interest in following Moreland's lead and are in various stages of adoption (Banyule, Greater Dandenong, Greater Geelong, Hume, Maroondah, Melbourne, Monash, Moonee Valley, Stonnington, Whittlesea).

The achievements outlined above act to strengthen the case for the inclusion of ESD considerations by Moreland in planning permit applications through it becoming standard practice of planning authorities.

## **Council Alliance for a Sustainable Built Environment (CASBE)**

As the number of Councils and associated organisations involved in SDAPP, STEPS and SDS increased significantly during 2008, the complexity of the informal group working to improve and promote the tools increased dramatically. Due to this, the member councils identified the need to establish a more formal alliance with improved governance and membership approaches and the develop a strategic plan.

The establishment of CASBE benefits Moreland directly through:

- Building the environmental capacity of building /development industry and clarifying our planning processes and expectations;
- Developing an overarching Strategic Plan which allocates resources more efficiently and clearly amongst Councils;
- Providing a clear avenue / body for all Victorian Councils to engage with and participate; and
- Providing a mechanism to advocate to the Municipal Association of Victoria (MAV) ESD Advocacy Group, State Government Departments, Government Bodies (e.g. Building Commission) and Industry Associations (e.g. Property Council).

CASBE membership does not currently involve a membership fee.

CASBE participating councils account for almost one quarter of all planning permit applications in Victoria and over one third of all Melbourne planning permit applications (Permit Activity in Victoria 2006-07, DPCD, 2008). Considering this, it is clear that there is the potential for reducing environment impacts of Victorian buildings in a meaningful way through CASBE.

## **Moreland's Sustainable Design Assessments**

The application of SDAPP incorporating the STEPS and SDS tools in Moreland was reviewed and revised in 2008 through a collaboration of the Urban Planning and Sustainable Development Branches. Council continues to encourage applicants to integrate improved environmental performance early in the development process. Moreland's Council's requirements are:

- Developments of less than 15 dwellings, applicants are encouraged to submit a STEPS assessment or Sustainable Design Statement;
- Developments of 15 dwellings or more, applicants are required to prepare an ESD Management Plan as part of their application documentation; and
- Other applications are also encouraged to consider ESD principles using the STEPS and SDS tools.

Assessments are referred to the ESD Unit for evaluation against Council's expectations / policy. In 2008/09 the program has achieved a number of significant outcomes. Approximately 50 applications incorporated an environmental sustainability assessment with average predicted savings of:

- 18% in energy use;
- 33% in water use;
- 70% in summertime peak energy;
- 78% in stormwater quality treatment with 100% equalling best practice.

The size of many of the applications received has been significant with projects such as Coburg High (>500 dwellings), Kodak (>380 dwellings), Albert Street (>250 dwellings) and CDA (>140 dwellings) providing opportunities for enhanced ESD outcomes.

The continuation of such results will head Council towards meeting its community environmental sustainability targets.

## **MAV ESD Advocacy Group**

Moreland is a proactive participant in the Municipal Association of Victoria (MAV) ESD Advocacy Group. This group acts to 'advocate for the development and adoption of a dynamic and comprehensive framework for reducing the environmental impact of the built environment.'

The work of this group and that of CASBE are complimentary as CASBE provides the support for Councils to take direct action and start incorporating environmental assessments at the planning stage while MAV ESD Advocacy Group provides a strong networking forum for Councils and Councillors to build their own understandings and capacity as well as advocate for environmental sustainability in the built form.

Moreland is also advising the MAV in the delivery of a Sustainability Accord funded project that seeks to integrate environmental sustainability more effectively into planning policies and processes.

Actively tackling climate change and achieving sustainability goals is a key issue facing Federal, State and Local Governments and the development industry. The number of stakeholders reinforces the need for all levels of Government to effectively address environmental sustainability issues, including getting the development approvals system right in consultation with all key stakeholders.

## **Building Code**

The recent release by the Council of Australian Governments (COAG) of a draft National Strategy of Energy Efficiency (NSEE) will provide an incremental step in increasing energy efficiency in buildings. An increase to a minimum 6 stars for new and renovated housing and increased energy efficiency requirements for non-residential buildings will provide some improvement but is designed to only eliminate the worst energy performance practices. It is not designed to produce designs approaching best practice. Indeed, Moreland's work in 2008/09 with several developments in the municipality has already resulted in the commitment to achieving 6 stars – prior to legislative changes.

Some components of water and lighting efficiency are proposed for inclusion in building regulations. However, many design elements fundamental to providing sustainable buildings are not proposed to be covered. Moreland Council and participating Council's are working to remedy this in a more holistic approach to sustainable development through implementation of SDAPP and the use of STEPS and SDS.

## **Activity Centres and STEPS**

The importance of Activity Centres in achieving sustainability and meeting the needs of the community is outlined in Melbourne 2030 and Melbourne at 5 Million strategies and are the basis for Council's structure plans for Coburg, Brunswick and Glenroy. Moreland is already witnessing significant development within its activity centres with multi-residential apartment buildings as the predominant type. Further, the Substantial Change Zone as part of the Minister for Planning's New Residential Zones for Victoria proposal would include higher density housing based on multi-residential apartment buildings.

In order to meet sustainability objectives, including long term housing affordability, multi-residential buildings require tools to assess associated environmental impacts and to promote more sustainable building design, construction, operation and reuse. As STEPS is not currently adequately equipped to deal with elements of multi-residential developments Council officers will be seeking external grant funding to develop an assessment tool that assist Council in improving the environmental outcomes in its activity centre zones.

## **Social and Economic Implications**

Any changes to Victoria's regulatory development approvals system (planning and building) should include appropriate research and enquiry with respect to housing affordability and equity in a consultative and transparent approach. It is important to highlight that housing affordability assessment is broader than construction costs and should include a whole of life cycle assessment including energy, water, stormwater and materials.

The ability of vulnerable segments of the community such as the elderly to adapt to the impacts of climate change on health, safety and comfort is become increasingly important. The integration of sustainable design into buildings will play a significant role in alleviating these impacts. The effects of predicted increases in heatwaves on the elderly in particular can be reduced through buildings with improved passive solar design including insulation, natural ventilation, shading and window orientation to reduce reliance on expensive air conditioning systems in achieving safe and comfortable housing.

Current work through the Solar Cities project and home maintenance projects to retrofit existing buildings in Moreland to achieve adequate comfort and energy efficiency are the result of inadequate design responses to the environment in the past. Such projects will not be needed in future if the objectives of STEPS / SDAPP are achieved.

## **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## **4. Consultation**

The City Development Portfolio Councillor, Cr Connellan, has been advised of the content and the preparation of this report.

## **5. Financial and Resources Implications**

Past resources dedicated by Council to the development and progression of sustainability outcomes in the built environment have realised outstanding local and State level outcomes. These outcomes include the uptake of more environmentally sustainable considerations in the planning and building processes at a State level.

Resource implications of working with other Councils is negligible and Council currently has a funding application with the Sustainability Accord to assist Moreland other Council's work more effectively in this area.

The STEPS tool requires a small amount of financial support to maintain and upgrade with Council continuously seeking stakeholder support on (e.g. Melbourne Water etc).

## **DCD37 CLIMATE ACTION PLAN PROGRESS 2008/2009 REPORT (D09/78141)**

**Director City Development**

**Sustainable Development / ESD Unit**

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### **Executive Summary**

In April 2007 Council endorsed the Climate Action Plan 2007 – 2012 (CAP). The following report is to provide an update on the progress of CAP implementation and recent climate science.

Since the inception of CAP, Council has been actively integrating climate actions across various projects and reviewing processes and procedures. Financial and greenhouse savings have been achieved through a number of initiatives across the organisation and the community. The confirmation of funding for the Solar Cities program is a significant milestone and is already delivering action Council and the Moreland community.

In the past year the urgency of addressing climate change has become even more paramount. Globally, an overwhelming number of scientists have agreed that human induced climate change requires global action to avert dangerous climate change.

### **Recommendation**

Council resolve to note:

1. The progress of the implementation of the Climate Action Plan 2007 – 2012.
2. The development of a Strategic Analysis of major energy use in Council buildings, to be presented to Council in September 2009.
3. The development of *Towards Zero Net Emissions (TZNE)* project for the Northern Alliance for Greenhouse Action region.
4. That Council will work with the Moreland Energy Foundation to assist the community to take advantage of simple retrofit options for residents as opposed to directly promoting one-off offers to replace light globes.

## 1. Policy Context

Addressing greenhouse gas emissions is a key strategic policy priority in the Council Plan 2007– 2011. The plan highlights a commitment to addressing issues of environmental sustainability, particularly energy conservation and the reduction of greenhouse gas emissions in the municipality.

The Climate Action Plan 2007 – 2012 demonstrated Council’s commitment by setting goals to achieve carbon neutrality by 2020 for Council operations and 2030 for community emissions.

The 2008 Mayor’s Speech takes this goal further by advocating for carbon neutrality for Council operations by 2012 and community by 2020.

## 2. Background

Since the inception of CAP, Council has been actively integrating climate actions across various projects and reviewing processes and procedures to ensure that Council plays its part in addressing climate change. Financial savings have been achieved through a number of initiatives including improved efficiency, thermal comfort and lighting projects.

Council established the Moreland Energy Foundation (MEFL) in 2001 to work with and support the community to reduce energy use and greenhouse gas emissions. Since 2001, MEFL have undertaken a number of key projects across Moreland and have secured millions of dollars in project funding. In 2008, in partnership with Council, the Brotherhood of St Laurence and Sustainability Victoria, MEFL were successful in securing a \$4.9 million grant from the Federal Government through the Solar Cities Program. The four components of the program are Zero Carbon Moreland, Energy Hub, Moreland Energy Services and The Coburg Initiative. Council is working closely with MEFL to deliver actions from CAP and the Solar Cities program.

The Intergovernmental Panel on Climate Change (IPCC) is a scientific intergovernmental body set up by the World Meteorological Organization (WMO) and by the United Nations Environment Program (UNEP). They provide an assessment on a comprehensive, objective and transparent basis of the latest scientific and socio-economic literature produced worldwide relevant to the risk of human-induced climate change, its observed and projected impacts and options for adaptation and mitigation. Recent observations confirm that, given high rates of observed emissions, the worst-case IPCC scenario trajectories are being realised. For many key parameters, the climate system is already moving beyond the patterns of natural variability within which our society and economy have developed and thrived. These parameters include global mean surface temperature, sea-level rise, ocean and ice sheet dynamics, ocean acidification, and extreme climatic events. Now, more than ever, action within local government is crucial to educate and motivate communities and demonstrate political leadership.

## 3. Issues

### Environmental Implications

One of the key drivers of both CAP and Solar Cities is to reduce greenhouse gas emissions and to improve environmental sustainability through more efficient use of resources. Already significant reductions in greenhouse emissions through implemented projects has been recorded, however, increasingly these strategies are providing significant economic and social benefits.

## **Social Implications**

In late 2008 MEFL launched Zero Carbon Moreland (ZCM), which is the main component of the community strategy for achieving zero net greenhouse emissions. The initial phases of ZCM aims to engage 5000 households, 500 businesses and 50 community organisations to reduce their emissions by 20% by 2010 and work towards zero by 2030.

Throughout 2008/2009, MEFL have, through ZCM, proactively engaged Moreland residents, have undertaken 60 household audits and given away a number of items and run workshops teaching people how to install home energy retrofit items such as draught proofing, light bulbs, clear comfort insulation and bike safety equipment. ZCM currently has 508 residential sign-ups, 11 businesses and 3 community groups.

Through the Victorian Energy Efficiency Target (VEET) scheme a number of companies are offering to change residents' light globes for free (e.g. Low Energy Supply Services (LESS) group). While light globe replacement is a valuable measure, these schemes provide limited (if any) opportunity to address other important home retrofit options such as insulation, showerheads and draught sealers. At this stage these schemes have not been integrated into ZCM as they will result in limited community engagement on the climate change issue and will not drive long-term behaviour change, which are both fundamental elements to achieving our emission reduction targets.

The Energy Hub component of Solar Cities provides a focus on retrofitting low-income households (including rentals) for energy efficiency. The Energy Hub will provide 1,000 energy efficiency audits and retrofits for low-income households. This component of Solar Cities also provides a service for free light bulb changes as well as other energy efficiency devices. It will also develop a sustainable community enterprise building on past initiatives and using a highly successful model drawn from the UK. It will provide training and employment for long term unemployed / low skilled workers and deliver practical energy efficiency services to low-income households. Energy efficiency audits and retrofits will assist families reduce energy use and prevent increasing energy costs.

In 2008/2009, Council's Sustainable Development and Home and Community Care (HACC) Branches trained staff to install energy efficiency kits into households. Through the HACC program, approximately 50 kits have been installed, each containing light globes, showerheads and draught proofing. HACC have also been working with MEFL to utilise a \$50,000 grant from the Department of Human Services. It is anticipated that the HACC project will help up to 50 more low-income Moreland households to reduce energy use and avoid increasing energy costs through improved insulation.

## **4. Economic Implications**

### **Buildings**

CAP contains a number of individual actions to upgrade building facilities. Over the years, Council has implemented a number of actions at different sites, however, it is recognised that a more strategic approach is required to achieve more significant savings. In 2008, the Sustainable Buildings Program was developed and contains a number of key steps to strategically move towards achieving carbon neutrality. In 2009, key steps have and will continue to include data management and long term planning for achieving zero net emissions.

A company, Planet Footprint, has been engaged to collate energy and water data for Council buildings. This will allow Council to better monitor energy and water consumption at each site and benchmarking against 150 other Councils in Australia. Data is available online and can be used to drive / measure actions at Council facilities.

A key component of Solar Cities is the Moreland Energy Services project. To assist Council in determining the key actions and resources required to meet carbon neutral goals, a Strategic Analysis of Council's highest energy using buildings is being undertaken which will outline major opportunities for reducing costs and emissions. This information will inform future investment options for Council. This options paper will be presented to Council in September 2009.

### **Sustainable Small Facilities**

Smaller facilities while using far less energy / water, play a critical role in Councils' overall objectives because they are the physical interface with our community. Smaller buildings are widely used by residents and community organisations and provide an opportunity to deliver energy and water savings while educating the community. The Property Services and Sustainable Development Branches have been involved in the development of a building audit and rating tool to update and inform the Building Operation Plan, which is the 10-year capital works plan for Property Services. To date, 15 buildings have been audited with works being completed at a number of sites. Throughout 2009/2010 more sites will be audited and rated to better inform Councils capital works program.

Key Building works for 2008/2009:

- Sub meters – The Coburg Civic Centre is Council's largest use facility. Sub meters are being installed to determine where the majority of energy is being consumed to assist Council to identify and address highest energy using areas and monitor ongoing energy use. This information will drive actions and be used to engage the community through a display screen in reception that will show energy consumption and energy generation from the solar arrays. It is estimated that this project coupled with appropriate actions will payback within two years and save approximately 1,000 tonnes of CO<sub>2</sub>e.
- Robinsons Reserve – as part of the capital works program, a number of sustainability actions have been incorporated into the planned works at Robinsons Reserve Neighbourhood House to assist in building performance and overall comfort. It is expected that further ESD initiatives will significantly reduce energy consumption and improve thermal performance of the building.
- Coburg City Oval – The Coburg City Oval, home to the Coburg Tigers and Coburg Cricket club has had a new solar hot water system and water saving fixtures fitted throughout. This project will not only provide an increase in water pressure, but will guarantee hot water supply while saving \$1,300 and approximately 8 tonnes of CO<sub>2</sub>e per annum.
- Bob Hawke Centre – this centre is one of our highest use small facilities. The centre has had solar hot water and energy efficient lighting, timers and sensors installed. This project will achieve annual savings of approximately \$1,000 and 1.5 tonnes CO<sub>2</sub>e.
- Computer monitors across Council – Council has 650 computers across the municipality in offices, libraries and leisure centres. Recently IT have reduced the amount of time that monitors are on while inactive from 20 minutes to ten minutes which will create energy savings across all sites. Implementing this action will save Council approximately \$1,000 per annum without any financial outlay.
- Water saving showerheads – Yarra Valley Water provided 100 new water saving showerheads which have been installed at recreation reserves and pavilions by the Building Maintenance Unit. This action will save significant amounts of water and energy and achieve energy and water annual savings of approximately \$15,000 and 70 tonnes CO<sub>2</sub>e.

## **Public Lighting**

Throughout 2008/2009 Council has been working with the power distribution companies, CitiPower and Jemena, on a bulk change of our street lights to a more efficient technology (T5 lights). The bulk changeover of street lights is a critical project but due to the regulatory environment has been delayed. South of Moreland Road Council continues to wait for CitiPower to provide a price for the bulk change, which means that the project will not be able to occur until 2010/2011. North of Moreland Road, Jemena have provided a price for the bulk change. At the May Council meeting Council resolved to tender the bulk change with an expectation of installation to occur in the northern part of the municipality late 2009. Altogether Council has 11,500 lights that will be changed over the next several years equating to energy savings of over 65% with a payback period of approximately 8 years.

In 2008, Council participated in a State Government Accord funded project called "Walking the Talk" with Banyule and Darebin Councils. This project audited Council's public lights in car parks, parks and recreation reserves. The report detailed works of up to \$384,000 with an average saving of \$50,000 per year equating to an average payback of 7.5 years. Approximately \$20,000 worth of lighting retrofits has occurred from this project with an approximate saving of \$3,000 per annum. Council has been working with Ironbark Sustainability to review and update the Public Lighting Policy and to prioritise works for future capital works budgets.

## **Fleet**

This year a new fleet coordinator commenced with key works focused on the implementation of the new IETECH Fleet Management system. In 2009, a review of the fleet policy will be completed which will look to address a number of opportunities to reduce emissions and costs to Council. This policy will also have links to the revised Moreland Integrated Transport Strategy, which incorporates staff travel behaviour to reduce emissions.

## **Green Power**

Council continues to support the renewable energy industry through the purchase of 100% accredited Green Power for approximately 50% of energy used in buildings and 30% for streetlights. The federal policy arena regarding offsets for emissions has moved significantly in the past twelve months and as such Council will need to ensure it has an updated offset approach in order to achieve real carbon neutrality. Through the Sustainable Buildings Strategic Analysis, Council will be better informed about the future of this sector and be able to reflect best practice in its offset approach.

## **Regional / Strategic Implications**

Council and MEFL are key members of the Northern Alliance for Greenhouse Action (NAGA). NAGA has been working with ARUP to develop a regional strategy Towards Zero Net Emissions for the NAGA Region (TZNE). TZNE is a first ever approach to a region wide emissions reduction plan. The key benefits to Council are collaboration and streamlining resource allocations. Councils will achieve more together than one could alone, for example, large scale roll-out of projects (such as solar hot water) and increased likelihood of partnerships and associated funding. Research started in 2008/2009 will contribute to the development of reliable community baseline emissions data, and scope the key priorities and opportunities for NAGA to make meaningful contributions towards the target. The research will focus on stationary energy, transport and waste; it will not include goods (embodied energy) and services. The research project will also investigate potential local government roles in offsets provisions. The report will be complete in August 2009 for Council endorsement.

### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

### **4. Consultation**

The City Development Portfolio Councillor, Cr Connellan, has been advised of the content and the preparation of this report.

### **5. Financial and Resources Implications**

To gain a clearer understanding of future financial investment the buildings Strategic Analysis will be presented to Council in September 2009 to provide clear guidance of investment and expected returns to significantly improve the energy and water performance of buildings across Council.

## **DCI29 GREENWOOD STREET, PASCOE VALE SOUTH - REVIEW OF PARKING RESTRICTIONS (D09/85932)**

### **Acting Director City Infrastructure**

#### **Asset Planning**

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#### **Executive Summary**

At the Council meeting of 13 August 2008, Council resolved to install two-hour parking restrictions on both sides of Greenwood Street between properties 5 and 30. The restrictions are effective from 9am until 5pm Monday to Friday.

The restrictions were installed on 18 September 2008.

Since this time, Council has received two submissions from local businesses seeking the removal of the restrictions and two submissions from residents, who own properties in the unrestricted northern end of Greenwood Street, opposing the current arrangement.

The residents within the newly restricted southern half of Greenwood Street appear to be satisfied with the current arrangement, as no further correspondence has been received since the petition requesting installation of restrictions.

To assess the impact of the newly installed parking restrictions in Greenwood Street, a five-day parking survey was carried out for the area. The survey revealed that all parking sites were being utilised but none were at capacity. The local businesses provide a total of 97 vehicle parking spaces that were at 63% occupancy. The 160 on-street parking bays for the block were at 40% occupancy.

The original bottleneck for parking in the area used to occur at the southern end of Greenwood Street. With the restrictions, this is now at 19% occupancy, while the unrestricted northern end is at 47% occupancy.

The results indicate that:

- The current restrictions can provide residents with an on-street parking bay within 150m of their homes;
- Workers in the area have access to unrestricted parking within the same block;
- There are short term pay and free parking bays close to the shops; and
- There is an all-day fee-parking alternative for commuters in private off-street car park.

This report was deferred from the Council meeting of 28 January 2009. Council has circularised owners and occupiers in Greenwood, Lansdowne, OHea and Bell Streets since this meeting to request submissions on the impact and views of parking restrictions in this area. Council received 10 new submissions and 2 resubmissions. The majority of these were concerned with safe access to and from driveways. Only two were concerned with the lack of available parking.

#### **Recommendation**

Council resolve:

1. To retain the location of the two-hour parking restrictions on both sides of Greenwood Street between properties 5 and 30 (refer Attachment 1 to the report).
2. To maintain the current parking arrangement in Greenwood Street, Lansdowne Street and the adjoining section of OHea Street for a minimum period of two years unless there is a significant change to the current parking occupancies presented in the attached survey.

## 1. Policy Context

Council's Parking Strategy highlights user priority when allocating parking restrictions for streets that are not shopping strips or industrial areas. These include:

- Residents having high priority (by using 2P and 1P restrictions with parking permit exemption); and
- Local employees and commuters having lower priority.

## 2. Background

Council has investigated parking in Greenwood Street on three separate occasions at the request of residents. In 1998 "No Stopping" signage was installed at the southern end of Greenwood Street to reduce congestion between the IGA car park and Bell Street.

In 2005, and again in 2006, hockey stick line marking was installed to assist with access to some properties in the southern section of Greenwood Street.

Nearby Lansdowne Street (parallel to Greenwood Street on the opposite side of the IGA car park) already has one hour parking restrictions down part of one side and has been made one way at its southern end where it intersects Bell Street.

A Council officer undertook inspections of parking occupancy between May and July 2008. On each visit, parking occupancy was 80% or greater between Bell Street and 24 Greenwood Street (refer **Attachment 2**). North of 24 Greenwood Street, parking occupancy was low. It was observed that parking occupancy was high in the IGA supermarket car park.

At Council's meeting of 13 August 2008, Council resolved to install two-hour parking restrictions on both sides of Greenwood Street between properties 5 and 30. The restrictions are effective from 9am until 5pm Monday to Friday.

The restrictions were installed on 18 September 2008.

Since the installation of restrictions in Greenwood Street, meter parking has been installed in the private off-street car park. This private car park used to have unmetered two hour parking restrictions. This car park is still free for Piedemontes' customers who stay for less than two hours, and they have also set aside 26 parking bays for commuters with a maximum stay of 12 hours.

## 3. Issues

Since the installation of both the parking restrictions on Greenwood Street and metered parking in the private off street car park, Council has received submissions from two local businesses that operate from Bell Street seeking the removal of the restrictions. Two residents who own properties in the unrestricted northern end of Greenwood Street have made submissions opposing the current arrangement.

The residents within the newly restricted southern half of Greenwood Street appear to be satisfied with the current arrangement considering they were very vocal about the issue (including the submission of three petitions) prior to the installation of the restrictions.

To assess the impacts of the newly installed parking restrictions in Greenwood Street, a five day parking survey was carried out for the area shown on **Attachment 1**. This included a lunch time and evening parking occupancy counts for Greenwood Street, OHea Street, Lansdowne Street, Bell Street and the private car parks (Piedemontes, Family Medical Centre, Pharmacy and Florist).

The survey revealed that all parking areas were being utilised but none were at capacity. Of the two survey times, the lunchtime counts had higher parking occupancy than the evening counts. As such, the following statistics are based on lunchtime parking occupancies (12pm - 1pm). The local businesses provide a total of 97 vehicle parking spaces that were at 63% occupancy. The 160 on-street parking bays for the block were at 40% occupancy.

The original bottleneck of parking in the area used to occur at the southern end of Greenwood Street. With the restrictions, this is now at 19% occupancy, while the unrestricted northern end is at 47% occupancy.

The results indicate that:

- The current restrictions can provide residents with an on-street parking bay within 150m of their homes;
- Workers in the area have access to unrestricted parking within the same block;
- There are short term pay and free parking bays close to the shops; and
- There is an all day fee parking alternative for commuters in the private off-street car park.

In April 2009, Council circularised all owners and occupiers in the block bounded by Greenwood and Lansdowne Streets. The circular asked the residents / traders to raise any issues that they may have with the new restrictions. Ten responses were received and two previous submissions were considered at request of those residents.

Of these submissions:

- Nine submissions were concerned with safe access from driveways and narrow carriageway due to parked cars on both sides (6 from Lansdowne Street, 3 from Greenwood St north of restrictions);
- Seven opposed the fee parking in the private off-street car park (although this is not a Council owned car park);
- Five submissions wanted more frequent enforcement of the existing restrictions;
- Four requested the extension of the Greenwood Street restrictions north to OHea Street;
- Three submissions were concerned with speed in Lansdowne Street;
- Two opposed the new restrictions in Greenwood Street;
- Only two submissions were concerned with the lack of available parking bays; and
- One submission was from a business with a private off-street car park claiming that their land was now full of commuter parking.

An assessment of the road width in Lansdowne Street shows that it is 6.7m from lip to lip with an additional 300mm of channel at the kerb on either side of the road. Hence the total width available for vehicles is 7.3m. Standard passenger vehicles vary between 1.6m – 2m in width such that there is the potential to park on both sides of Lansdowne Street whilst leaving the statutory 3 metre carriageway width between them.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

#### **4. Financial and Resources Implications**

No additional works are proposed.

## DCI30 ROAD MANAGEMENT PLAN (D09/84742)

### Acting Director City Infrastructure

### Asset Planning

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#### Executive Summary

The *Road Management Act 2004 (Act)* requires each municipal Council to review its Road Management Plan (RMP) within six months after a general election or by the next 30 June, whichever is later, unless the Minister administering that Act extends the period under section 125(4) of that Act. The Moreland Road Management Plan was reviewed after an extensive internal consultation process. In compliance with the Act, a notice of the review was published in the *Victorian Government Gazette*, and newspapers (*Moreland Leader* and *The Age*) inviting submissions (within 28 days) from the public. The notice was also included on the Moreland Public Website. Only one comment was received, with a minor change being made to the plan.

#### Recommendation

Council resolve that:

1. The Road Management Plan drafted in accordance with the requirements of Division 5 of the *Road Management Act 2004* be adopted by the Council and;
2. A notice of the adoption of the Road Management Plan be published in the Government Gazette and a local newspaper stating the following as required by section 55 of the *Road Management Act 2004* that:
  - a) The Road Management Plan has been adopted on 10 June 2009.
  - b) The Road Management Plan and Register of Public Roads may be inspected or obtained from Council's Citizens Service Centres.
  - c) The Code of Practice, any incorporated document or any amendment to an incorporated document, as the case may be, may be inspected at Council's Citizens Service Centres.

## **1. Policy Context**

The *Road Management Act 2004* (Act) requires each municipal council to review its Road Management Plan within six months after a general election or by the next 30 June, whichever is later, unless the Minister administering that Act extends the period under section 125(4) of that Act. The Moreland Road Management Plan was reviewed after an extensive internal consultation process.

## **2. Background**

In accordance with the *Road Management Act 2004* (Act), the Moreland City Council was required to give notice that it intends to conduct a review of its Road Management Plan. The purpose of the review, consistent with the role, functions and responsibilities of the Council as a Road Authority under the Act, is to ensure that the standards in relation to, and the priorities to be given to the inspection, maintenance and repair of the roads and the classes of the road to which the Council's Road Management Plan applies are safe, efficient and appropriate for the use by the community served by the Council.

The review was applied to all of the roads and roads related infrastructure and classes of roads to which the Road Management Plan applies.

## **3. Issues**

Submissions were invited by the general public on the proposed review. The public submission period was between 13 April and 12 May 2009. Any person who has made a submission and requested that it be heard in support of its submission is entitled to appear in person or by a person acting on its behalf before a meeting of a committee of Council. One submission was received via email and did not request to be heard before the Council. The following request was made:

*In the table on page 27, the heading labelled "Response Times" would better convey what I think is the intent of the table if read "Inspection Interval".*

This minor change has been made to the Plan. The final document can be found at under separate cover **Attachment 1**.

An independent assessment of the RMP was undertaken by Council's insurance Claims Manager. Minor changes were made to the document.

### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## **4. Consultation**

Extensive consultation with stakeholders was undertaken during 2008 and 2009. The Plan was presented to Councillors at the Issues and Discussion Workshop held on 6 April 2009.

The public submission period was between 13 April and 12 May 2009. The notice was also included on the Moreland Public Website. Only one comment was received, with a minor change being made to the Plan.

## **5. Financial and Resources Implications**

The intention of the Plan is to undertake works within current financial allocations.

### Acting Director City Infrastructure

### Asset Planning

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#### Executive Summary

In April 2008, the State Government announced a \$112.7 million package aimed at easing traffic congestion in the short term. The Keeping Melbourne Moving Plan was developed to standardise more than 150 clearways on state government controlled roads within 10 kilometres of the Melbourne CBD.

Council, along with a number of other Councils disputed the approval process for the implementation of the modified clearways. Accordingly, Council at its October 2008 meeting (DCI61) adopted the following:

*Council seek to resolve this dispute with VicRoads in accordance with the dispute resolution provision under section 125 of the Road Management Act 2004 by referring the dispute to the Minister for Roads.*

Additionally, Council undertook to accept the determination of the Minister for Roads and Ports under this process.

The Minister's representative has determined through the dispute resolution process, that Council is required to alter its parking signs on arterial roads affected by state government clearway policy to make them consistent with the policy.

The Keeping Melbourne Moving proposal has since been modified with regard to PM Clearway start times as stated in the letter from the state government is as follows:

*"All PM clearways that currently start at 4 pm or later will start at 4 pm. At signalised intersections PM clearways will commence from 3 pm and extend for approximately 100m either side of the intersection."*

To date, morning (AM) clearway signs that do not display any other parking time information have been changed to the new AM clearway times. This has occurred in Sydney Road on the east side between Bakers Road and Bell Street and no other locations.

#### Recommendation

Council resolve:

1. To note the determination of the dispute resolution process.
2. To note the State Government's revised proposed changes to Clearway times in the PM peak period.
3. That Council officers work with State Government representatives to ensure that the implementation of the new clearway times is completed.
4. That Council strongly pursues the following initiatives to assist in offsetting the significant negative impact of the Keeping Melbourne Moving plan:
  - Maps, information kits and promotion/media information are provided to highlight the car parking areas that are available
  - Directional signage, including overhead signage is provided to highlight alternative parking
  - VicRoads works with Council and the traders on the relocation of loading zones
  - That the operation of the existing signals be reviewed to ensure optimum operation

- Implementation of 40km/h speed limits in strip shopping centres such as Sydney Road between Brunswick Road and Bell Street and Nicholson Street between Brunswick Road and Blyth Street
- That line marking is installed in Sydney Road (to maximise car parking) to designate parking during non-clearway times.
- That parking signage along Sydney Road is updated
- A bike lane is line marked in Sydney Road for use during the clearway times only and bike rails are installed as required
- The city bound PM counter peak clearway in on the east side of Sydney Road is removed
- Removal of left turn bans for light vehicles into Bell Street from Sydney Road, to improve access to off-street car parking.
- Removal of no right turn ban at Page Street to enable access to off-street car parking
- Increase number of controlled pedestrian crossings along Sydney Road to allow pedestrians to move safely across the road during clearway times

### 1. Policy Context

The Moreland Parking Strategy provides clear direction for the approval process for parking restriction changes.

### 2. Background

In April 2008 the State Government announced a \$112.7 million package aimed at easing road congestion in the short term. The Keeping Melbourne Moving plan aimed to standardise more than 150 clearways within 10 kilometres of the Melbourne CBD from 6.30 am to 10 am and from 3 pm to 7 pm, helping traffic flows during peak times. Clearways were also to be more strictly enforced including tow-away provisions.

The Keeping Melbourne Moving proposal has since been modified with regard to PM Clearway start times as stated in a recent letter from VicRoads as follows:

- *“All PM clearways that currently start at 4 pm or later will start at 4 pm. At signalised intersections PM clearways will commence from 3 pm and extend for approximately 100m either side of the intersection.”*

The locations of proposed changes to clearway times are as follows:

- Nicholson Street - Brunswick Road to Blyth Street (AM and PM times)
- Holmes Street - Albion Street to Moreland Road (AM and PM times)
- Nicholson Street - Moreland Road to Bell Street (AM and PM times)
- Sydney Road - Brunswick Road to Bell Street (AM and PM times)
- Sydney Road - Bell Street to Bakers Road (AM and PM times)
- Melville Road - Dawson Street to Bell Street (AM times).

### 3. Issues

In 2008, VicRoads advised Council that it was required to authorise any necessary alterations to parking and any other relevant signs to achieve consistency with the clearway times. However, Moreland City Council's legal advice indicated that the state government was required to observe the principles of natural justice because it affected Council's statutory interests of promoting the economic viability and sustainability of the municipality.

Council, along with a number of other Councils disputed the approval process for the implementation of the modified Clearways. Accordingly, Council at its October 2008 meeting (DCI61) adopted the following:

*“Council seek to resolve this dispute with VicRoads in accordance with the dispute resolution provision under section 125 of the Road Management Act 2004 by referring the dispute to the Minister for Roads”.*

Additionally, Council undertook to accept the determination of the Minister for Roads and Ports under this process.

The Minister's representative has determined through the dispute resolution process that Council is required to alter its parking signs on arterial roads affected by State Government clearway policy to make them consistent with the policy. A copy of this letter is found in **Attachment 1**.

To date, morning (AM) clearway signs that do not display any other parking time information have been changed to the new AM clearway times. This has occurred in Sydney Road on the east side between Bakers Road and Bell Street and no other locations.

To maximise efficiency and co-ordinate the necessary changes to the clearway / parking signs, the state government has indicated it will fund and make changes to all the impacted signs. VicRoads has provided Council officers with details of planned changes and implementation dates.

In initial discussions with VicRoads, a number of initiatives to assist in offsetting the significant negative impact of the Keeping Melbourne Moving plan were discussed. These included:

- Maps, information kits and promotion/media information are provided to highlight the car parking areas that are available
- Directional signage, including overhead signage is provided to highlight alternative parking
- VicRoads works with Council and the traders on the relocation of loading zones
- That the operation of the existing signals be reviewed to ensure optimum operation
- Implementation of 40km/h speed limits in strip shopping centres such as Sydney Road between Brunswick Road and Bell Street and Nicholson Street between Brunswick Road and Blyth Street
- That line marking is installed in Sydney Road (to maximise car parking) to designate parking during non-clearway times
- That parking signage along Sydney Road is updated
- A bike lane is line marked in Sydney Road for use during the clearway times only and bike rails are installed as required.
- The city bound PM counter peak clearway in on the east side of Sydney Road is removed
- Removal of left turn bans for light vehicles into Bell Street from Sydney Road, to improve access to off-street car parking.
- Removal of no right turn ban at Page Street to enable access to off-street car parking
- Increase number of controlled pedestrian crossings along Sydney Road to allow pedestrians to move safely across the road during clearway times.

These initiatives will continue to be pursued.

It should be noted that the State Government plans to have vehicles that are parked in clearways towed away. The details of how this will operate are currently being resolved by the State Government, in consultation with Council officers.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

#### **4. Consultation**

The State Government will send flyers to affected residents, businesses and other organisations and advertising will be placed in local newspapers.

#### **5. Financial and Resources Implications**

The State Government will undertake appropriate signage changes and have agreed to pay for all signs and other minor infrastructure improvements such as line marking parking bays on Sydney Road as appropriate, installing directional signage to off-street car parks and other treatments as negotiated if the clearways are approved by Council.

## **DCI32 PUBLIC TOILET STATUS REPORT (D09/88757)**

**Acting Director City Infrastructure**

**Property Services**

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### **Executive Summary**

A draft Public Toilet Strategy was prepared in 2004. Since that time, Council has installed six automated toilets as part of its toilet upgrade program. In February 2009, (DCD9) Council resolved that a draft strategy be presented to Council by June 2009. Council now has the opportunity to consider the draft Public Toilet Strategy for adoption.

### **Recommendation**

Council resolve:

1. To adopt the objectives of the draft Public Toilet Strategy.
2. That a further report be presented to Council regarding the Public Toilet Implementation Plan September 2009.

## 1. Policy Context

Council has a commitment to providing good quality community infrastructure including public toilets through its Municipal Public Health Plan (2003), Building Assets Management Strategy (2007) and the Moreland Open Space Strategy (2004). The provision of public toilets that are accessible to all is a key commitment of the Moreland Disability Policy and Action Plan 2003-2006 and the Moreland Later Years Strategy 2007-2012.

## 2. Background

A draft Public Toilet Strategy was prepared in 2004. The purpose of the document was to review Council's existing provision of toilets, investigate best practice examples from other Councils and overseas, and establish a framework for the management of public toilets in the future. The strategy included a priority list for future upgrades and construction of new toilets based primarily on the existing condition of toilets, and severity of problems associated with their management. The strategy recognised that the main problems, which all Councils experience in the provision and management of public toilets are:

- Difficulty of maintaining public toilets in good, clean condition
- Use of toilets for sexual activity
- Use of toilets for dealing and consumption of drugs.

A number of projects from the priority list have been implemented, particularly the construction of automated, self-cleaning toilets (ASC) as follows:

- Shore Reserve, Pascoe Vale South (2005)
- Bain Reserve, Merlynston (2006)
- Harmony Park, Pascoe Vale (2007)
- Victoria Mall, Coburg (2007)
- Bell/Melville shopping centre (2008)
- Dowd Place, Glenroy (2009).

Statistics recorded on the usage of these toilets indicate that they are typically used approximately 30 times per day, with the exception of the Victoria Mall toilet which is used approximately 140 times per day.

In February 2009, (DCD9) Council resolved that a draft strategy be presented to Council by June 2009.

## 3. Issues

### Education

An issue raised in the February Council report was that there were mixed levels of understanding in the community about how to use an automated toilet, with some groups expressing trepidation about using them. At that meeting, Council resolved that a community education campaign regarding the operation and advantages of automated, self-cleaning public toilets be run via the Inside Moreland Magazine and other avenues. This occurred in the May 2009 edition of the Inside Moreland Magazine.

## **Review of the draft Public Toilet Strategy**

A copy of the objectives of the draft Public Toilet Strategy is provided in **Attachment 1**. This document addresses the broad objectives of Council. Under the auspices of this document will sit a Public Toilet Implementation Plan. The Public Toilet Implementation Plan will cover the following topics:

- Planning Framework, addressing how Council will plan for the replacement of its existing toilets, and how it will assess the need for new toilets at locations that are presently under serviced
- Design considerations, addresses the composition and siting considerations of new toilets, a summary of the three standard installations Council will use, and providing a framework for choosing which of the three options are relevant to different locations.

The plan will address long-term (20 year) asset planning requirements, and short-term five-year summary of actions. It will be a dynamic document that can be reported annually to Council. This document will need to align with Council's Building Operating Plan, which is due to be reported to Council in July 2009, it is proposed that it be reported to a later Council meeting.

### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## **4. Consultation**

This matter was discussed at a Councillor Issues and Discussion meeting on 25 May 2009. The draft Moreland Public Toilet Strategy was developed with advice from officers across Council. The review of the implementation of the draft strategy has involved consultation with a range of Moreland officers, and with other Councils.

## **5. Financial and Resources Implications**

The implementation of this strategy will require ongoing capital expenditure. The quantum of this expenditure will be outlined in the subsequent report to Council in the Public Toilet Implementation Plan.

## **DCI33 BRUNSWICK TOWN HALL - ROOF AND FACADE REPAIR (D09/87644)**

### **Acting Director City Infrastructure**

### **Property Services**

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*Pursuant to section 89(2) of the Local Government Act 1989, Confidential Attachment 1 to this report will not be publicly disclosed because it relates to contractual matters.*

### **Executive Summary**

Council is planning to repair the roof and façade of the Brunswick Town Hall. An Expression of Interest and Request for the Quote process has been undertaken. This report provides details of shortlisted contractors for the construction project, and recommends the appointment of a contractor for the implementation of these works.

### **Recommendation**

Council resolve:

1. To appoint Heritage Building Services Pty Ltd to carry out the works for the Brunswick Town Hall project (Contract 1642).
2. To authorise the Acting Director City Infrastructure to sign the contract and do all things necessary to affect this decision.
3. That the Acting Director City Infrastructure presents a further report outlining projects that the anticipated nett project savings can be directed to.

## 1. Policy Context

The Council Plan 2007–2011 articulates Council's commitment to the careful stewardship of the City's assets.

## 2. Background

The three mansard roofs of the Brunswick Town Hall are in poor structural condition. In preparing a business case for this project in 2007, it was considered that due to the high costs involved with the scaffolding required to repair the roofs, it would be prudent to repair and repaint the façade of the building at the same time.

Accordingly, the following project scope was agreed by Council to be funded over the 2008/2009 and 2009/2010 financial years:

- Repair/replace mansard roofs
- Façade repairs
- Repaint facade.

The Brunswick Town Hall is an important and iconic building of local cultural and historical significance. The specification of works has been undertaken by a reputable heritage architect. While the proposed works do not require a planning permit, Council's Heritage Advisor has reviewed the plans and has advised the proposed works are an appropriate treatment for the building.

## 3. Issues

A request for Expression of Interest (Contract 1642) for suitably qualified contractors was advertised in *The Age* newspaper in March 2009. Nine submissions were received for the Expression of Interest.

Submissions were assessed and shortlisted based on their experience with projects of this scale and specialisation (historic restoration). Four applicants were shortlisted to tender for the project. All four shortlisted were considered to have the capability and capacity to successfully deliver the project. One applicant withdrew prior to the tender closing.

The shortlisted contractors were invited to quote. A copy of the confidential assessment report is provided at **Confidential Attachment 1**.

### Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## 4. Consultation

The Portfolio Councillor City Infrastructure, Cr Kavanagh, has been briefed on this report.

## 5. Financial and Resources Implications

Quantity Surveyor figures obtained in 2007 and indexed as per industry standards have formed the following budget allocations, totalling \$1.2m:

- 2008/2009 - \$300,000
- 2009/2010 (proposed budget) - \$900,000

The following is a summary of project costs:

Primary building contract	\$433,362
Contingency (10%)	\$50,000
Consultants & professional services	\$50,000
**Ancillary building works	\$150,000
Total	\$683,362
Say	<b>\$685,000</b>

This outcome provides a project saving of \$515,000. These savings are within the proposed 2009/2010 capital budget.

At the 13 May 2009 Council meeting, Council resolved to allocate \$170,000 from the Brunswick Town Hall project to the Dawson Street Child Care Centre project. Therefore, the nett project savings is \$345,000.

\*\* Ancillary building works includes items not covered within the scope of the major building contract. Some items were not included in this contract as it was felt Council could achieve better value from panel contractors for internal items. These include items such as the section of internal flooring; some urgent internal plaster repairs (generally internal work is occurring, other than where safety issues exist); some external items such as public notice boards etc.

## **DCI34 SCHEDULE OF RATES TENDER 2009 (D09/80418)**

### **Acting Director City Infrastructure**

### **Engineering Operations**

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#### **Executive Summary**

Council has invited and assessed Schedule of Rates Tenders for the provision of goods and services to the Council and in particular the Roads Unit for the delivery of road and footpath maintenance and capital projects.

An advertisement was placed in *The Age* newspaper on 7 March 2009 and closed on 31 March 2009. There were 12 separate tenders:

- 1630 – Concrete, pitcher and drainage works
- 1631 – Concrete grinding
- 1632 – Asphalt and quarry products
- 1633 – Asphalt road and footpath works
- 1634 – Cracksealing
- 1635 – Profiling
- 1636 – Vehicle and pedestrian traffic management
- 1637 – Signs, bollards, street furniture and traffic control devices
- 1638 – Linemarking
- 1639 – Plant hire
- 1640 – Traffic signals
- 1641 – Service pit lowering and raising.

#### **Recommendation**

Council resolve:

1. To accept the tenders for the identified areas shown in Attachment 1.
2. That the Acting Director City Infrastructure be authorised to do all things necessary to execute contracts and any other documents required.
3. That all tenderers be advised of Council's decision.

## 1. Policy Context

The development of the tenders was exercised in accordance with Council's purchasing policy and commitment to an open competitive process.

## 2. Background

The Roads Unit has various contracts with companies supplying Goods and Services associated with the delivery of Road and footpath maintenance and its associated infrastructure. These contracts expire on 1 July 2009.

Tenders have been called and evaluated for the next three years with two one-year extensions dependant upon service.

## 3. Issues

On 7 March 2009 a public advertisement was placed in *The Age* newspaper inviting tenders for the provision of various goods and services from suitably experienced contractors. Tenders closed on 31 March 2009.

The tenders are schedule of rates contracts.

### Tender Evaluation

In assessing the tenders consideration was given to the following criteria:

- Compliance to the specification
- Capability
- Capacity
- Competence
  - Occupational Health and Safety
  - Insurance
  - Quality assurance Systems
- Credibility
  - Social
  - Environmental
  - Economic

### Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## 4. Consultation

The tender specifications were circulated to City Infrastructure officers for comments and alteration before being advertised. The feedback from this internal consultation has been incorporated in the tender specifications.

Various officers in the Roads Unit assessed the tenders.

## 5. Financial and Resources Implications

The budgets for each of the tender categories will be the responsibility of the individual units across Council.

## **DCI35 GOWANBRAE COMMUNITY FACILITY - PROJECT UPDATE (D09/88019)**

### **Acting Director City Infrastructure**

### **Property Services**

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#### **Executive Summary**

Council is planning the construction of a new community facility on Marigold Crescent in Gowanbrae. This facility will include a kindergarten, maternal and child health centre, general consulting rooms associated with the MCHC, and a multi-purpose community room with kitchen. The facility is due to open in January 2011.

The consultation for the proposed concept plan is now complete and a Planning Permit Application has been lodged.

This report provides a status update on the project, which is presently tracking on time and on budget.

#### **Recommendation**

Council resolve:

1. To note that the Gowanbrae Community Facility project is progressing as per the project plan.
2. That a further report be presented to Council for the awarding of the construction tender.

**1. Policy Context**

The Council Plan 2007–2011 articulates Council’s commitment to the careful stewardship of the City’s assets.

**2. Background**

Council is planning the construction of a new community facility on Marigold Crescent in Gowanbrae. This facility will include a kindergarten, maternal and child health centre, general consulting rooms associated with the MCHC, and a multi-purpose community room with kitchen.

**3. Issues**

The concept plans for this facility were tabled at a Councillor Issues and Discussion meeting on 26 March 2009. The concept plans for the new centre have been completed and a town planning permit application has been lodged.

The community consultation undertaken so far regarding this project as been:

- a) A project flyer was distributed to all Gowanbrae residents in December 2008. The flyer provided information about the project and invited comments and participation from members of the Gowanbrae community.
- b) A more detailed community consultation was undertaken once concept plans were drafted. This included showing a 3-D simulation of the proposed facility at a movie night held on the subject site on 4 April 2009. The plans are still viewable on the internet from this consultation ([www.moreland.vic.gov.au/about-council/have-your-say/community-consultation/gowenbrae-community-centre](http://www.moreland.vic.gov.au/about-council/have-your-say/community-consultation/gowenbrae-community-centre)).

The key milestones for this project are as follows:

Lodge Planning Permit Application	May 2009 (completed)
Complete Detailed Documentation	October 2009
Invite Construction Tenders	October 2009
Report Construction Tenders to Council	9 December 2009
Commence Construction	December 2009
Complete Construction	December 2010
Open new facility	January 2011

This project plan is constructed around an opening date of January 2011, as this is when the fist intake of the new kindergarten will commence.

The Gowanbrae Community Facility project is tracking as per the cost and time indicators in the project plan. That is, it is presently tracking on time and on budget.

**Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

**4. Consultation**

The Portfolio Councillor City Infrastructure, Cr Kavanagh, has been briefed on this report.

## **5. Financial and Resources Implications**

This project is being funded from the 2008/2009 to 2010/2011 financial years. A \$500,000 Department of Education and Early Childhood Development (DEECD) grant has been provided to Council for this project. The project is currently progressing as per original cost plan.

## **DCI36 NAMING OF NEW ROADS AT 2 JOHN AND 12 – 20 MILLER STREETS, BRUNSWICK EAST (D09/88237)**

**Acting Director City Infrastructure**

**Property Services**

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### **Executive Summary**

Council received an application for a Plan of Subdivision (PS 615361N - PS615359Y and PS615362L) for a new development at 2 John and 12 – 20 Miller Streets, Brunswick East.

A public notice seeking suggestions for the naming of two new roads was advertised in the Moreland Leader newspaper on 6 April 2009. Council received six submissions, all of which meet the criteria of the Naming Moreland Places Policy.

A report was presented to Council at a meeting held on 13 May 2009 (DCI26) D09/62996. Council resolved to allocate the names St Phillips Street and Bill Barry Close to the new roads. One of the submissions (Mary Barry) was omitted from the agenda and therefore, not tabled as required.

The purpose of this report is to include the omitted submission and make a decision for the naming of the new roads at 2 John and 12 – 20 Miller Streets, Brunswick East.

Council proposes to allocate the names Mary Barry and Bill Barry to the new roads at 2 John and 12 – 20 Miller Streets, Brunswick East. These names are not registered within Moreland or any other neighbouring municipalities. The allocation of the name “St Phillips Street” is to be rescinded.

### **Recommendation**

Council resolve:

1. That the allocation of the name “St Phillips Street” by Council at its meeting on 13 May 2009 (DCI26) be rescinded.
2. To allocate the name Mary Barry Way to the new street.
3. To allocate the name Bill Barry Close to the small north-south road.
4. That a letter be sent to all the people that made a submission, thanking them for their submission and informing them of the decision.
5. That the Acting Director City Infrastructure be authorised to do all things required to formalise the street names.

## 1. Policy Context

The Council Plan 2007 – 2011 articulates Council's commitment to the careful stewardship of Council's assets.

Requests for naming are considered with reference to the guidelines and criteria as set out in the Naming Moreland Places Policy (Policy No. CSD12).

## 2. Background

Council received an application for a Plan of Subdivision (PS 615361N - PS615359Y and PS615362L) for a new development at 2 John and 12 – 20 Miller Streets, Brunswick East (refer to the plan in **Attachment 1**).

A public notice seeking suggestions for the naming of two new roads was advertised in the Moreland Leader newspaper on 6 April 2009 (refer to **Attachment 2**).

Council received six submissions, all of which meet the criteria of the Naming Moreland Places Policy as provided in **Attachment 3**.

A report was presented to Council at its meeting held on 13 May 2009 (DCI26). Council resolved to allocate the names St Phillips Street and Bill Barry Close to the new roads. (One of the submissions, (Mary Barry) was omitted from the agenda and therefore, not tabled as required).

Bill Barry Close was allocated as a new street name as preference is given to names that acknowledge important social and historic events. St Phillips Street was allocated as an extension to an existing street.

The purpose of this report is to include the omitted submission (Mary Barry).

Mary Barry lived at 194 Weston Street, less than 50 metres from the subject site at 2 John and 12 – 20 Miller Streets. In the late 1940's and 1950's, Mary was the only woman member on the A.L.P Victorian State Executive; she served her community in an honorary capacity through her entire life in so many ways including:

- Member of Victorian Evacuation Committee;
- Member of Victorian State Emergency Committee;
- Chair of Melbourne City Council for holidays for Melbourne Children to go on a Country Holiday Scheme;
- Secretary of the Grafton St. Founding Home (later the Broadmeadows Babies Home);
- Member of the Federal Consumer Affairs Committee; and
- First woman in Victoria to be Commissioner for receiving Affidavits.

Council propose to allocate the name Mary Barry (preference is given to names that acknowledge the contribution of women and important social and historic events) to the road allocated as "St Phillips Street" by Council at its meeting on 13 May 2009 (DCI26).

The allocation of the name "St Phillips Street" is to be rescinded.

Mary Barry is not registered within Moreland or any other neighbouring municipalities.

## 3. Issues

The Moreland Places Naming Policy provides a framework for determining suitable names. **Attachment 4** summarises the submissions received with reference to this framework. The submissions and policy framework are also represented in a matrix in **Attachment 5**.

The names that are deemed to best reflect the guidelines and principles of the Moreland Places Naming Policy and that do not conflict with any other local street names are summarised in **Attachment 6** (Policy Framework for Decision).

A summary of preferred names is included in **Attachment 7** including a map of the allocated street names.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

#### **4. Consultation**

A copy of the public notice placed in the Moreland Leader newspaper was also placed within the Councillors Communiqué and Council's website inviting submissions on the 9 April 2009.

Letters were sent to all residents living within a block of the subject site inviting suggested names.

Consultation occurred with local historical societies, progress associations and local indigenous communities, as outlined in the policy. Vic Names were also consulted with regards to this proposal.

#### **5. Financial and Resources Implications**

There are no financial implications involved for Council to consider and the place names described in this report.

## **DSD16 NEIGHBOURHOOD HOUSE REVIEW (D09/65336)**

### **Director Social Development**

### **Social Policy and Early Years**

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#### **Executive Summary**

The Neighbourhood House Review was undertaken to develop strategic and policy directions to support and strengthen Moreland's seven Houses.

Neighbourhood Houses are not-for-profit organisations that provide social, educational and recreational activities for their communities, in a welcoming, supportive environment. Their primary focus is on building communities. The Houses, through their programs and activities often attract 'hard to reach' communities because they provide a safe place where people from diverse backgrounds, ages, genders and socio-economic circumstances can come together.

The review identified numerous opportunities for Council to work with the Houses on the planning and implementation of key community development projects. The key recommendations at under separate cover Attachment 1 (pages 6 and 7), will be addressed through the development of a Memorandum of Understanding between Council and the Neighbourhood House Network and through Council's Capital Works program.

The recommendations cover the following:

- Relationship with Council and Funding;
- Promotion of Neighbourhood House programs and activities;
- Facility Development; and
- Evaluation of the implementation of the Review.

#### **Recommendation**

Council resolve:

1. To endorse the recommendations of the Neighbourhood House Review 2009.
2. To endorse the funding model for the Neighbourhood Houses which will be referred to forward capital works program over the next ten years.

## 1. Policy Context

The implementation of the Neighbourhood House Review is consistent with Council's strategic objective in the 2007-2011 Council Plan to improve social conditions. As stated in the Mayor's Speech, 15 December 2008, "Council believes that Neighbourhood Houses help build stronger communities. Neighbourhood Houses deliver important grass roots programs that strengthen local communities and provide support and services. Council will:

- Continue to improve conditions of Neighbourhood Houses in partnership with the community and other levels of Government.
- Increase funding to Neighbourhood Houses in partnership with State Government.
- Support Neighbourhood Houses, including prioritising the redevelopment of the Brunswick and Sussex Street Houses to enable a more efficient and far reaching service."

Moreland City Council supports all of its Neighbourhood Houses by providing the premises, sharing maintenance costs and providing operational grants. In addition, Council provides in-kind support for partnership activities. Council recognises the role Neighbourhood Houses play in:

- Facilitating citizens' participation in community life;
- Taking social action to improve quality of life and well-being;
- Facilitating the capacity of community members to support each other;
- Providing life long learning.

## 2. Background

The aims of the Neighbourhood House Review were to:

- Define and document the role played by Neighbourhood Houses, including community development and community capacity building roles and program and service provision;
- Enhance Council's understanding of Moreland Neighbourhood Houses by providing a comprehensive profile of each Moreland House;
- Describe the contribution Neighbourhood Houses make to community building and other priorities of local, state and federal governments;
- Document Council's community strengthening priorities for the foreseeable future in relation to Neighbourhood Houses;
- Explore further opportunities for Council and the Houses to work collaboratively on initiatives which engage and strengthen local communities;
- Establish and clearly document a realistic position regarding the resources required by each House to deliver best practice community development services in their local areas;
- Make recommendations as to how Council can further support and strengthen the work of Neighbourhood Houses; and
- Establish how Council can work collaboratively with the Houses in order to secure resources, which enable them to achieve their strategic goals and ensure the best possible outcomes for residents.

In 2005/06 the State Government developed the Fairer Victoria Policy and increased funding to the Neighbourhood House and Learning Centre sector in recognition of the key role the sector plays in developing and supporting the building of social and human capital in local communities. It is within this context that Council has undertaken the Review in order to ensure there is a strategic and policy direction to support and strengthen the seven Moreland Neighbourhood Houses.

### **3. Issues**

It is clear from the Review that Neighbourhood Houses play a critical role in strengthening individuals and the Moreland community. The diverse range of services provided across all age groups in a safe, supportive environment places them in a unique position as key organisations that are regularly in touch with and service many of the most marginalised and vulnerable in our community. Council's ongoing support in the areas of facility provision, operational funding and in kind support is vital to the ongoing viability of these services.

Ongoing funding support to Neighbourhood Houses is critical to allow them to plan and continue to provide vital services in the areas of education, leisure and recreation, skill development, children's services and information and referral. Council has a key role in continuing to advocate with Houses for additional resources from other spheres of Government.

Council has been a strong supporter and developer of Neighbourhood Houses. The Review recommends that a Memorandum of Understanding be developed, which will formalise the relationship between the Houses and Council. The development of this document will be the platform for the creation of a true partnership with the Houses where both parties support each other in the fulfilment of common goals such as community strengthening and development.

Due to the continued growth in service provision many of the existing facilities are no longer suitable. A strategic approach is required to ensure that the accommodation provided for the Neighbourhood Houses is fit for the current and future needs of the community. Responding to this presents the greatest challenge to Council over the next ten years.

There are many other ways that Council can also continue to support the Neighbourhood Houses without the need for significantly increased resources. Raising the profile of the Houses through the development of an integrated promotional strategy; utilising Council's existing communications capability will do much to assist these services to operate and deliver significant community outcomes within very limited resources.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

### **4. Consultation**

Consultation in relation to the Neighbourhood House Review has been thorough. Council consulted widely with the Moreland community and views have been gathered from people who participate in Neighbourhood House programs, staff, Committees of Management and the broader community. A detailed report of all consultation undertaken and key issues arising is contained in section two of the full report. The Portfolio Councillor Social Development, Cr Pryor, has been consulted in the preparation of this report.

## 5. Financial and Resources Implications

Provision has been made in the forward capital works program for the proposed relocation of the Sussex and Brunswick Houses.

The following cost estimates have been developed based on advice from Property Services.

<b>Sussex Neighbourhood House</b>		
<b>Action</b>	<b>Estimated Cost</b>	<b>Timeline</b>
• Concept Plans based on feasibility study	• \$60,000 budgeted	• 2009/2010 (year 1)
• Detailed design, planning permit and construction tender	• \$240,000 required	• Year 2
• Construction	• \$2,200,000 required	• Year 3
• Sell Sussex St site	• (-\$400,000)	• Year 4
<b>Brunswick Neighbourhood House</b>		
<b>Action</b>	<b>Estimated Cost</b>	<b>Timeline</b>
• Feasibility Study and Concept Plans	• \$100,000 required	• Year 1
• Detailed design, planning permit and construction tender	• \$240,000 required	• Year 2
• Construction	• \$2,200,000 required	• Year 3
• Sell Garden St site	• (-\$500,000)	• Year 4

These are indicative costs based on present day value of goods and services.

The building size and cost based on Glenroy Neighbourhood House (600m<sup>2</sup> x \$3,000 = \$1.8m) plus other (parking, landscaping and other provisions for co-location and facilities)

Timeline is estimated and subject to change due to Council priorities.

Brunswick timeline will commence after Sussex is underway or completed.

The timing of these projects will need to be coordinated with other major projects (eg. Gowanbrae, Brunswick Baths, etc). A Building Operating Plan will be presented at an Issues & Discussions Workshop in June and to Council in July. The output of this is a 20 year plan.

Council continues to provide annual funding from the Operational Budget for the provision of Neighbourhood House Programs and operations.

## **DSD17 COUNCIL RESPONSE TO NATIONAL HUMAN RIGHTS CONSULTATION (D09/83571)**

### **Director Social Development**

### **Community Development and Social Policy**

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#### **Executive Summary**

The Federal Government has appointed a National Committee to undertake an Australia-wide community consultation for protecting and promoting human rights in Australia.

Council's response (Attachment 1) to this consultation has involved a number of strategies including conducting community workshops to gain the views of 'hard to reach' individuals and groups. These workshops have been extremely well received.

Council's response is consistent with policy. It supports, in principle, a federal mechanism that promotes and protects human rights at the Federal level. The response does not outline the specifics of what this mechanism should be. Rather it outlines the human rights concerns and aspirations of community members. It also outlines Council's commitment to human rights and the positive role it plays at the local level.

An emphasis of the response is to outline issues facing Council in its commitment to and compliance of human rights. The response argues that without adequate resources and co-operation between Federal, State and Local Government human rights promotion and protection is limited.

#### **Recommendation**

Council resolve to approve Council's response to the National Human Rights Consultation.

## 1. Policy Context

Moreland City Council is committed to human rights:

- all people having a 'fair go'
- residents getting just treatment before the law
- residents not being discriminated against because of their age, gender culture, sexuality, ability, dress, religion or class
- a municipality that is prosperous and where residents have access to education and employment opportunities
- a community that is safe
- an environment that is clean, healthy, enjoyable, pleasant and sustainable
- a municipality where citizens can have their say and make a difference

Moreland City Council is committed to civil and political rights as well as social, economic and environmental justice. All Council's policies are based on this commitment.

## 2. Background

The Federal Government believes that the protection and promotion of human rights is a question of national importance for all Australians, and has appointed a National Committee to undertake an Australia-wide community consultation for protecting and promoting human rights and corresponding responsibilities in Australia. The Government has given the Committee Terms of Reference to guide their work.

The Committee has asked the Australian community:

- Which human rights (including corresponding responsibilities) should be protected and promoted?
- Are these human rights currently sufficiently protected and promoted?
- How could Australia better protect and promote human rights?

In conducting the consultation the National Committee has:

- consulted with the community, particularly those who live in rural and regional areas
- undertaken a range of awareness raising activities to enhance participation in the consultation by a cross section of Australia's diverse community
- sought out the diverse range of views held by the community about the protection and promotion of human rights
- identified key issues raised by the community in relation to the protection and promotion of human rights

The National Committee will report to the Australian Government by 31 August 2009 on the issues raised and the options identified for the Government to consider to enhance the protection and promotion of human rights. The National Committee is to set out the advantages and disadvantages (including social and economic costs and benefits) and an assessment of the level of community support for each option it identifies.

There was only one National Consultation meeting scheduled for Melbourne held in April 2009. Organisations, including local government, were encouraged to submit their views to the National Consultation and to organise their own processes for gathering the views of interested people. Submissions close 19 June 2009.

### **3. Issues**

#### **Content of Council submission**

Major points in response include:

- Moreland City Council supports, in principle, the introduction of a mechanism to promote and protect human rights at the federal level.
- Moreland City Council supports the *Victorian Charter of Human Rights and Responsibilities*.
- The civil and political rights outlined in the Victorian Charter should be reflected in any Federal mechanism but extended to include economic, social and cultural rights. This was supported by all of Council's community consultations.
- Local government will need to consider a number of civil and political rights. For example, the right to equality before the law, the right to freedom of movement, the right to privacy, the right to freedom of religion and property rights, to list just a few.
- Likewise, economic, social and cultural rights impact on the role of Local government, including the right to housing, the right to education, the right to practice one's culture, the specific rights of children, and the right to economic security.
- The recognition of Indigenous Australians – their former sovereignty, their traditional lands, their cultures, their rights, and that addressing Indigenous issues is central to Australian identity – needs to be reflected at the Federal level.
- Whilst acknowledging that currently the Australian people are unlikely to support a referendum to change the constitution, the option of a bill of rights enshrined within the constitution should be canvassed by the National Committee.
- Adequate resource allocation to ensure that any mechanism introduced at the Federal level is fully understood is vital. Resources should be distributed through the three spheres of government to the community at neighbourhood level.

After the National Committee reports to Government (by 31 August 2009) it is recommended that Council make a further, more detailed submission responding to options, recommendations and issues outlined in the Committee's report.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the *Victorian Charter of Human Rights and Responsibilities*.

### **4. Consultation**

#### **Process used for compiling Council response**

In developing Council's submission to the National Consultation the following process was used:

- Ensuring the response is consistent with existing Council Policy.
- The response incorporated the input from public consultations conducted by Council prior to the introduction of the Victorian Charter of Human Rights and Responsibilities (the Charter).
- The response also incorporated the views, concerns and suggestions from the local workshops conducted by Council in neighbourhood settings after the introduction of the Charter.
- The response incorporated the views and advice of past internal Council forums on human rights.
- Community consultation has occurred through community workshops that were jointly organised and run through Neighbourhood Houses. The emphasis was on gaining the views of 'hard to reach', less engaged and more disadvantaged community members – residents that might not otherwise 'have a voice'.

- Workshops involved two ESL classes, one literacy class and one young person's VCAL class in Glenroy; one Arabic speaking women's group in Fawkner; and one community based workshop for the Arabic speaking community in Coburg.
- Councillors have been consulted through a Communiqué. Discussions have occurred with the Portfolio Councillor Social Development, Cr Pryor, in preparation of this report. The Moreland Executive Group were also consulted.

## **5. Financial and Resources Implications**

There are no initial financial and resource implications.

## **DSD18 MORELAND COMMUNITY DEVELOPMENT GRANT PROGRAM 2009/2010 (D09/86576)**

### **Director Social Development**

### **Youth and Leisure Services**

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*Pursuant to section 89(2) of the Local Government Act 1989, Confidential Attachment 1 to this report will not be publicly disclosed because it relates a matter which the Council or considers would prejudice the Council or any person;*

#### **Executive Summary**

This report recommends that Council approve 38 applications totalling \$135,000 in funding from 2 categories for the 2009/2010 Major Funding Program.

The major funding program forms part of Council's Community Development Grant Program and policy adopted by Council in November 2007.

A total of 45 applications were received as part of the 2009/2010 program. Following an extensive evaluation and review process, the internal assessment committee including senior Council officers agreed to make the following recommendations to Council, having regard to grant funding criteria and available budget.

A summary of all applications and recommended funding amounts are listed within Confidential Attachment 1.

#### **Recommendation**

Council resolve:

1. To approve Major Grant Funding for Seeding and Project grant-funding applications in accordance with the recommendations contained within Confidential Attachment 1.
2. That the Community Development Grants Program Policy be reviewed and presented to Council prior to advertising next year's funding round.

## **1. Policy Context**

This report is consistent with the Moreland Community Development Grant Program Policy, adopted by Council in November 2007 and Council Plan 2007-2011.

## **2. Background**

Council has proposed committing \$350,000 to the 2009/2010 Moreland Community Development Grants Program. This represents an increase of \$20,000 on the previous funding allocation with all funds directed to the Major Grants Program.

Applications for the 2009/2010 Major Grants Program were called for in February 2009 and closed on 9 April 2009. A series of community information sessions and meetings were held with applicants during the grant application period. In accordance with funding guidelines, applications were assessed according to how well they:

- Address the needs of residents with limited access to programs, services and activities;
- Reflect Council priorities, the Mayor's Speech and the Council Plan; and
- Meet the eligibility criteria within the Moreland Community Development Grants Program Policy SDD9.

To enable greater alignment with Council policy and likelihood of success, all applicants were encouraged to contact relevant Council officers to discuss their application prior to submitting.

## **3. Issues**

### **Applications**

A total of 45 applications were received as part of the Major Grants Program. All applications underwent extensive assessment and evaluation. Incomplete applications were given further opportunity to present missing information. Some applications have been assessed subject to receipt of further information being obtained. A full listing of grant applications, officer assessment and panel recommendations is included as **Confidential Attachment 1** to this report.

### **Seeding Grants (up to \$2,999)**

Seeding grants are designed to support developmental and innovative initiatives by Moreland based community groups, organisations or individual artists. They also support the incorporation and strengthening of Moreland based community groups.

Council received five applications under this category requesting a total of \$14,286. Applications equaling a total of \$9,997 have been assessed as being eligible and recommended for funding.

### **Project Grants (up to \$5,000)**

Project grants provide financial support to groups, organisations and individual artists who seek to encourage and support one-off new projects and initiatives for the development of creative ideas in community-based settings. Grants are assessed in the following categories: community, sustainable and the arts.

Council received 40 applications under this category requesting a total of \$163,447. 32 applications equaling a total of \$108,513 have been assessed as being eligible and recommended for funding.

## **Capital Works and Environmental Initiatives**

The Community Development Grants Policy states that capital works and minor equipment are not funded under the Project and Seeding grants program. As part of the 2009/2010 funding round program, it has become apparent that many "sustainability" based project initiatives require minor equipment and small capital items such as water tanks and gardening tools. It is therefore recommended that Council make an exception to this policy for environmentally sustainable initiatives in the 2009/2010 grants round to allow projects to proceed and that the policy be amended for the 2010/2011 grants round to include minor equipment and small capital items for environmentally sustainable initiatives.

## **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## **4. Consultation**

An internal referral process ensured all applications were considered and assessed by relevant Council departments. All applications and recommendations were reviewed by an internal assessment committee including senior Council officers.

All applications were considered by Councillors at an Issues & Discussion Workshop held on 25 May 2009.

## **5. Financial and Resources Implications**

A total of \$350,000 has been allocated for Community Development Grants in 2009/2010. A total of \$135,000 is available for seeding and project grants under the current funding program. 38 applications totalling \$135,000 have been recommended for funding.

Remaining Community Development Grant funding from the 2009/2010 budget will be allocated toward the following grant funding programs:

- Operational Grants,
- Membership Activity Grants,
- Quick Response Grants,
- Achievement Grants,
- Neighbourhood House Supplementary Grants; and
- Cultural Initiative Grant.

## **DSD20 FAWKNER SECONDARY COLLEGE - SYNTHETIC PITCH USER AGREEMENT (D09/86762)**

### **Director Social Development**

### **Youth and Leisure Services**

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#### **Executive Summary**

This report requests Council note the establishment of a joint management committee consisting of a representative from Fawkner Secondary College and Moreland City Council to oversee the management and operation of the Fawkner Secondary College Synthetic Football Pitch.

The committee has been established in accordance with the Joint Construction and User Agreement developed between Moreland City Council, Fawkner Secondary College and Department Education and Early Childhood Development.

Council is requested to endorse the Manager Youth and Leisure Services as its nominee to the committee.

#### **Recommendation**

Council resolve:

1. To note the proposed management and operation arrangements for the Fawkner Secondary College synthetic football pitch, including after hours hiring arrangements, schedule of fees and establishment of a management and operation committee with the school.
2. Endorse the appointment of the Manager Youth and Leisure Services to join the joint management committee for the management and operation arrangements of the Fawkner Secondary College synthetic football pitch.

## **1. Policy Context**

The construction of a synthetic soccer pitch at Fawkner Secondary College is consistent with the implementation of a range of Council policies including the Moreland Leisure Plan, the Moreland Open Space Strategy and the Moreland Municipal Public Health Plan.

The project is also consistent with the Council Plan 2007 – 2011 which supports the refurbishment and redevelopment of sporting facilities across Moreland including the use of matching State Government funding to construct sports fields where needs are not currently being met.

## **2. Background**

Council considered a report (DSD27) on 14 May 2008 regarding a proposal to install a synthetic soccer pitch at Fawkner Secondary College following an invitation from the Department of Planning and Community Development to make a funding application under the Synthetic Surfaces Program. At the time, no other funds or joint user agreement had been confirmed for the project. Council resolved:

- “1. To make application for external funding from the Department of Planning and Community Development (DPCD) and Fawkner Secondary College for a matching contribution for the construction of a synthetic soccer pitch at Fawkner Secondary College to be made available for after hours community use.*
- 2. That Council develop a proposed Joint User Agreement with the Fawkner Secondary College for future maintenance, use and replacement of a jointly funded synthetic soccer pitch at the Fawkner Secondary College.*
- 3. That after all other potential funding sources have been explored that a further report come before Council, updating Council on the total contribution required from Council should a decision be made to proceed with the project.”*

A further report (DSD43) was presented to Council on 13 August 2008 advising that:

- The Fawkner Secondary College had received \$500,000 in funding toward the project from the Department of Education and Early Childhood Development (DEECD),
- An application had been made to the Department of Planning and Community Development for a further \$300,000 in funding from its Synthetic Surfaces Program; and,
- Council's total project contribution would be approximately \$300,000.

Council subsequently resolved:

- “1. To authorise the Chief Executive Officer to enter into a joint construction and user agreement with the Fawkner Secondary College and Department of Education and Early Childhood Development for the construction and use of a synthetic soccer pitch at Fawkner Secondary College, subject to receiving confirmation of \$300,000 funding from Sport and Recreation Victoria through the Synthetic Surfaces Program.*
- 2. That Council's capital contribution to the project be up to a maximum of \$300,000.*
- 3. That the launch of the new facility be planned by all parties as a joint event and that this condition be included in the agreement between Department of Education and Early Childhood Development and Council.”*

At its meeting held 17 December 2008, Council considered a report (DCI68) to award the tender for design and construction of a synthetic football pitch to TigerTurf Australian Pty Ltd. Construction commenced in February 2009 and is now complete. Additional landscaping and perimeter fencing will be completed in June 2009.

### **3. Issues**

At its meeting held 13 August 2008 (DSD43), Council resolved to authorise the Chief Executive Officer to enter into a joint construction and user agreement with the Fawkner Secondary College and Department of Education and Early Childhood Development for the construction and use of a synthetic soccer pitch at Fawkner Secondary College. A joint construction and user agreement has been completed and includes the following implications for access, maintenance and facility operation after school hours.

#### **Term of Licence**

The initial term of the Licence will be 15 years. Further terms of 15 years may be entered into.

#### **Access – Hours of Use**

Community access to the facility will be permitted during the following times during school term:

5.00pm to 11.00pm Monday to Friday  
8.00am to 11.00pm Saturday  
8.00am to 9.00pm Sunday

Community access to the facility will be permitted during the following times during non-school term:

8.00am to 11.00pm Monday to Friday  
8.00am to 11.00pm Saturday  
8.00am to 9.00pm Sunday

#### **Maintenance Obligations**

Council will be responsible for the general operating, cleaning, maintenance, repair and security of the facility. Council must also reimburse the school for the proportion of costs charged for electricity. A separate metre has been installed to this effect.

#### **Hiring Obligations**

Council will be responsible for the hiring of the facility to members of the public, collection of fees, instructing users on appropriate behaviour and ensuring the risk and safety of users.

#### **Management**

Under the Agreement, Council and the Licensee will each appoint a person to act as their respective representative to discuss issues concerning the operation or management of the facility. The Manager Youth and Leisure Services and School Principal have acted in this capacity pending formal appointment by Council and school council. The Fawkner Leisure Centre will manage the day-to-day operation of the facility including pitch bookings, deposit, key allocation and return, maintenance and cleaning of the facility.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

#### 4. Consultation

Consultation has occurred with the Fawkner Secondary College, DPCD (Sport and Recreation Victoria), the Regional Director of the Department of Education and Early Years (DEEY), Football Federation Victoria and all local football (soccer) clubs.

A project steering committee was established to oversee the development of the joint construction and user agreement and construction of the project.

The Portfolio Councillor Social Development, Cr Pryor, and the Councillors Responsible For Leisure, Cr De Erdogan and Cr Kavanagh, have been consulted about this report.

#### 5. Financial and Resources Implications

The total cost of the project will be \$1,100,000 as budgeted. The total cost to Council will be \$300,000 as budgeted.

An operating budget for the management and maintenance of the pitch indicates that the expected cost to Council to manage and maintain the facility will be \$40,000 per annum. This includes daily cleaning, weekly and monthly grooming, light globe replacement, fence repairs, minor equipment repairs and pitch supervision and management. No additional budget is provided within the 2009/2010 operational budget to cover pitch management and maintenance costs, and as such, fee for service will apply to recover costs.

A questionnaire was sent to all clubs in April 2008 regarding their expected usage requirements, expectations and cost parameters. From the responses received, clubs expect to pay between \$50-\$100 per hour for use of the facility. The management committee therefore recommends that Council endorse the following hourly user fee schedule for 2009/2010.

##### User Fees - No lights (before 5pm)

Moreland - Moreland Clubs, not-for-profit & schools	hr	3hr	\$45 / \$120
Community - Clubs other than Moreland	hr	3hr	\$60 / \$160
Standard - Commercial, Private	hr	3hr	\$75 / \$200
MCC Programming	hr	3hr	\$ - / \$ -

##### User Fees with lights (after 5pm)

Moreland - Moreland Clubs and not-for-profit	hr	3hr	\$50 / \$135
Community - Clubs other than Moreland	hr	3hr	\$70 / \$185
Standard - Commercial, Private	hr	3hr	\$90 / \$240
MCC Programming	hr	3hr	\$ - / \$ -

##### Deposit

Moreland - Moreland Clubs, not-for-profit & schools	\$100
Community - Clubs other than Moreland	\$ 500
Standard - Commercial, Private	\$1,000
MCC Programming	\$ -

Allocated Club Training Fee*	hr	3hr	\$25 / \$65
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\*Note – An allocated club training fee has been set for Moreland clubs where their allocated venue is unavailable or have additional training requirements beyond usage restrictions where applicable.

All fees have been benchmarked with comparable facilities in Whittlesea and Darebin, who charge \$60 and \$117 per hour respectively for a 1 hour night session.

## **DSD21 REDDISH RESERVE FOOTBALL FACILITY (D09/84409)**

### **Director Social Development**

### **Youth and Leisure Services**

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#### **Executive Summary**

This report seeks to re-allocate the Reddish Reserve football facility to Moreland Wolves Soccer Club on an annual allocation basis in accordance with Council's User Guide and Tenancy Policy.

The Reddish Reserve facility recently became available following the decision by Hume City Football Club (HCFC), formerly know as Coburg United, to relocate to John Ilhan Memorial Reserve, located in Valley Park, Broadmeadows.

To optimise the use of Reddish Reserve, the Recreation Services Unit invited a closed Expressions of Interest (EOI) from Moreland clubs currently located on reserves with seasonal allocation.

Following receipt of EOI's, and officer evaluation, it is recommended that Reddish Reserve be immediately allocated to the Moreland Wolves Soccer Club on an annual allocation basis.

#### **Recommendation**

Council resolve to allocate the annual tenancy of the Reddish Reserve Football Facility to the Moreland Wolves Soccer Club.

## 1. Policy Context

The Council plan 2007 – 2011 articulates Council's commitment to the careful stewardship of the City's assets.

The report is consistent with the Sports Ground User Guide, which outlines the processes and charges with respect to the allocation of Council's sporting facilities for their dedicated purpose. The Guide also enables Council to suspend allocation to any club owing ground and pavilion fees from a previous season until payment is made or a payment plan is approved.

## 2. Background

Reddish Reserve Hadfield contains a senior football pitch, junior football pitch, sporting pavilion and associated sporting infrastructure. The facility was recently vacated by the Hume City Football Club (HCFC) following its decision to relocate to the newly constructed stadium and sports ground at John Ilhan Memorial Reserve, Valley Park Broadmeadows.

Reddish Reserve is a valuable community resource and dedicated football facility. As a result of the HCFC's decision to relocate its outstanding debt, Council notified the club of its intention to re-allocate the facility.

Council currently has nine soccer clubs, collectively providing 145 teams in associated leagues and competitions. The clubs use 22 pitches across 16 soccer venues. Of this, seven clubs currently have an annual tenancy agreement with Council for soccer venues. The Moreland Wolves Soccer Club and the Moreland City Soccer Club both have seasonal tenancy agreements with Council.

To optimise the use of facilities and the community benefits they provide the Recreation Services Unit invited a closed Expressions of Interest (EOI), from the Moreland Wolves Soccer Club and the Moreland City Soccer Club for the annual allocation of the Reddish Reserve Soccer Facility. EOIs closed at 4pm on Monday 25 May 2009 and were evaluated against the following assessment criteria:

- Community benefit,
- Capacity to deliver (participation, club development initiatives and competition)
- Ability to fulfil tenants obligations; and,
- Club governance and administration.

## 3. Issues

### Future Allocation

Future allocation of Reddish Reserve will be incorporated into the Annual Allocation process. Re-location to Reddish Reserve will enable the Moreland Wolves Soccer Club to grow and develop its junior development program through the provision of additional resources.

The club's current facility is in very poor condition and will undergo minor ground renovations following the club's relocation. Subject to rain and ground recovery, the facility may become available for casual use later in the current winter season which will be important to enable Council to preserve the condition of other grounds in Moreland for competition and use.

### Human Rights Consideration

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

#### **4. Consultation**

The Portfolio Councillor Social Development, Cr Pryor, and Councillors Responsible For Recreation and Leisure, Cr Kavanagh and Cr Erdogan, have been consulted in the preparation of this report.

Internal consultation has been undertaken between the Recreation Services Unit, Open Space Unit, Building Services Unit and the Property Services Unit.

#### **5. Financial and Resources Implications**

Coburg United Soccer Club has been formally notified and invoiced in regards to their non-payment of fees to the amount of \$4,522.29.

Moreland Wolves will be liable for the cost of annual allocation on a proportional basis in accordance with the ground fees and charges adopted by Council.

## **DSD22 REPORT ON A VISIT TO MELBOURNE BY SR ABEL DA CONCEICAO APRIL-MAY 2009 (D09/78474)**

### **Director Social Development**

### **Social Development**

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#### **Executive Summary**

A report is provided on the visit to Melbourne in April-May 2009 by the Deputy District Administrator of Aileu, Sr Abel da Conceicao, accompanied by the Friends of Aileu-AVI Volunteer project officer in Aileu, Chris Adams. The visit provided an opportunity for Sr Abel to develop an understanding of the operation of local government in Australia, meet representatives of partner organisations, brief partners on progress towards elected municipal government in Timor-Leste, provide an update on the progress of projects supported by Friends of Aileu and identify possible future projects. Sr Abel also brought an invitation to the Chair of the Friends of Aileu Community Committee, Cr Alice Pryor, to attend a two-day strategic planning workshop in Aileu and to the Project Officer, Richard Brown, to assist with preparing the workshop and also to participate in the workshop. Sr Abel also studied local government support to local business and undertook some English language training during the visit.

#### **Recommendation**

Council resolve:

1. To note the outcomes of the visit to Melbourne by Sr Abel da Conceicao, the Deputy District Administrator of Aileu, in April-May 2009.
2. To agree to Cr Pryor visiting Aileu at the invitation of the District Administrator to participate in a two-day strategic planning workshop on 14-15 July 2009.
3. To note that the Project Officer, Richard Brown, will attend the conference in Dili and visit Aileu to assist with preparation for the strategic planning workshop and participate in the workshop.

## **1. Policy Context**

The Council Plan 2007-2011 emphasises Council's ongoing commitment to Social Justice, which was the basis for the establishment of the East Timor Partnership Project in 2000. The Mayor's Speech 2008, in relation to the Council's objective of Community Building, refers, inter alia, to its intention to '*continue to support the Friends of Aileu and the Aileu-Moreland intergovernmental agreement*'. In addition, the Friends of Aileu Strategy Plan 2005-2010, endorsed by Council, has as one of its key goals: '*strengthening the relationship with the Timor-Leste leadership*'.

In line with Council's Interstate and Overseas Travel by Councillors Policy (CSD22) attendance by Councillors to interstate and overseas conferences must be resolved by Council.

## **2. Background**

In February 2009, the Chair of Friends of the Aileu Community Committee, Cr Alice Pryor, on behalf of Moreland and Hume City Councils and the Friends of Aileu Community Committee, sent a letter (in English and in Tetum) to the District Administrator of Aileu, Sr Martinho Matos, inviting the Deputy District Administrator, Sr Abel da Conceicao, to visit Melbourne in April-May 2009. Sr Abel had been appointed to the position in September 2008, after serving as Human Resources Officer in the District Administration, and was also appointed as Vice-President and Treasurer of the Aileu Friendship Commission, which manages the Aileu end of the Friendship relationship.

The visit came at a particularly important time for the District of Aileu, as it prepares for the transition to elected municipal government in 2009-2010 and for a two-day strategic planning workshop which the Friendship Commission has planned for July 2009, which will set the future goals of the Aileu District and its community for the Friendship relationship.

It was proposed that the outcomes of that planning process will feed into a review of the Friends of Aileu's Strategic Plan in early 2010, with the expectation that joint agreement will be reached on a Strategy Plan for the Friendship Relationship for 2010-2015 by the time of the Friends of Aileu's tenth anniversary, in May 2010.

Sr Abel brought with him an invitation to the Chair of the Friends of Aileu Community Committee, and the Project Coordinator, to visit Aileu and participate in the two-day planning workshop.

The purpose of the visit was to enable Sr Abel to:

- Attend the celebration of the Friends of Aileu's ninth anniversary on Friday 8 May
- Meet with representatives of Moreland and Hume City Councils and the Friends of Aileu and partner organisations, including Australian Volunteers International, the Shire of Campaspe and the Campaspe East Timor Association in Friendship (CETAF), Kangan Batman Institute of TAFE, Merri Community Health Service formerly Moreland Community Health Service), the Alternative Technology Association and the Moora Moora Cooperative Community
- Study aspects of local government administration and service delivery
- Undertake English language training

Sr Abel was accompanied on the visit by Chris Adams, the AVI-Friends of Aileu Volunteer Project Officer in Aileu, who took part in all meetings with Sr Abel and provided some interpreting assistance, provided partners with a briefing on his activities and an update on progress with projects in Aileu. He also gave a presentation at the Friends of Aileu Ninth Anniversary Celebration at the Brunswick Town Hall on 8 May.

**Attachment 1** is a report on the visit to Melbourne by Sr Abel, including details of his program, the people he met and media coverage of the visit.

A copy of the letter of invitation to the planning workshop is at **Attachment 2**.

### **3. Issues**

#### **Key Outcomes**

The visit to Melbourne by Sr Abel has had a number of beneficial outcomes for the Partnership Project. These include:

- An understanding by the Deputy District Administrator of the structure and operation of Local Government in Australia. This will assist the District Administration of Aileu to plan for the transition to elected local government in 2010 and the decentralisation of government programs and services to the local level. It will also assist with the planning of local government support for local business as a key source of future employment in the District.
- A better understanding by the Deputy District Administrator of the various organisations involved in the Partnership Project and the establishment of personal relationships with their representatives, including Moreland and Hume Councils, the Friends of Aileu Community Committee, Campaspe Shire Council, CETAF, Australian Volunteers International, Merri Community Health Service, the Alternative Technology Association, Moora Moora Community, and Kangan Batman Institute of TAFE
- A review of existing projects in Aileu, and agreement about their development, including:
  - The scholarship program, which is due for evaluation in June 2009,
  - The Besilau Village Solar Lighting Project, which will be completed by the end of 2009
  - Refurbishment of a building at the District Health Centre to provide nurses' accommodation, which will be undertaken from June-August 2009 and a visit by representatives of Merri Community Health Service and CETAF, in September 2009, to take part in the building's opening
  - A delegation to Aileu in July 2009 to identify dental services needs and possible areas of assistance, to be led by Dr Martin Hall of North Richmond Community Health Service
- Identification of possible new initiatives in Aileu, including:
  - A community health strategy for Aileu, linking agricultural production, nutrition and health, being developed by Merri Community Health Service, in association with other community health organisations in Melbourne and in Aileu
  - A further village solar lighting scheme in Remexio sub-District, to be funded by the Kangaroo Valley Remexio Partnership
  - Support by Moora Moora Community for the installation of fuel-efficient domestic cooking stoves in Besilau village
  - Employment of AVI Volunteers to assist the District Administration with the transition to elected local government and local farmers with processing and marketing of agricultural produce
  - A small grants program, to be established by the District Administration, to fund initiatives for local youth, including leadership development

- A soccer development program in local high schools, including an inter-school competition
- Increased awareness by partner organisations of the needs and priorities of Aileu
- Discussion of the proposed two-day strategic planning workshop being organised by the Aileu Friendship Commission and possible participation by representatives of Friends of Aileu
- Discussion of arrangements for a three-month scholarship for an agriculture training program for a student from Aileu, awarded by the Royce and Jean Abbey Foundation, to be sponsored by CETAF
- Increased awareness by the partners of the planning being undertaken for elected local government in Timor-Leste, specific initiatives being taken in Aileu and possible opportunities for assistance
- Awareness by the Deputy District Administrator of some options for local government assistance for local business, based on the examples of Brite Industries, Brunswick Business Incubator and CERES Environment Park
- The visit also gave Sr Abel the opportunity to:
  - Improve his English language skills
  - Meet members of Melbourne's East Timorese community
  - Learn about Indigenous history and culture

### **Invitation to attend the Strategic Planning Workshop**

The proposed two-day strategic planning workshop, to be held by the Aileu Friendship Commission in Aileu on 14-15 June 2009, marks a major milestone in the development of the Friendship relationship. The Commission was established in 2009 to identify and prioritise community needs in Aileu, communicate them to the Friends of Aileu Community Committee and to oversee the implementation of projects in Aileu supported by Friends of Aileu. It suffered severe disruption in 2006-2007, when the unrest in Timor-Leste diverted resources from its operation.

It was not until mid-2008, with assistance from the AVI Volunteer Project Officer, Chris Adams, when the Commission was restructured with a wider representation of government and community representatives, that it began to realize its potential as an effective consultative and decision-making body. The Commission is now regarded as a model within the East Timor friendship movement. It now has regular meetings, which include representatives of local government, Health and Education Ministries, youth and women's groups, the churches (Catholic and Protestant) and local NGOs. The objectives of the proposed two-day planning workshop are to:

- Increase community awareness and understanding (in Aileu District) of the friendship relationship
- Increase community participation in friendship relationship activities
- Contribute to the development of the Aileu Friendship Relationship Strategic Plan 2010-2015.

It is planned to include participants from the National Government, the local administration, community groups, business, local NGOs, and representatives of friends of Aileu from Australia, with an external facilitator. It is seen as a major event in the development of the Aileu District.

The deliberations of the workshop participants will, hopefully, lay a solid foundation for the next phase of the Friendship relationship and will provide a basis for the review by the Friend of Aileu's Strategy Plan 2005-2010, which is due to take place early next year. The workshop will also provide an opportunity to review the success of past and current projects and to plan for the period after Chris Adams' assignment ends, in November 2009

Acceptance of the invitations the Chair of the Friends of Aileu, Cr Alice Pryor, and the Project Officer, Richard Brown, to attend the workshop, would be regarded in Aileu as recognition of the Commission's importance to the successful operation of Friendship relationship and of its achievements thus far. The workshop will also benefit from the perspective of Australian representatives of the Friends of Aileu.

A visit to Aileu by Cr Pryor to attend the workshop would also enable her to get a first-hand appreciation of the needs of the Aileu community, to meet local project partners face-to-face and review the progress of current projects in Aileu.

The Project Officer will arrive in Timor-Leste a week before the Planning Workshop to assist with the preparation of the workshop, and also to attend one of three international conferences being held in Dili in early July, in particular the conference from 8-10 July on 'Nation-building across urban and rural Timor-Leste' which is being organised by the Timor-Leste NGO Forum, RMIT University and Australian Volunteers International, with Charles Darwin University and Caritas Australia.

This conference will focus on activities taking place at the local, grass-roots level, including the work of the friendship groups like Friends of Aileu. It is also planned that the AVI-Volunteer project officer in Aileu, Chris Adams, will give a joint paper, with other AVI Volunteers, at the conference about the experience of the friendship program at the local level in Timor-Leste.

Attendance at this conference would give the Project Officer, Richard Brown, an opportunity to make contact with key government and non-government representatives involved with the development of Timor-Leste, as well as to promote the Friendship Relationship with Aileu.

#### **Human Rights Consideration**

The implications of this report have been assessed in accordance with the requirements of the Charter of Human Rights and Responsibilities.

## **4. Consultation**

The following were consulted in the preparation of this report: Sr Abel da Conceicao, Chris Adams, Cr Alice Pryor, Jenny Merkus (Director Social Development, Moreland City Council), Mike Webb (Director City Communities, Hume City Council), Cr Ros Spencer (Hume City Council), Sofie Anselmi (AVI), Carmel McCarthy (Kangan Batman TAFE), Keith Oberin and Cr Judith O'Farrell (Campaspe Shire), Rhonda Sutton, Dianne Holland (CETAF), Kate Jeffery (Moreland Community Health), Mick Harris (Alternative Technology Association), Margaret Ruff (Brite Industries), Anthony O'Brien (Brunswick Business Incubator) and Cinnamon Evans (CERES).

## **5. Financial and Resources Implications**

### **The visit to Melbourne**

The cost of the visit by Sr Abel was wholly met from funds raised from the public by Friends of Aileu, including transport, accommodation and local living expenses and the English language classes. Chris Adams met his own accommodation and local living expenses.

### **New Projects**

The cost of any new projects arising from the visit will be met by Friends of Aileu and other partners from publicly raised funds.

### **The proposed visits to Dili and Aileu**

The proposed visit by the Project Officer to Dili, to attend the conference, and to Aileu, to attend the planning workshop, will be met from within the Partnership Project's current operating budget.

The proposed visit to Aileu by Cr Alice Pryor to visit Aileu and attend the planning workshop, will be met from the Mayor and Councillor budget.

The following is an estimate of these costs:

Cr Alice Pryor

Return airfare	\$2000
(including one night accommodation in Darwin)	
Accommodation	
- Aileu (6 nights)	\$200
Transport (Timor-Leste)	\$100
Meals	\$250
<b>Subtotal:</b>	<b>\$2550</b>